

Frampton Cotterell Parish Council



Clerk/CEO & RFO to the Council
The Brockridge Centre
Woodend Road
Frampton Cotterell
Bristol
BS36 2LQ

AN ORDINARY MEETING of the PARISH COUNCIL was held on Thursday 31st July 2025 at 7pm at the Brockridge Centre and was attended by the following:

Chair: Cllr L Williams

Parish Councillors: Cllrs, E Beales, T Clark, D Goodwin, J Humphrey, A Lankester & T Snaith

In Attendance: 2 members of the public were present.

Clerk/CEO & RFO- Minute Taker: Mrs L Squire

ITEM	MINUTE	VOTE / ACTION
FC. 31/07/2 025-1	APOLOGIES FOR ABSENCE	
	Apologies were received from Parish Cllrs M Hill, D Hockey, P Hockey, J Trollope & D Williams and District Cllr J Lean. IT WAS RESOLVED that the apologies be noted.	All in favour
FC. 31/07/2 025-2	DECLARATIONS OF INTEREST and DISPENSATIONS	
	No declarations or dispensations were received.	
FC. 31/07/2 025-3	APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING	
	IT WAS RESOLVED that the minutes of the Parish Council meeting of 26.6.25 be approved as a true and accurate record of the meeting.	All in Favour. Clerk
FC. 31/07/2 025-4	OPEN MEETING	
	The rugby representative requested an update now that they had provided two leases for the council to consider. He advised that they are looking at a staged approach, stage 1 the tenure of the pitches and stage 2 the Pavilion. He provided an update on the rugby clubs memberships figures, He advised that they have the support from the Cricket club but have not spoken in detail to the Football club. When questioned if there was a finite date that the funding had to be used he advised that there was no finite date.	

	<p>Concern was raised about the sports club pitches overlapping each other, namely the cricket pitch goes over the rugby pitch, the rugby club stated that they can work with the cricket club and it could be written into the lease to access their pitches in each of the clubs season.</p> <p>A query was raised on whether they can set up an umbrella group to cover all the sports clubs. The rugby representative stated that this is something that can be considered.</p> <p>The rugby representative advised that the old changing block by Crossbow house registration was requested to be expedited by the Land Registry however it has been identified that the Frampton Cotterell District Community Association need to complete some forms relating to the change in the trustees before the rugby registration can take place relating to their lease.</p> <p>IT WAS RESOLVED that a working group will be set up to examine the previous legal advice that stated that the user agreement can only be yearly and the leases provided in more detail and a meeting will then be arranged with the rugby club.</p>	All in Favour. Clerk
FC. 31/07/2 025-5	SPORTS CLUBS USER AGREEMENT & POTENTIAL FOR A LONGER LEASE	
	<p>IT WAS RESOLVED that the Sports club agreements/leases working group representatives will be Cllrs Linda Williams, Tristan Clark, David Williams, Alan Lankester and Esther Beales and the Clerk. A meeting will be arranged in September, after the August recess.</p>	All in Favour. Clerk
FC. 31/07/2 025-6	CHAIR'S REPORT	
	<p>The Chair welcomed the new councillor James Humphrey to the Council and reminded councillors of the Art Exhibition being held from the 26th to the 31st August at the Brockeridge Centre.</p>	
FC. 31/07/2 025-7	DISTRICT COUNCILLOR REPORT	
	<p>Renewable Wind Project to be Explored near Pucklechurch</p> <p>A proposal to install two wind turbines at Leigh Farm, which is council-owned land in Pucklechurch, will be explored in detail so that specific proposals can be prepared for planning consideration. If approved, the scheme would be run by Bristol Energy Network (BEN) but managed through a local Community Interest Company, which can reinvest the surplus income from selling electricity back into the communities based on local priorities.</p> <p>The two turbines could generate more than 8.5MW, enough electricity to power the equivalent of over 6,000 homes per year.</p> <p>Additionally, the project would be able to deliver funding for local community projects, including those that increase the affordability of energy for local people in the surrounding areas, such as Pucklechurch, Emersons and Lyde Green and Westerleigh.</p> <p>The decision taken by South Gloucestershire Council's Cabinet on Monday 14th July does not grant planning consent for the project to construct the turbines. It gives BEN the time to work up the full business case and proposals for how the money received from selling the power generated could be channelled to local communities.</p> <p>The Cabinet also approved to transfer another small parcel of land to Pucklechurch Parish Council to create a wildflower meadow and haven for local wildlife. They also agreed to allocate another part of the area to develop a formal site for Travelling Showpeople, which was first proposed in the new draft Local Plan for South Gloucestershire. The plans would also see tree planting over 30 hectares in the surrounding area.</p>	Cllr Clark

It is expected that BEN will engage with local residents, councils and groups about how the plans will evolve, before coming back to South Gloucestershire Council and making a planning application.

Currently, due to national electricity grid constraints, if the turbines were installed, the power would not immediately be able to be fed into the grid, however options will now also be explored to connect them directly to the Bristol and Bath Science Park (BBSP). Such a connection would enhance BBSP's attractiveness to inward investment, especially in digital, technology, and advanced manufacturing sectors, with potential benefits for South Gloucestershire and a wide range of industries.

Fly-tipper Sent to Prison Following CBO Breach

A Yate man has been imprisoned for 54 weeks and disqualified from driving for 11 months after South Gloucestershire Council prosecuted him for multiple waste offences including breaching a Criminal Behaviour Order (CBO).

Tom Pleass, 31, of Cherington in Yate appeared at Bristol Crown Court on 4 July where he pleaded guilty to fly-tipping, breaching a CBO previously handed to him for waste offences, not having a scrap metal licence or waste transfer notes and failing to respond to an interview request. He was sentenced to 54 weeks imprisonment (38 weeks for the new offences plus 16 weeks in respect to the previous suspended prison sentence he was given) and disqualified from driving for 11 months. The Judge was unimpressed with Pleass offending as soon as he left court previously and as such the sentence he imposed was for deliberately and persistently ignoring the CBO.

The court heard that on 30th October 2023 Pleass was convicted of multiple fly-tips and other environmental offences. On that occasion he was given a 36 week prison sentence, suspended for 18 months, and a CBO prohibiting him from being involved in the storing, transferring, treating or disposing of waste.

Pleass, however, continued to engage in illegal waste activities. Between his October court date and 14th November, South Gloucestershire Council's environmental enforcement officers visited Pleass' home area and observed his lorry parked a short distance from his address on four separate occasions, with different waste loaded upon it. On 15th November 2023 Pleass was stopped by the police whilst driving his vehicle loaded with waste at Arnos Vale in Bristol. Pleass initially gave his details as 'Jake Ellis' with a fake date of birth, however following further checks and questioning he eventually provided his correct details. On Wednesday 10th January 2024 local residents reported that Pleass was continuing to use his lorry and that it was regularly parked near his home address with waste on it. Council officers again started to visit the area and observed waste on his vehicle on three further separate occasions between 17th and 22nd January.

On Monday 22nd January 2024 a council officer observed Pleass drive into Perrenpit Lane, Frampton Cotterell in his lorry and a few minutes later parked in the premises of CMR Ltd (Scrap Metal dealers) standing near the waste laden vehicle. The waste was the same that had been observed on the lorry whilst parked at his home.

The officer approached Pleass to inform him that he was carrying waste on his vehicle that a court order prohibited, and he was cautioned. Pleass stated that he had just traded some metal in and that the rest was his mother's waste that he had collected that very morning. Pleass then claimed that his Probation Officer had told him that there was no order. It was pointed out that it had been made clear to Pleass that he could have nothing more to do with waste and the order from the court superseded anything else he may have been told. Pleass refused to state his mother's address or the time he allegedly collected the waste from her home. He continued to claim that his Probation Officer had told him that there was no court order and also claimed that he had received legal advice that he could still collect scrap metal. He was informed that he would be invited to attend a formal interview.

	<p>As a result of this incident, further enquiries were made and it was established that Pleass had taken scrap metal to CMR Ltd a total of 12 times between 14th November 2023 and 22nd January 2024. It was also established that South Gloucestershire Council has never issued Pleass a Scrap Metal Collectors Licence.</p> <p>An Automatic Number Plate Recognition (ANPR) system request for Pleass' vehicle showed that in the 55 day period between 22nd November 2023 and 15th January 2024 his lorry was captured on camera a total of 66 times. On six separate occasions waste could clearly be seen on the rear of his vehicle. Further visits to Pleass' home during January and February found his vehicle again parked up, loaded with waste. He was also observed driving the lorry loaded with waste on several occasions.</p> <p>Pleass was interviewed under caution on 23rd February 2024 and made no comment to all questions put to him. Pleass was served a Section 108 Notice requiring him to attend a further interview on 16th May 2024 and a Notice requiring him to produce Waste Transfer Notes for waste that had been transported by him. On the morning of Wednesday 15th May his solicitors informed the council that Pleass was on holiday and would not return until 24th May 2024. Pleass was served another Section 108 Notice requiring him to attend an interview on 28th May 2024. At 7 a.m. on the morning of the interview, however, Pleass texted to say he was unable to attend as he was in court. He failed to inform his solicitors who did attend and were unaware of any court appearance by Pleass.</p> <p>It was also discovered that Pleass was paid to remove waste from a Bristol address on 21st April 2024 that was later found fly-tipped in New Tynning Lane, Little Sodbury, South Gloucestershire.</p> <p>Residents and businesses are advised to only give their rubbish to an Environment Agency registered waste carrier.</p> <p>You can carry out these simple steps to make sure your waste is disposed of legally:</p> <ul style="list-style-type: none"> • Ask for a copy of the company's waste carrier registration certificate and ask where the waste is being taken. Legitimate firms will be happy to provide this information. • Do not be tempted to use people offering cheap waste clearance on sites such as Facebook and Gumtree unless you have confirmed that they are registered with the Environment Agency • Check whether the waste carrier is registered by calling the Environment Agency on 08708 506506 or by checking on their website https://environment.data.gov.uk/public-register/view/search-waste-carriers-brokers • Ask for a registered trading address and contact telephone number for the trader and get a receipt. <p>Household waste can be taken to the council's Sort It recycling centres where it can be disposed of at no cost www.southglos.gov.uk/sortitcentres</p> <p>Residents who see illegal fly-tipping are encouraged to report it by contacting the council's StreetCare helpdesk on 01454 868000, emailing streetcare@southglos.gov.uk or visiting www.southglos.gov.uk/flytipping</p> <p>Bloor Homes are expected to submit a formal planning application in the next few months.</p>	
FC. 31/07/2 025-8	COUNCILLOR TRAINING	
	Council considered the ALCA councillor induction programme and were advised that Cllr Humprey will be attending the new councillor induction programme, Finance & Planning Committee packages.	

	Councillors advised the Clerk which courses they would like to attend and these will be booked accordingly.	Clerk
FC. 31/07/2 025-9	FINANCE AND ACCOUNTS	
i & ii	Payments for approval & invoices received since the agenda was issued. IT WAS RESOLVED that the payments specified in the Appendix be approved.	All in Favour. Clerk
iii	Transfer of £50,000 IT WAS RESOLVED to approve the transfer of £50,000 from the Unity Deposit account to the Unity Current account	All in Favour. Clerk
iv	Councillors to authorise payments. Volunteers were requested to authorise the payments through the bank. IT WAS RESOLVED that Cllrs L Williams and E Beales will authorise the payments	All in Favour. Clerk
v	Scheme of delegation decisions There were no delegated decisions over £250 this month.	
vi	Review of events & events costs against budget Council thanked the staff involved in both the VE day and Volunteers thank you/community awards cream tea, which were both excellent events. IT WAS RESOLVED:- <ol style="list-style-type: none"> 1. That the Volunteers thank you/community awards cream tea should be an annual event, providing the two staff are happy to facilitate this 2. That it should be held at the Coalpit Heath Village Hall/Miners Social club 3. That the food provided should be reduced in 2026, as there was excess food that had to be taken home by the attendees 4. That the budget for this event should be increased from 2026 to cover the cost of an external caterer for the savoury refreshments and this will be considered by the Budget working group later in the year 5. That the timescale for the nominations for the community awards and voting should remain the same as this year. 	All in Favour. Clerk
vii	Severn Vale Art Trail hiring the Brockridge Centre IT WAS RESOLVED that the Council will charge the reduced rate agreed in September 2024 for the Severn Vale Art Trail to hire the Brockridge Centre in the future to reflect the equipment they allow the Council to borrow with no charge for the Art Exhibition in August.	All in Favour. Clerk
FC. 31/07/2 025-10	ALLOTMENT RENTAL INCREASE 2026/27	
	IT WAS RESOLVED to approve a 4% increase to the allotments rentals rounded to the nearest 10pence.	All in Favour. Clerk
FC. 31/07/2 025-11	NATIONAL PAY AWARD 2025/26	
	IT WAS RESOLVED to approve the national pay award for 2025/26 for all staff effective from the 1 st April 2025.	All in Favour. Clerk
FC. 31/07/2 025-12	COMMUNITY BENEFITS-GRANGE FARM	
	Council considered the response from the Grange Farm facilitators (Magnetar Solar (UK)) and the proposed alterations to the agreement	

	IT WAS RESOLVED not to approve the alterations to the agreement and to retain the original terms specified.	All in Favour. Clerk																												
FC. 31/07/2025-13	COMMITTEE MEETING MINUTES																													
a	<p>IT WAS RESOLVED: -</p> <ul style="list-style-type: none">to approve that the councillors specified below will be the representatives on the committees: - <table><tr><td>Committee</td><td>Councillors</td><td>Main substitutes</td><td>Non-voting</td></tr><tr><td>Climate & Nature</td><td>Tim Snaith (Chair) Jonathan Trollope (Vice-Chair) Esther Beales Tristan Clark Pat Hockey Dave Hockey Alan Lankester Linda Williams</td><td>Morgan Hill</td><td>Daisy Finniear (Officer) Frampton Floral Friends D Hanks- (Officer) & Frampton Cotterell Nature group</td></tr><tr><td>Finance & Governance</td><td>David Williams (Chair) David Goodwin (Vice-Chair) Tristan Clark James Humphrey Linda Williams</td><td></td><td>Clerk</td></tr><tr><td>Parks & Recreation (PARC)</td><td>Alan Lankester (Chair) Jonathan Trollope (Vice-Chair) Esther Beales Tristan Clark Morgan Hill James Humphrey David Williams Linda Williams</td><td></td><td>Kim Jefferies (Officer)</td></tr><tr><td>Planning</td><td>Tristan Clark (Chair) James Humphrey Alan Lankester Tim Snaith David Williams</td><td>David Goodwin</td><td>Clerk</td></tr><tr><td>Staffing</td><td>David Williams Linda Williams Dave Hockey Pat Hockey</td><td>Tristan Clark Alan Lankester</td><td>Clerk</td></tr><tr><td>Youth Services</td><td>Tristan Clark (Chair) David Goodwin (Vice-Chair) Jonathan Trollope David Williams</td><td>Linda Williams</td><td>Clerk</td></tr></table> <p>IT WAS RESOLVED to approve that the councillors specified below will be the representatives on the Working groups</p>	Committee	Councillors	Main substitutes	Non-voting	Climate & Nature	Tim Snaith (Chair) Jonathan Trollope (Vice-Chair) Esther Beales Tristan Clark Pat Hockey Dave Hockey Alan Lankester Linda Williams	Morgan Hill	Daisy Finniear (Officer) Frampton Floral Friends D Hanks- (Officer) & Frampton Cotterell Nature group	Finance & Governance	David Williams (Chair) David Goodwin (Vice-Chair) Tristan Clark James Humphrey Linda Williams		Clerk	Parks & Recreation (PARC)	Alan Lankester (Chair) Jonathan Trollope (Vice-Chair) Esther Beales Tristan Clark Morgan Hill James Humphrey David Williams Linda Williams		Kim Jefferies (Officer)	Planning	Tristan Clark (Chair) James Humphrey Alan Lankester Tim Snaith David Williams	David Goodwin	Clerk	Staffing	David Williams Linda Williams Dave Hockey Pat Hockey	Tristan Clark Alan Lankester	Clerk	Youth Services	Tristan Clark (Chair) David Goodwin (Vice-Chair) Jonathan Trollope David Williams	Linda Williams	Clerk	<p>All in Favour.</p> <p>All in Favour.</p>
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	Working Group	Councillors	Non-Voting		
	Communication working group	Morgan Hill Pat Hockey Jonathan Trollope Linda Williams	Dani Wolfegang-James (Officer)		
	LEAF (Local Environment Action Frampton)	Alan Lankester (Chair) Esther Beales Tristan Clark Morgan Hill Pat Hockey Dave Hockey Tim Snaith Jonathan Trollope Linda Williams	Daisy Finniear (Officer)		
	Pavilion working group	Tristan Clark David Goodwin Morgan Hill James Humphrey Alan Lankester David Williams Linda Williams	Kim Jefferies (Officer)		
	The Courts & Play Area Development Working Group	David Williams (Chair) Esther Beales Tristan Clark Morgan Hill James Humphrey Alan Lankester Jonathan Trollope Linda Williams David Goodwin (substitute)	Kim Jefferies (Officer)		
	Strategic Planning- relating to SGC & regional level	Linda Williams Tristan Clark Pat Hockey Dave Hockey Alan Lankester Tim Snaith David Williams David Goodwin (substitute)	Clerk		
	Budget working group	David Williams (Chair) Linda Williams Tristan Clark David Goodwin James Humphrey & Chairs of Committees	Clerk		
	Energy Audit Working group	David Goodwin Tim Snaith Jonathan Trollope David Williams	Clerk		
B	<u>Committees</u> Planning Committee IT WAS RESOLVED that Council note the Planning Committee minutes for the meetings held on the 8.7.2025 and 24.7.2025, ratify the responses to the planning applications and approve the revision to the Committee's terms of reference.				All in Favour

C	Youth Services Committee IT WAS RESOLVED that Council note the Youth Services Committee minutes for the meeting held on the 10.7.25 and approve the revision to the Committee's terms of reference.	All in Favour
D	Finance & Governance Committee IT WAS RESOLVED that Council note the Finance & Governance Committee minutes for the meeting held on the 10.7.25 and approve the following recommendations:- <ul style="list-style-type: none"> ○ <u>i)Energy Audit-Brockridge Centre- kitchen refurbishment</u> ● To replace the electric oven/gas hob & grill with a professional electric convection oven and induction hob free standing stainless steel unit at a cost of £1,802.40 including VAT from Adexo and that this is to be funded from the EMR 27 solar income funding. ● To replace all existing fridges with a fridge freezer 70/30% split at a cost of £699 from John Lewis and that this will be funded from EMR 405 CIL. ● To replace the kettle and standard urn with a hard wired 5 litre hydro boil at a cost of £824 from HGM Plumbing plus electrical installation costs by KDJ electrical services, this to be funded from the EMR 405 CIL (revised from the Committee's recommendation). ● To approve contractor 2, Capricorn Complete services for the kitchen installation at a cost of £9,821 plus VAT. This to be funded from EMR 405 CIL and the new EMR 406 CIL. ● Allocating £2,000 as a contingency. ○ ii) Revisions to the Financial Risk Registers ○ iii)Revisions to the Committee's Terms of Reference <u>iv)Storage solution at the Brockridge Centre</u> IT WAS RESOLVED to approve the following:- <ul style="list-style-type: none"> ● To build a new storage area complete with doors at a cost of £3,597.45 plus VAT and to build a bespoke book storage unit at a cost of £1,873.81 plus VAT, to be carried out by Capricorn Complete services. ● To relocate the radiator in the café at a cost of £300 plus VAT to be carried out by HGM Plumbing. ● That these storage solutions will be funded from the Property Building Fund 908 4904. 	All in Favour
E	Climate & Nature Committee IT WAS RESOLVED that Council note the Climate & Nature Committee minutes for the meeting held on the 16.7.25 and approve the following recommendations:- <ul style="list-style-type: none"> ● i) For the Committee's terms of reference to remain the same ● ii) For the Parish Council to take part in the Frome Valley Growing Project Harvest event and donate £300 towards the event. 	All in Favour
FC. 31/07/2025-13-e (i)	EXEMPT ITEM Councillors passed the following resolution in respect of the Mill Pond Land: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information	
	<u>iii) Mill Pond Land</u> IT WAS RESOLVED:- <ul style="list-style-type: none"> ● for the Clerk to contact SGC to clarify their position regarding the Mill Pond Land. ● to hold an Additional Parish Council meeting at the end of August/beginning of September to make a final decision on whether the Council are interested in bidding for the land and decide on the maximum figure. 	All in Favour Clerk
f	<u>Open Session resumed</u> Other groups Hedgehog Heroes IT WAS RESOLVED that Council note the Hedgehog Heroes group minutes of the meeting held on the 23.7.2025.	All in Favour

FC. 31/07/2 025-14	COUNCIL THREE YEAR PLAN-QUARTERLY MONITORING	
	The Chairman thanked the Clerk for producing the quarterly monitoring update of the Council's three year plan. IT WAS RESOLVED to note the quarterly update on the Council's three year plan.	All in Favour
FC. 31/07/2 025-15	YOUTH SHELTER TENDER	
	Council noted that no tenders have been received for the Youth Shelter IT WAS RESOLVED that:- <ul style="list-style-type: none"> the Courts & Play are working group will meet in September to consider the next steps required for the Youth Shelter the Estates & Amenities Officer will try to obtain quotations from his usual contacts. 	All in Favour
FC. 31/07/2 025-16	CRICKET CLUB	
i	Mobile cricket covers IT WAS RESOLVED that the Clerk will contact the Council's insurers to check on any insurance implications if someone has an injury on these covers.	All in Favour
ii	New mobile cricket nets IT WAS RESOLVED:- <ul style="list-style-type: none"> To defer the proposals for the new mobile cricket nets until a full investigation of all sports clubs' kit and storage areas can be performed by the Estates Officer/Project Officer and one representative of each club and any unused equipment disposed of. That the Council do not agree or approve the two proposed locations for storing the nets as per the Cricket Club's request. To hold a meeting in September with officers and some councillors to consider all the issues relating to cricket and the outcome of this can then be considered at a future Council meeting. 	All in Favour
FC. 31/07/2 025-17	APPLICATION TO USE GREEN SPACES AT THE CENTENARY FIELD	
	IT WAS RESOLVED to approve the request to use the Centenary Field for the Frampton Festival on the 11 th & 12 th July 2026, subject to the following:- <ul style="list-style-type: none"> Frampton Festival use silent fireworks, drones or laser displays in place of traditional fireworks the Festival Team develops a risk assessment for silent fireworks (if used) and the lighting of the beacon, to include that no fireworks or beacon lighting shall proceed in the event of very dry weather due to risk of grassland fires. That the festival site location will have to be finalised with the Climate & Nature Officer to link into the grass cutting areas and to avoid the pond. That the organisers and any external stalls/businesses should avoid single use plastic 	All in Favour
FC. 31/07/2 025-18	LOCAL COUNCIL AWARD SCHEME- SILVER AWARD	
	IT WAS RESOLVED to note the excellent news that the Parish Council have been successful in achieving the Silver award as part of the Local Council Award Scheme, Councillors thanked officers particularly the Projects Officer for ensuring the Council met the standards to achieve this and look forward to achieving the Gold award.	All in Favour

FC. 31/07/2 025-19	POTHoles AND USE OF THE CAR PARK AT THE PARK	
I	Potholes IT WAS RESOLVED:- <ul style="list-style-type: none"> to approve the quotation of £1,294.86 plus VAT from SGC for repairing the potholes in the Pavilion car park. Not to carry out the work until the new Balls Court and the New Pathways have been installed That any urgent repairs prior to the contractor's repair will be carried out by the Estates & Amenities Officer. 	All in Favour
II	Transport vehicles parking at the car park IT WAS RESOLVED:- <ul style="list-style-type: none"> to note that the transport vehicles were initially removed after a letter being issued in May 2025, however they are gradually increasing again. formal legal advice to be obtained regarding the transport company using council car park spaces and overhanging the parking bays reducing the circulation area at the car park. 	All in Favour
FC. 31/07/2 025-20	DRY STONE WALL REPAIR AND TRAINING	
i	Dry Stone wall repair IT WAS RESOLVED:- <ul style="list-style-type: none"> To authorise the repair to the dry stone wall between the Mill Lane allotments and the Globe public house at a cost of £1,800 by P Smith. For the Clerk and the Chair of the Council arrange to meet with the publican of the Globe to discuss his contribution towards this repair, as this damage has been caused by his customers. 	All in Favour
	SUSPENDING STANDING ORDERS As the time was 9pm (2 hours since the meeting started) IT WAS RESOLVED to suspend standing order 3x, to enable the final items on the agenda to be considered.	All in Favour
ii	Dry stone wall training IT WAS RESOLVED to approve the Estates & Amenities Officer, the Climate & Nature Officer and the Community Nature Officer to attend a basic dry stone wall training course at a cost of £100 per person.	All in Favour
FC. 31/07/2 025-21	CORRESPONDENCE & CIRCULARS NOT COVERED BY THIS AGENDA	
i	The correspondence circulated was noted.	All in favour
ii	<u>Rockside Gardens/Ryecroft Road planning application</u> IT WAS RESOLVED:- <ul style="list-style-type: none"> to note the latest response from SGC to the Parish Council's formal complaint and the response from the Local Government Ombudsman To share the response with the Rockside/Ryecroft Road representative. 	All in favour
FC. 31/07/2 025-22	DATES OF NEXT MEETINGS	
	Additional Council meeting Thursday 7 th August 2025 at 7pm Full Council meeting Thursday 25 th September 2025 at 7pm.	Clerk

The meeting closed at 9.04pm

Chair Date:

Abbreviations

SGC – South Gloucestershire Council

PC – Parish Council

APPENDIX**Retrospective Contractual/Previously approved payments**

No.	Invoice Number	Company	Description	Net £	VAT £	Gross £
CP0604	1108	Gordon Playground Inspections Ltd	Play area monthly Inspections	165.00	33.00	198.00
CP0704	2462	FACE	Youth Work April-June 2025	8975.50	0.00	8975.50
CP0804	KPS415340	Procurement Services	Photocopy costs 26/3/25-4/6/25	123.70	25.58	153.46
CP0904		Deposit return	Room Hire Deposit	50.00	0.00	50.00
CP1004	15716	Western Building Consultant	Structural Survey	2600.00	520.00	3120.00
1307	KPS408865	Procurement Services	Photocopier rental 1/7/25-30/9/25	146.83	29.37	176.20
Invoice for Approval						
0907	GB500DF8N5NB9I	Amazon	Bin Recycling signage	16.95	3.40	20.35
1007	GB500JYAB34KHI	"	Café refreshments	43.69	0.00	43.69
1107	GB5006FZCNKAVI	"	Paint – The Pavilion	108.52	21.70	130.22
1207	31675	Soltech	Backup 1 st -30 th Sept	28.00	5.60	33.60
1307	PS10044743	Barret Corp & Harrington Ltd	Building Reinstatement Cost Assessment	880.00	176.00	1056.00
1407	2005695321	B & Q (Trade UK)	Maintenance equipment	23.08	4.61	27.69
1507	2005695322	Screwfix (Trade UK)	Decorating supplies - The Pavilion	30.70	6.15	36.85
1607	2005779322	Screwfix (Trade UK)	Fencing pins	74.13	14.83	88.96
1807	KPS408865	Procurement Services	Photocopier Rental Charges	146.83	29.37	176.20
Invoices received after the agenda was issued						
1907	39949	Avon Extinguishers	Service - Broukeridge Centre	21.40	4.28	25.68
2007	39950	Avon Extinguishers	Service - The Pavilion	216.20	43.24	259.44
2107	July	Clean Away	Cleaning – Broukeridge Ctr	520.00	0.00	520.00
2207	932	HGM Plumbing	Water Compliance Contract	200.00	40.00	240.00
2307	935	HGM Plumbing	Cisterniser repair	50.00	10.00	60.00
2407	0037	R Cockroft	Facilitation of Free Park Tennis- June 2025	120.00	0.00	120.00
2507	33069	Rialtas	Accounts support Visit 24/7/25	317.20	63.44	380.64
2607	166	Simply Cleaning	Pavilion cleaning July	418.75	0.00	418.75
Transfer						
From	Unity Deposit Account	To	Unity Current account	£50,000		