



3rd September 2025

An ADDITIONAL MEETING of the PARISH COUNCIL will be held on Monday 8th September 2025 at 7pm at the Brokeridge Centre and the following business will be transacted. All Councillors are summoned to attend.

Kind Regards

L Squire

Linda Squire

Clerk/CEO & RFO to the Parish Council

Anyone attending this meeting is encouraged to follow the below guidance:

- Attendees must not attend if showing any symptoms of Covid-19.
- No papers will be available; attendees are requested to download documents to their devices prior to the meeting.
- Attendees are encouraged, wherever possible, to take low carbon transport to meetings including walking, cycling, car sharing etc.
- In the event of a fire alarm or other emergency (signalled by a continuously ringing bell), please leave the building through the nearest fire exit or safest evacuation route. Please meet at the top of the car park

In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve and enhance biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010

AGENDA

1 APOLOGIES

MOTION: To note any apologies for absence.

2 DECLARATIONS OF INTEREST / DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their register of interests as required and request any dispensation under the Localism Act.

3 MINUTES OF THE PREVIOUS MEETINGS

MOTION: Council to approve and sign the minutes of the previous Council meeting held on the 31ST July 2025

MOTION: Council to approve and sign the minutes of the previous Additional Council meeting held on the 7th August 2025

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 REPORT FROM THE CHAIR

MOTION: Council to receive a report from the Chair.

6 FINANCE AND ACCOUNTS

i) MOTION: Council to consider approving the invoices for payment listed in the Appendix (including retrospective payments).

ii) MOTION: Council to consider and approve the invoices for payment since the agenda was issued

iii) MOTION: Council to approve the transfer of £50,000 from the Unity deposit account to the Unity current account

iv) MOTION: Council to nominate 2 councillors to authorise the payments through the bank
V) Council to approve the increase in the Council's Charge Card credit limit

7 ATTENDANCE AT RIVER GUARDIANS SUMMIT

MOTION: Council to consider the Community Nature Officer attending the River Guardians Summit and approve the associated costs.

8 REQUEST FROM THE RUGBY CLUB

MOTION: Council to consider the request for the Rugby Club mini festival on the 5th October 2025.

9 DATE OF NEXT MEETINGS

Thursday 25th September 2025 at 7.00 pm at the Bockeridge Centre.

CLOSED SESSION

10 MILL POND LAND AUCTION

MOTION; Council to consider and decide whether to bid on the Mill Pond land to protect the land for nature.

APPENDIX						
Retrospective Contractual or previously agreed Payments						
No.	Invoice Number	Company	Description	Net £	VAT £	Gross £
CP0108	645	Bamfield Tree Services	Woodchip delivery	90.00	18.00	108.00
CP0208	738	Bamfield	Grass cuttings collection	90.00	18.00	108.00
CP0308	21055	Bristol Waste	Garden waste collection- July- The Park	42.50	8.50	51.00
CP0408	3900040024	SGC	Noticeboard licence	5.00		5.00
CP0508	1154	Gordon Playground Inspections Ltd	Operational inspections	165.00	33.00	198.00
CP0608	3900040178	SGC	Localism charges-July- Sept	3095.43	619.09	3714.52
CP0708	SI-101526	Sprint Print	Banners x 2 & sticker	130.00	26.00	156.00
CP0808	1534927	Adexa	Induction range & oven	1,502.00	300.40	1802.40
Invoice for Approval						
0108	GB51IKGYABEY	Amazon	wood stain	61.25	12.25	73.50
0208	3900041576	SGC	Payroll charges- April- June 2025	120.00	24.00	144.00
0308	BROCKERIDGECR/070825	Pegasus	Brockridge window clean	34.00		34.00
0408	Repair Cafe	FC & CH RBL Ltd	Hall hire charges- August	46.87		46.87
0508	33110	RBS Rialtas	Data entry & mileage- 12/8/25	317.20	63.44	380.64
0608	SI-711	Jordan Sports Ltd	Orange Tennis balls	70.00	14.00	84.00
0708	31368	Soltech IT Ltd	Microsoft back up- Aug	28.00	5.60	33.60
0908	2005947435	Trade Uk	Basin lever tap	29.16	5.83	34.99
1008	2006116598	Trade UK	Padlock	28.24	5.65	33.89
1108	169	Simply Cleaning	Pavilion & Cricket cleaning- August	335.00		335.00
1208		Clean Away with B and K	Brockridge cleaning August	520.00		520.00
1308		Winterbourne Environment Group	Harvest event donation	300.00		300.00
1408		Jubilee plot 5	Allotment deposit refund	100.00		100.00
0109	GB51MO3QABEY	Amazon	Toilet brushes, bin liners, toilet paper, pens, pencils	66.95	13.40	80.35
0209	GB51NHXNABEY	Amazon	Bluetooth speaker	27.90	5.58	33.48
0309	950	HGM Plumbing	monthly water hygiene charge	200.00	40.00	240.00
0409	32030	Soltech IT Ltd	Microsoft backup- October	28.00	5.60	33.60
0509	32029	"	IT support-22/10/25- 21/1/26	283.90	56.78	340.68
Transfer						
From	Unity Deposit Account	To	Unity Current account	£50,000		