



**AN ORDINARY MEETING of the PARISH COUNCIL was held on Thursday 28<sup>th</sup> November 2024 at 7pm at the Brokeridge Centre and was attended by the following:**

Chairman: L Williams

Parish Councillors: Cllrs, T Clark (7-7.06pm), M Hill, D Hockey, P Hockey, A Lankester, T Snaith, J Trollope & D Williams

In Attendance: 10 member of the public  
2 representatives from SGC  
2 representatives from Phoenix Learning and Care Group

Clerk/CEO & RFO- Minute Taker: Mrs L Squire

ITEM	MINUTE	VOTE / ACTION
FC. 28/11/ 2024-1	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received from Parish Cllr D Goodwin and District Cllr J Lean. IT WAS RESOLVED that the apologies be noted.	All in Favour
FC. 28/11/ 2024-2	<b>DECLARATIONS OF INTEREST and DISPENSATIONS</b>	
	No declarations or dispensations were received.	
FC. 28/11/ 2024-3	<b>APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING</b>	
	IT WAS RESOLVED that the minutes of the Parish Council meeting of 31.10.24 be approved as a true and accurate record of the meeting.	All in Favour. Clerk
FC. 28/11/ 2024-4	<b>DISTRICT COUNCILLOR REPORT</b>	
	<b>Flooding in South Gloucestershire following Storm Bert</b> Storm Bert brought tree-damaging high winds and heavy rainfall that flooded many roads and affected properties across the district at the weekend. 30 trees were blown over and staff distributed around 1,500 sandbags to residents with around half of these going to the Yate Dodington area which was particularly badly affected by flooding.	Cllr Clark

A major incident was declared on Sunday evening due to the flooding of around 100 properties in and around Shire Way, Yate, with a further 100 cut off by rising water levels. Flooding has also been seen in parts of South Gloucestershire that have not seen regular flooding following periods of heavy rainfall. The emergency response was led by the Fire Service as the lead agency for water rescue, working with the police and partner agencies. The council would like to thank all the emergency services for their efforts.

StreetCare handled over 130 calls from residents and staff have worked around the clock to clear roads, trees and debris and make sure warning signs are in place. Council staff have also visited more than 200 homes in the worst affected areas to offer support and identify what assistance they might be able to offer as the council recognises that it can be difficult to know where to start if your property has been flooded.

Useful information can be found on the councils flooding webpage (<https://beta.southglos.gov.uk/flooding/>) as well as government advice on what to do after flooding at [www.gov.uk/after-flood](http://www.gov.uk/after-flood).

As with all serious flooding incidents South Gloucestershire Council, as a Lead Local Flood Authority (LLFA), has a duty under Section 19 of the Flood and Water Management Act 2010 to investigate and produce a report that will summarise what happened, establish the cause or causes of the flooding and determine the actions needed for remediation.

All flooding incidents are complex and it will take time but the council anticipates this will be completed in 3 to 6 months and the findings will be published on its website.

### ***Flooding guidance***

#### *If you have insurance*

Contact your insurance company to start your claim – they will tell you what to do next.

#### *If you do not have insurance*

You will need to pay for any temporary housing and repairs yourself. If you are struggling financially, you may find information on the council's [cost of living webpages](#) helpful.

#### *Clearing up and making repairs after a flood*

Before you start clearing up:

- take photos of any damage and the flood water line
- speak to your insurance company about what you can move and throw away

#### *Keeping safe*

Floodwater can contain harmful pollutants or contaminants hazardous to humans and animals. When cleaning up a home affected by floodwater use rubber boots, protective overalls or waterproof apron, and waterproof gloves to avoid exposure to floodwater.

- Thoroughly wash your hands with warm water and soap if they come into contact with flood water. If you have any open cuts or sores, clean and use waterproof plasters
- Do not turn on gas or electricals if they may have become wet until they have been checked by a qualified gas or electrical technician
- Do not drink your tap water if you notice a change in the colour, taste or smell – contact your water company if this happens
- Do not eat any food that has been contaminated by flood water

#### *Useful contact numbers*

Cost of living and financial support enquiries (freephone) [0800 953 7778](tel:08009537778)

Environmental health and trading standards [01454 868001](tel:01454868001)

Housing [01454 868005](tel:01454868005)

Concerns about an adult [01454 868007](tel:01454868007) or [01454 615165](tel:01454615165) (Out of hours)

Concerns about a child [01454 866000](tel:01454866000) or [01454 615165](tel:01454615165) (Out of hours)

General enquiries and emergencies [01454 868009](tel:01454868009) – Call this number for services not listed above, or to be put through to a specific person. Out of office hours your call will be diverted to a service which only deals with emergencies.

Community Safety [01454 868751](tel:01454868751) or email [communitysafetyteam@southglos.gov.uk](mailto:communitysafetyteam@southglos.gov.uk)

### **Revised Charging Scheme Announced for Council Owned Car Parks**

South Gloucestershire Council is making amendments to its proposals for off-street parking charges following productive engagement with Town and Parish Councils, Chambers of Commerce and other key stakeholders across the district.

Key changes include an adjustment to the tariff. With at least 10% of spaces in short-stay car parks remaining free for stays of up to 30 minutes, and the first hour being charged at just 70p, following useful discussions with local stakeholders across South Gloucestershire, there will be a change to the costs for longer stays. These will be £1.30 for up to two hours, £3 for up to three hours and £5 for stays up to four hours in short-stay car parks.

Parking in long-stay car parks and spaces will remain £3 for the first four hours. A new 4 – 6 hour tariff will be included (charged at £4) and stays of more than six hours will be charged at £5.

The price of season tickets will be reduced from the charges originally proposed. Weekly tickets will be £20; monthly tickets will be £75; a new option of a six-monthly ticket will be £435; and annual tickets will be £840.

There will also be changes to the way Blue Badges may be used. Initially it was proposed that blue badge holders would be able to park for free for up to four hours in designated disabled spaces in short-stay car parks only. Following the recent engagement, however, holders will be able to park for free for up to four hours in any space in any car park, provided that their valid blue badge is displayed.

There are also changes to the proposed mix of short and long-stay car parks in Yate, where there are several car parks, owned and controlled by different organisations, close to each other in the centre of town. Specifically, both Kennedy Way and the Leisure Centre South car parks in Yate were to be designated as short-stay car parks. Following the community conversations with local stakeholders, Kennedy Way will be classified as a long-stay car park, while the Leisure Centre car park will be divided into two sections: one for short-stay and one for long-stay parking. These changes have been made to better balance the availability of different spaces and provide more flexibility for both short and long visits in Yate.

The council has also committed to proactively monitoring the impact of potential displacement parking, where drivers park in neighbouring streets to avoid charges. Those roads where displacement parking is most likely will be monitored to assess current parking trends, so that the council can identify the impact of introducing the scheme. Further monitoring will be carried out after the scheme has been introduced so that the council can work with residents to identify the best ways to mitigate any changes to parking patterns locally.

For more information about the scheme, which will be introduced in Spring 2025, is available with an updated set of FAQs on the council website: [www.southglos.gov.uk/parking-charges-FAQs](http://www.southglos.gov.uk/parking-charges-FAQs)

### **Consultation on South Gloucestershire Council's Budget for 2025/26 Commences**

South Gloucestershire Council has launched a consultation on its 2025/26 budget, setting out how it will balance the books this year and the year ahead. The consultation also describes how, at the

same time as the community continues to experience the cost-of-living crisis, the council's own costs are continuing to rise rapidly. There is significant and increasing uncertainty about how it will be able to meet its growing costs in future years without either seeing a substantial increase in income, from government grants or council tax rises, or by making real and impactful cuts to services.

While the authority is currently in a relatively good position financially, thanks to planned changes to the way it works, and saving more than £100 million since 2010, the next two years' budgets can be balanced by delivering existing savings plans and by spending the council's reserves. The consultation sets out the approach the council plans to take in setting balanced budgets into the future, and proposes a number of areas where it could consider changes to the way it works, the services provided and how it generates income.

It sets out a hierarchy of approaches to ensure that no stone is left unturned in minimising costs and providing value for money:

- Challenging what the council spends, internally and externally, to deliver and support services. This would include a review of the council's property portfolio and examining whether in the short, medium and long term it needs to keep, rent out or sell any assets.
- To find more efficient ways of working. The council is keen to identify ways that new technology can help streamline the way it interacts with residents and service users, potentially in its contact centres and in social care, it wants to explore opportunities not only to save money, but also to improve the customer experience.
- To explore whether it is right and reasonable to continue to take responsibility to pay for and deliver some of the services that are currently provided by or alongside other bodies, such as town and parish councils or the community and voluntary sector.

Given the scale of the potential gap between the councils expected income and the cost of delivering services, however, it is expected that it will need to generate more income, as well as to look at services it is able to cut completely.

The main source of income the council can control is Council Tax. Whilst recognising the financial pressures local people face, each percentage increase in council tax provides approximately £1.9million in additional income each year. This is a much bigger sum than can be raised or saved from any other option being considered through the consultation.

Legislation currently requires local authorities to hold a referendum if they want to increase the main rate of Council Tax by more than 4.99% (of which 2% is ringfenced to be spent on adult social care). The consultation seeks to understand the public's views on different levels of increases, including an option of increases of more than 4.99% should legislation be changed to allow them. Lastly, the council recognises and wants to explain the need to explore stopping, cutting back and prioritising some services and support. Through the budget-drafting process, the council has prioritised changes that do not impact its ability to deliver services. It is in a relatively financial stable position now, so can minimise cuts in the short term, but this has only been possible because of difficult decisions taken early. Therefore, given the cost pressures and uncertainties around future funding, the council thinks it will need to continue this approach of planning ahead and make some cuts over coming months and years.

Because the financial pressures faced are not immediate, it is not proposing any further cuts to the services delivered directly by the council, through this consultation process.

Given the uncertainties ahead it is likely the council will need to make some cuts over the coming months and years. Some measures are being investigated now, but more work is needed to evaluate potential impacts, so they will be brought forward and consulted upon separately as appropriate.

Local people have supported the approach taken in recent years to prioritise support on the most vulnerable, for example, children who have had a very difficult start to life, and older people and

disabled people who need to rely on the council for social care support. The council will need to prioritise in this way to a greater extent going forward. This means both halting non-core services which are currently subsidised by taxpayers and scaling back or stopping some discretionary services in order to protect essential services supporting those in greatest need. The council is keen to hear from residents through this consultation process about their views on the approaches that should be taken into the future.

Full details of the consultation process, the background and survey questions can be found on our Community Conversations website: <https://budget2025.commonplace.is> For those who are not online, paper copies of the survey will be available at libraries or One Stop Shops. The consultation opened on Monday 11<sup>th</sup> November 2024 and runs until Wednesday, 8<sup>th</sup> January 2025.

In addition to running the survey, a number of discussions will be held with key stakeholders, as well as public events that will be held give people the chance to hear more about the proposals and to give their feedback. Details of the public events will be announced locally in due course. Following the consultation, the views put forward will be fed into a comprehensive report, which will be considered alongside updated financial information to help inform decision-making. Final decisions and budget setting will take place at Full Council on 19<sup>th</sup> February 2025.

### **Fostering Partnership Launched in the South West**

Fostering South West has launched to attract urgently needed local council foster carers across the south west of England, as well as announcing a first of its kind partnership with Mood Bears. To answer this urgent call for more foster carers, families across the south west that are considering fostering with their local authority will now be supported by a regional hub. Launched in April, Fostering South West is a new virtual fostering hub bringing together the expertise of 14 councils from across the region.

The hub will act as a first point of contact for those interested in fostering giving them a centralised platform for enquiries, ensuring they receive the best support right from the start of their fostering journey, helping them make an informed choice about how fostering could work for them. The scheme seeks to help recruit carers from a range of different backgrounds and circumstances in the region. By fostering collaboration among local councils, the hub aims to streamline the process and offer comprehensive assistance to prospective foster carers every step of the way.

Hosted by Wiltshire Council, the Hub is funded by the Department for Education. Fostering South West is geographically the largest of nine regions taking part in the programme. Fostering South West are delighted to announce an exciting new partnership with Mood Bears, a beloved part of the Tomy brand. This collaboration brings together two organisations dedicated to creating positive futures for children. Fostering South West's ethos of collaboration and nurturing aligns seamlessly with Mood Bears' mission to promote wellbeing and positive mental health for children. With their toys specifically designed to help individuals express their feelings and support mental health and wellbeing in young people. This partnership will support fostering across the region, providing foster carers with unique access to a range of resources and support, ensuring that every child in our care can thrive in a loving and stable environment.

Local authority foster carers receive extensive local training, substantial financial support, and continuous assistance from a dedicated non-profit organisation. With this community focus, it also benefits the children, as it helps keep children local, allowing them to continue to live in the community they know, with as little change as possible.

More information on becoming a local council foster carer can be found on Fostering South West's website, [www.fosterwithyourlocalcouncil.org](http://www.fosterwithyourlocalcouncil.org), or speak directly to a member of the recruitment team via 0300 456 0120, or [info@fosterwithyourlocalcouncil.org.uk](mailto:info@fosterwithyourlocalcouncil.org.uk)

	<p><b>Council signs up to Climate and Nature Bill</b></p> <p>South Gloucestershire Council has signed up in support of the Climate and Nature (CAN) bill currently being proposed to parliament. Over 50,000 people, 1,500 organisations (including town/parish councils), politicians, and scientists from all parts of the UK are backing the Climate and Nature Bill, which is a private member’s bill to help tackle the Climate and Nature Emergency.</p> <p>The aim of the bill is to require the Secretary of State to achieve climate and nature targets for the United Kingdom; a duty to implement a strategy to achieve those targets; to establish a Climate and Nature Assembly and to give duties to the Committee on Climate Change and the Joint Nature Conservation Committee regarding the strategy and targets. The CAN bill was tabled in parliament on 16<sup>th</sup> October and will be debated on 24<sup>th</sup> January 2025.</p> <p>Zero Hour, a campaign set up to endorse the bill, helps the public to connect with their local MPs, whom they can urge to back the Bill. More information can be found at <a href="https://www.zerohour.uk/councils/">https://www.zerohour.uk/councils/</a>.</p> <p><i>Cllr Clark left the meeting</i></p>	
<p><b>FC. 28/11/ 2024-5</b></p>	<p><b>PRESENTATION FROM SGC REGARDING THE NEW SMALL CHILDREN’S HOME ON CHURCH ROAD</b></p>	
	<p>The four representatives from SGC and Phoenix Learning and Care Group introduced themselves. The SGC representative outlined SGC’s corporate parent responsibility for looking after children who through no fault of their own cannot live with their parents. As it can be costly to provide a solution which quite often is outside the SGC area and is not beneficial for the children to be away from family, friends and the school they attend, SGC investigated purchasing houses to provide a small children’s home, one of these being on Church Road in Frampton Cotterell. Funding was provided by the Department of Education and SGC match funding on an invest to save approach. The home will operate like a family home with 3 children (aged 8 to 18), 2 team members 24 hours a day and a manager between 9am and 5pm, Phoenix will run the home in partnership with SGC, with SGC having overall responsibility. The facility will be regulated by Ofsted.</p> <p>Questions and concerns were raised by members of the public, these are listed below including the responses:-</p> <ul style="list-style-type: none"> <li>• Concern regarding the extra vehicles and poor visibility onto the main road -The number of vehicles will be the same as a family home, staff will make arrangements to reduce the number of vehicles during a shift handover</li> <li>• Where has the money come from - Funding is from the Department of Education, (as the Government recognised that there were not enough places for children who needed care) and SGC through an invest to save approach, as the current cost of meeting these children’s needs is very high and the savings SGC will make is quite significant in the long term</li> <li>• Drop in house values - there is no evidence that this will be the case</li> <li>• Are the children to be from SGC or further afield such as Liverpool -These homes have been purchased to house children from the SGC area and SGC have no intention of filling these homes with children from outside SGC.</li> <li>• Why did the planning application have numerous redactions and could SGC be unbiased with their own planning application -The planning was dealt with by a different Department in SCG to Social Services and the application had to comply with the standard requirements for all planning applications. Any redactions were required and again were nothing to do with SGC Social services, there was no bias, any queries concerning the planning application will have to be raised with the SGC Planning Department.</li> </ul>	

	<ul style="list-style-type: none"> <li>Why this particular property and area- it was felt that not enough research had been carried out -SGC looked at 90 properties within the SGC area and chose 3 taking into account education, social care, size of houses, communities.</li> <li>How many children have these needs in SGC -260 require this type of care and half of these currently have to live outside the SGC area, some in neighbouring areas, others further away, There is a national shortage for placements for these children. A breakdown was not available for each Town and Parish Council but the SGC representative advised that there are children in Frampton Cotterell and Coalpit Heath that require these placements.</li> </ul> <p>The Charman confirmed the Council supports the responses provided by SGC and thanked the SGC and Phoenix Learning and Care Group representatives for attending the meeting.</p>	
<b>FC. 28/11/ 2024-6</b>	<b>DOG FOULING CAMPAIGN AT THE PARK</b>	
	<p>The Council considered the email received from Frampton Cotterell Rugby Club and a representative from Frampton Cotterell Rugby Club outlined the issues with dog fouling and that they were finding it increasingly difficult to protect their players. They struggle to pick up and identify all the dog fouling before a game and children are regularly slipping on dog excrement, they want to ensure that the players do not get infected in their eyes or mouth. The Rugby club would appreciate any help from the Council to resolve this problem.</p> <p>The Council are aware of this issue and have been running a campaign to encourage dog owners to pick up after their dogs. A variety of suggestions were considered.</p> <p>IT WAS RESOLVED that this will be considered in more detail at a Communications Working Group in January 2025, focusing on the park pitches, conservations areas as well as the whole Frampton Cotterell area.</p>	All in Favour
<b>FC. 28/11/ 2024-7</b>	<b>OPEN MEETING</b>	
	<p>A resident raised his concern regarding overgrown trees and bushes on Rowan Avenue, which means two cars cannot pass.</p> <p>The Clerk advised that this has been previously raised with SGC and the resident confirmed that a SGC representative has been to one of the properties and spoken to a minor, but no action has been taken regarding the overgrown trees and bushes.</p> <p>IT WAS RESOLVED to refer this to District Councillor T Clark for him to investigate</p>	All in Favour Clerk/Cllr T Clark
<b>FC. 28/11/ 2024-8</b>	<b>CO-OPTION OF COUNCILLOR</b>	
i	<b>Co-option application received</b> One co-option candidate application form had been received. The Chairman thanked the candidate for applying and the candidate was given 5 minutes to speak about herself and to respond to any questions from the councillors' present.	
ii	<b>Exempt Item</b>	
	As per the Co-option Policy, prior to consideration of the application received for the office of a Parish Councillor, councillors were invited to pass the following resolution: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information if discussing the merits of the candidate	All in Favour

iii	<b>Co-option Candidate</b> Council considered and discussed the merits of the co-option candidate																									
iv	<b>Co-option of Councillor</b> IT WAS RESOLVED to co-opt Esther Beales as a Councillor.  Esther Beales completed and signed the Declaration of Acceptance of Office form, which included an undertaking to abide by the Parish Council's Code of Conduct.	All in Favour																								
<b>FC. 28/11/ 2024-9</b>	<b>CHAIR'S REPORT</b>																									
	The Chairman reminded councillors of the Carols around the tree event on Friday 6 <sup>th</sup> December 2024 at 6pm. Councillors were also reminded about the national consultation regarding remote meetings for council meetings, the deadline is the 19 <sup>th</sup> December 2024. Responses could be made direct or a collective response can be submitted but any comments will need to be sent to the Clerk by the 18 <sup>th</sup> December 2024.																									
<b>FC. 28/11/ 2024-10</b>	<b>FINANCE AND ACCOUNTS</b>																									
i & ii	<b>Payments for approval &amp; invoices received since the agenda was issued</b> IT WAS RESOLVED that the payments specified in the Appendix be approved	All in Favour																								
iii	<b>Transfer of £50,000</b> IT WAS RESOLVED to approve the transfer of £50,000 from the Unity Deposit account to the Unity Current account.	All in Favour																								
iv	<b>Councillors to authorise payments</b> Volunteers were requested to authorise the payments through the bank. IT WAS RESOLVED that Cllrs L Williams and D Williams will authorise the payments.	All in Favour.																								
v	<b>Scheme of delegation decisions</b> <table border="1"> <thead> <tr> <th>Nov 2024</th> <th>Company</th> <th>Description</th> <th>Cost £</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Soltech</td> <td>New laptop for the Community Nature Officer, including install &amp; 3 year warranty</td> <td>£705 plus VAT</td> </tr> <tr> <td>2</td> <td>Silverback</td> <td>Arboricultural report</td> <td>£450 plus VAT</td> </tr> <tr> <td>3</td> <td>KDJ</td> <td>Electrical installation for the new defibrillator at the Brokeridge Centre</td> <td>£180 plus VAT</td> </tr> <tr> <td>4</td> <td>Various</td> <td>Protective clothing for the Climate &amp; Nature Officer &amp; Community Nature Officer</td> <td>£224.23 plus VAT</td> </tr> <tr> <td>5</td> <td>London Hearts</td> <td>New defibrillator &amp; cabinet- cross match contribution</td> <td>£750 plus VAT</td> </tr> </tbody> </table> IT WAS RESOLVED to note the delegated decision made.	Nov 2024	Company	Description	Cost £	1	Soltech	New laptop for the Community Nature Officer, including install & 3 year warranty	£705 plus VAT	2	Silverback	Arboricultural report	£450 plus VAT	3	KDJ	Electrical installation for the new defibrillator at the Brokeridge Centre	£180 plus VAT	4	Various	Protective clothing for the Climate & Nature Officer & Community Nature Officer	£224.23 plus VAT	5	London Hearts	New defibrillator & cabinet- cross match contribution	£750 plus VAT	All in Favour.
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<b>FC. 28/11/ 2024-11</b>	<b>COMMITTEE MEETING/WORKING GROUPS/OTHER ORGANISATIONS- MINUTES</b>																									
<b>A</b>	Committees and groups membership lists IT WAS RESOLVED :-																									



- to approve the councillors to the committees as specified below

All in Favour

<b>Committee</b>	<b>Members</b>	<b>Main Substitutes</b>	<b>Non-Voting</b>
Climate & Nature	Tim Snaith (Chair) Jonathan Trollope (Vice-Chair) Tristan Clark Morgan Hill Pat Hockey Dave Hockey Alan Lankester Linda Williams		Daisy Finniear (Officer) Frampton Floral Friends D Hanks- (Officer) & Frampton Cotterell Nature group
Finance & Governance	David Williams (Chair) David Goodwin (Vice-Chair) Tristan Clark Linda Williams		Clerk
Parks & Recreation (PARC)	Tristan Clark (Vice-Chair) Morgan Hill Alan Lankester Jonathan Trollope David Williams Linda Williams		Kim Jefferies (Officer)
Planning	Tristan Clarke (Chair) Alan Lankester Tim Snaith David Williams	David Goodwin	Clerk
Staffing	David Williams (Chair) Linda Williams (Vice-Chair) Dave Hockey Pat Hockey	Tristan Clark Alan Lankester	Clerk
Youth Services	Tristan Clark (Chair) David Goodwin (Vice-Chair) David Williams	Linda Williams	Clerk

IT WAS RESOLVED:-to approve the councillors to the working groups as specified below and to merge the Courts Development and Play area Development working groups

All in Favour

b

<b>Working Group</b>	<b>Members</b>	<b>Non-Voting</b>
Communication working group	Morgan Hill Pat Hockey Jonathan Trollope Linda Williams	Dani Wolfegang-James (Officer) Clerk

	<b>Working Group</b>	<b>Members</b>	<b>Non-Voting</b>
	LEAF (Local Environment Action Frampton)	Tristan Clark Morgan Hill Pat Hockey Dave Hockey Alan Lankester Tim Snaith Jonathan Trollope Linda Williams	Daisy Finnear (Officer)
	Pavilion working group	Tristan Clark David Goodwin Morgan Hill Alan Lankester David Williams Linda Williams	Kim Jefferies (Officer) Alex MacDonald (FCCC) John Hughes (FCCC) FCDCA
	The Courts & Play area Development Working Group	Tristan Clark Morgan Hill Alan Lankester Jonathan Trollope David Williams Linda Williams David Goodwin (substitute)	Kim Jefferies (Officer)
	Strategic Planning- relating to SGC & regional level	Linda Williams Tristan Clark Pat Hockey Dave Hockey Alan Lankester Tim Snaith David Williams David Goodwin (substitute)	Clerk
	Budget working group	Linda Williams Tristan Clark David Williams David Goodwin & Chairs of Committees	Clerk
	Energy Audit Working group	David Goodwin Tim Snaith Jonathan Trollope David Williams	Clerk
<b>c</b>	<b>Planning Committee</b> IT WAS RESOLVED that Council note and ratify the Planning Committee minutes for the meeting held on the 31.10.2024.		
<b>d</b>	<b>Staffing Committee</b> IT WAS RESOLVED that Council note the confirmation of the appointment of David Hanks as the Community Nature Officer		
<b>e</b>	<b>Climate &amp; Nature Committee</b> IT WAS RESOLVED that Council note the Climate & Nature Committee minutes for the meeting held on the 20.11.2024 and that the recommendations will be considered by the Finance & Governance Committee.		
			All in Favour
			All in Favour
			All in Favour

f	<p><b>Beesmoor Road Playing Field Committee</b></p> <p>IT WAS RESOLVED to note the minutes of the Beesmoor Road Playing Field Committee meetings held on the 2.7.2024 and 10.09.2024. The Chairman advised that the Beesmoor Road Playing Field Committee seem very happy with the relationship they have with the Council.</p>	All in Favour
FC. 28/11/ 2024- 11	<b>COUNCILLOR TRAINING</b>	
	<p>It was noted that the Chairman training had been postponed and is due to take place on the 12<sup>th</sup> December 2024.</p> <p>The Clerk stated that Esther Beales will be advised of the next dates for the Essential Councillor training.</p> <p>Regular training opportunities are circulated to all councillors and councillors should advise the Clerk if they want to attend and the booking arrangements will be made.</p>	
FC. 28/11/ 2024- 12	<b>NEW PATHWAYS AT THE PARK-PLANNING APPLICATION</b>	
	<p>Council considered the cost of the biodiversity net gain calculation required for the planning application for the new pathways at the Park.</p> <p>IT WAS RESOLVED to approve the cost of £495 for the biodiversity net gain calculation</p>	All in Favour
FC. 28/11/ 2024- 13	<b>CAMERA</b>	
	<p>IT WAS RESOLVED to approve the increased budget for a camera for events and climate and nature activities and purchase a Panasonic Lumix Bridge Camera at a cost of £345.42 plus VAT and a SD card costing £17.99. This to be funded from 202/4156- EMR 367- Climate &amp; Nature (which was previously agreed by Council minute- FC 30/05/2024-22(I).</p>	All in Favour
FC. 28/11/ 2024- 14	<b>ENERGY CONTRACT</b>	
	<p>Council considered the quotations received for the energy contracts for the Brockridge Centre and the Pavilion.</p> <p>A query was raised regarding how the companies offset our own emissions, taking into account the fact the Parish Council have made the Climate Emergency declaration and also why there was no quotation from the current supplier.</p> <p>IT WAS RESOLVED to defer the decision to the Finance &amp; Governance Committee which are meeting on the 12<sup>th</sup> December 2024, whilst further investigations takes place.</p>	All in favour
FC. 28/11/ 2024- 15	<b>DEFIBRILLATOR UPDATE</b>	
	<p>Council were advised that funding had been obtained for the defibrillator at the Brockridge Centre with Council match funding £750. The defibrillator has been received and will be connected by the electrician on the 29.11.2024</p>	

FC. 28/11/ 2024- 17	<b>GROMIT UNLEASHED UPDATE</b>	
	<p>The Clerk advised that she had obtained further information at the launch event for the Gromit unleashed trail and identified that it would be very costly, the minimum contribution for a sculpture was £7,000 for a Feathers McGraw or Norbot, Gromit £9,000 and Wallace £11,000. Westerleigh were concerned about lack of parking and security at the location suggested and had advised the Clerk that a local organisation had submitted a sponsorship request. The Clerk advised the Council not to submit a sponsorship for the Gromit Unleashed trail, due to cost, lack of other contributors to support it, lack of parking and security and the fact there may be a sculpture locally.</p> <p>IT WAS RESOLVED not to sponsor a sculpture for the Gromit Unleashed 3 trail 2025 for the reasons indicated.</p>	All in favour
FC. 28/11/ 2024- 18	<b>SGC COMMUNITY AWARDS</b>	
	<p>Council considered individuals or groups they may want to nominate for the SGC Community awards and if they wanted to nominate several individuals or organisations.</p> <p>IT WAS RESOLVED to only nominate the Frampton Cotterell Nature Group as otherwise it would dilute the chance of the nominee achieving th SGC award.</p>	All in favour
FC. 28/101 /2024- 19	<b>CORRESPONDENCE &amp; CIRCULARS NOT COVERED BY THIS AGENDA</b>	
	The correspondence circulated was noted.	All in favour
FC. 28/11/ 2024- 20	<b>DATE OF NEXT MEETINGS</b>	
	<p>Additional Council meeting early January to approve the budget and precept &amp; Full Council meeting Thursday 30<sup>th</sup> January 2025 at 7pm.</p>	Clerk

The meeting closed at 8.40pm

Chairman .....

Date: .....

## Appendix

### Invoices for Approval

No.	Invoice Number	Company	Description	Net £	VAT £	Gross £	
0211	GB41CGT1ABEY	Amazon	Stationery	34.02	6.79	40.81	
0311	GB41EHT6ABEY	"	Stationery & bin bags	37.35	7.50	44.85	
0411	7877	CPS grounds	Grounds maintenance- November	1421.67	284.33	1706.00	
0511	0859	Gordon Playgrounds	Play equipment inspections- Oct	157.50	31.50	189.00	
0611	TPC11557	DCK	Accounting support for Oct	296.60	59.32	355.92	
0711	32159	Rialtas	Training	320.00	64.00	384.00	
0811	3900016537	SGC	Localism Service charges- Oct- Dec	2874.30	574.86	3449.16	
0911	Brockeridgecr/151124	Pegasus windows	Clean Brockeridge windows	31.50		31.50	
1011	36547	B & S Chains Ltd	Replacement cradle seat & swing shackles	208.20	41.64	249.84	

### Invoices received after the agenda was issued

1111	0869	Gordon Playgrounds	Play equipment inspections- Nov	157.50	31.50	189.00	
1211	000411	Bridget C Bowen	Internal audit	392.50		392.50	
1311		Staff mileage	Mileage claim	18.90		18.90	
1411	1585034924	Trade UK	Safety specs	4.58	0.91	5.49	
1511	2000257064	"	Marker & paint	86.97	17.40	104.37	
1611	2000326333	"	Work boots	92.98		92.98	
1711	1518277322	"	Tarmac ballast & gravel	13.34	2.66	16.00	

### Retrospective invoices

R0111	S2193	Silverback	Arboricultural method statement	450.00	50.00	500.00	
R0211	K8142	KDJ	Replace emergency lights at the pavilion	60.00	15.00	75.00	
R0311	K8171	"	Service Pavilion heaters & security work	300.00	60.00	360.00	
R0411	K8172	"	Replace changing room sensor	87.50	17.50	105.00	

#### Abbreviations

SGC – South Gloucestershire Council

PC – Parish Council