



19th April 2024

AN ORDINARY MEETING of the PARISH COUNCIL will be held on Thursday 25th April 2024 at 7.00pm at the Brockridge Centre and the following business will be transacted. All Councillors are summoned to attend.

Kind Regards

L Squire

Linda Squire
Clerk/CEO & RFO to the Parish Council

Anyone attending this meeting is encouraged to follow the below guidance:

- *Attendees must not attend if showing any symptoms of Covid-19;*
- *No papers will be available; attendees are requested to download documents to their devices prior to the meeting;*
- *Attendees are encouraged, wherever possible, to take low carbon transport to meetings including walking, cycling, car sharing etc;*
- *In the event of a fire alarm or other emergency (signalled by a continuously ringing bell), please leave the building through the nearest fire exit or safest evacuation route. Please meet at the top of the car park*

In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve and enhance biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010

AGENDA

1 APOLOGIES

MOTION: To note any apologies for absence.

2 DECLARATIONS OF INTEREST / DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their register of interests as required and request any dispensations under the Localism Act 2011.

3 MINUTES OF THE PREVIOUS MEETING

MOTION: Council to approve and sign the minutes of the previous Council meeting held on the 28th March 2024

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 UPDATE FROM THE POLICE

- MOTION: Council to receive an update from the Police representative and Council to raise any concerns
- 6 REPORT FROM THE CHAIR**
MOTION: Council to receive a report from the Chair.
- 7 DISTRICT COUNCILLOR REPORT**
MOTION: Council to receive a report from District Councillor Tristan Clark.
- 8 FINANCE AND ACCOUNTS**
i) MOTION: Council to consider approving the invoices for payment listed in the Appendix
ii) MOTION: Council to consider and approve the invoices for payment since the agenda was issued
iii) MOTION: Council to nominate 2 councillors to authorise the payments through the bank
iv) MOTION: Council to note the scheme of delegated decisions since the last Council meeting.
- 9 COMMITTEE MEETING MINUTES**
Committees
a) Planning Committee
MOTION: Council to note the minutes of the Planning Committee meetings held on 28.3.2024 and 18.4.2024 including acceptance and ratifying the responses to planning applications.
Working groups/External groups
b) Courts Working group
MOTION: Council to note the minutes of the Courts Working Group meeting held on 16.4.2024.
c) Frampton Festival
MOTION: Council to note the minutes of the Frampton Festival Committee.
- 10 WATER CONTRACT**
MOTION: Council to consider and retrospectively approve the award of the water contract.
- 11 ASSET REGISTER**
MOTION: Council to consider the Council's Asset Register
- 12 COMMUNITY INFRASTRUCTURE LEVY-2023/24**
MOTION: Council to note the Community Infrastructure Levy Neighbourhood Portion payments for sums collected in 2023/24
- 13 NEW HOMES BONUS GRANT AWARD**
MOTION: Council to note the update on the New Homes Bonus (NHB) grant award.
- 14 SGC CLEANING & MAINTENANCE WORK CARRIED OUT IN THE PARISH**
MOTION: Council to note the work carried out by the SGC Streetcare cleaning and Maintenance team
- 15 WALL BETWEEN MILL LANE ALLOTMENTS & THE GLOBE PUBLIC HOUSE**
MOTION: Council to consider the damage to the wall between Mill Lane allotments and decide what actions should be taken
- 16 REQUEST FOR A LIVING TREE POD URN ON COUNCIL LAND**
MOTION:-Council to consider and decide whether to approve the request to install a tree and living tree pod urn on Council land.
- 17 D DAY PLANS UPDATE**
MOTION: Council to note the latest plans for the D Day event in June 2024.
- 18 CORRESPONDENCE & CIRCULARS NOT COVERED BY THIS AGENDA**

MOTION: Council to note correspondence received.

19 DATES OF NEXT MEETINGS

Annual Parish Assembly Thursday 16th May 2024 at 7.00 pm at the Brockridge Centre
 Annual Parish Council Meeting- Thursday 30th May 2024 at 7.00 pm at the Brockridge Centre

Members of the General Public and Press Welcome

If you require a copy of any of the non-confidential items please contact clerk@framptoncoterrell-pc.gov.uk

Agenda Item 18 – Correspondence & Circular

Emails Received: Emailed All

- SGC- Planning weekly lists & circulated schedules
- SGC- updates/news
- West of England- newsletter updates
- NALC- Chief Executive’s Bulletin
- NALC Newsletter
- NALC-Events
- SGC-Street naming and numbering - naming a new road on development on site of 119 Bristol Road, Frampton
- ALCA- In Short- April 2024

Appendix

No.	Invoice	Company	Description	Net £	VAT £	Gross £
0104	Subs 2024-139	ALCA	ALCA £747.39 NALC £437.97 subscription	1185.36	-	1185.36
0204	GB48P8GABEY	Amazon	Cleaning supplies	80.11	16.02	96.13
0304	30774	Brigstowe Media Ltd	Advertising in Frome Valley Voice- April 2024-March 2025	2200.00	440.00	2640.00
0404	CN6258	CPS	Missed conservation work	-883.00	-176.60	-1059.60
0504	CN-6259	“	Partial credit to reduce April invoice	-1310.28	-262.06	-1572.34
0604	6169	“	Conservation contract April 2024	220.75	44.15	264.90
0704	CN-6261	“	Credit note for above invoice	-220.75	-44.15	-264.90
0804	532472451	Gallagher	Cyber insurance	417.36	-	417.36
0904	0625	Gordon Playground inspections	Park inspections all sites	150.00	30.00	180.00
1104	708	HGM Plumbing	Water Fountain testing	142.68	28.53	171.21
1304	26824	Soltech IT Limited	Business Support April-July 24	250.00	50.00	300.00
1404		Roberts	Room hire deposit refund	50.00	-	50.00

1504	SM29367	RBS Rialtas	Bookings Software Annual Support	444.00	88.80	532.80
1604	CN30893	"	Credit note for above Bookings invoice.	-444.00	-88.80	-532.80
1704	SM29363	"	Omega Cashbook Annual Support and Maintenance Licence for 5	999.00	199.80	1198.80
1804	SM29364	"	Data Backup Service - Omega Annual Subscription	424.00	84.80	508.80
1904	SM29365	"	Making Tax Digital for VAT Submission Annual Subscription	110.00	22.00	132.00
2004	SM29366	"	Allotments Software Annual Support	249.00	49.80	298.80
2104	SM29368	"	Asset Inventory Annual Support	249.00	49.80	298.80
2204	3805521694	SGC	Commercial waste April-June 24	380.90	-	380.90
2304	BK215605-1	SLCC	Themed Summit - Planning	45.00	9.00	54.00
2404	0000070063	Southwest Councils	Associate Membership Subscription	499.00	99.80	598.80
2504	TPC11214	DCK Accounting	March Accounts/End of year	481.85	96.37	578.22
2604	Brockeridgecr/150424	Pegasus windows	Clean Brockeridge Centre windows	31.50	-	31.50
2704	764	Somerset Scythe School	Scything equipment	1643.00	-	1643.00
2804	710	HGM Plumbing	Disinfect Centenary Fountain	180.30	36.06	216.36
2904	00HD016-0003	Parish Online	Mapping Software	240.00	48.00	288.00
3004	S2077	Silverback arboricultural Consultancy Ltd	Ridings Road Play Area	450.00	90.00	540.00