



**AN ORDINARY MEETING of the PARISH COUNCIL was held on Thursday 25th January 2024 at 7pm at the Brokeridge Centre and was attended by the following:**

Chairman: L Williams

Parish Councillors: Cllrs, T Clark, M Hill, D Hockey, P Hockey, A Lankester, T Snaith, J Trollope & D Williams

In Attendance: 2 members of the public

Clerk/CEO & RFO- Minute Taker: Mrs L Squire

ITEM	MINUTE	VOTE / ACTION
<b>FC. 25/01/ 2024-1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received from Parish Cllrs, D Goodwin & A Williams and District Councillors C Young & J Lean IT WAS RESOLVED that the apologies be noted.	All in Favour
<b>FC. 25/01/ 2024-2</b>	<b>DECLARATIONS OF INTEREST and DISPENSATIONS</b>	
	None received.	
<b>FC. 25/01/ 2024-3</b>	<b>APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS</b>	
i	IT WAS RESOLVED that the minutes of the Parish Council meeting held on 30.11.23 be approved as a true and accurate record of the meeting.	All in Favour. Clerk
ii	IT WAS RESOLVED that the minutes of the Additional Parish Council meeting held on 11.01.24 be approved as a true and accurate record of the meeting.	All in Favour. Clerk
<b>FC. 25/01/ 2024-4</b>	<b>OPEN MEETING</b>	
	The members of the public advised they were broadly in favour with the proposals in the SGC Local Plan, other than the Coalpit heath area close to Lyde Green.	

FC. 25/01/ 2024-5	<b>SGC LOCAL PLAN PHASE 3 CONSULTATION</b>	
	<p>There was a query regarding the boundary of the Woodland Golf course as it is listed as a Frampton Cotterell coded site, it was confirmed that this is correct, as the north part is in Frampton Cotterell. Also that the proposals only reflects the SGC requirement, on the assumption that there will be no additional requirement from other areas (Bristol )</p> <p>IT WAS RESOLVED :-</p> <ul style="list-style-type: none"> <li>• To have 2 zoom meetings to consider the Parish Council’s response to the SGC Local Plan phase 3 on the 31<sup>st</sup> January (questions 1-15) &amp; 7<sup>th</sup> February (questions 16-30) at 2pm with any councillors that can attend</li> <li>• A word document version of the questionnaire to be created by the Clerk &amp; councillors to populate any of their responses by 5pm the day before each zoom session.</li> <li>• That it was beneficial to comment on all the lenses.</li> <li>• That an Additional Council meeting will be held on Monday 12<sup>th</sup> February to approve the Parish Council’s response, which the public will also be able to attend and provide their final views.</li> <li>• If possible a joint (4 Parish) Council response will be submitted to SGC.</li> </ul>	All in Favour Clerk
FC. 25/01/ 2024-6	<b>CHAIR’S REPORT</b>	
	The Chairman had nothing to report.	
FC. 25/01/ 2024-7	<b>DISTRICT COUNCILLOR REPORT</b>	
	<p><b>National Highways Announce A432 Bridge Replacement Plans</b> South Gloucestershire Council has reacted to National Highways’ announcement that the A432 M4 overbridge will be closing for approximately two years whilst they replace the structure and reroute utilities. Work will begin in January 2024.</p> <p>Council Leader Councillor Claire Young said: “We are as disappointed as residents are to hear this news, although we recognise National Highways are acting as a matter of safety in the interest of all bridge and motorway users. Our highways team is working closely with National Highways and will continue to work to keep people moving as freely as possible around the area and will endeavour to help fill any transport gaps where possible.”</p> <p>National Highways has announced plans to install a new bridge that will allow for smoother and safer journeys. The bridge replacement programme has been fast-tracked to get the best solution in place as quickly as possible. The council will feed into the design process to see if any network improvements might be achievable without delaying the project.</p> <p>Following discussions with the council, National Highways has funded a shuttle bus since October and the council will continue to discuss further mitigating factors to help residents who have had transport issues since the closure of the bridge.</p> <p>A new video of Council Leader Councillor Claire Young and Co-Leader Councillor Ian Boulton discussing the announcement with National Highways is available at <a href="https://www.youtube.com/watch?v=5vkxAFn8nC8">https://www.youtube.com/watch?v=5vkxAFn8nC8</a></p> <p><b>Autumn Statement Fails to Deliver on Sustainable Services</b> The recent Autumn Statement from the Chancellor of the Exchequer provided no significant light at the end of the tunnel for South Gloucestershire Council’s financial situation.</p>	Cllr Clark

SGC's budget for next year, which is currently out for public consultation, presents a balanced set of accounts in the short term, but the latest set of Government announcements proposed nothing significant to help reduce the pressure on council budgets or make them sustainable in the years to come. Continued inflationary pressure will mean no respite for council services already under extreme strain, with the prospect, as costs continue to rise faster than funding, of further cutbacks of the support that local people rely upon.

Cllr Claire Young, Leader of Council, said: "We were waiting and hoping that the Government would have taken this opportunity to help councils help local people facing an ongoing cost of living crisis, prices that are still rising at twice the target inflation rate, high interest rates on mortgages, stagnant wages for many and as we collectively need to tackle the climate emergency.

"Instead, we got no help to provide the social care people need. No help to support our underfunded schools. No help on wage and price inflation. No help to repair our roads and boost sustainable public transport options. Through our budget consultation we are having community conversations with local people so they can see the impact of this underfunding on what we are able to provide as a council and help us set our priorities for next year.

"Through our community conversations with residents, businesses, the voluntary and community sector, we are also talking about a shared vision for the future of South Gloucestershire that we can set out in a new Council Plan next year. The Government has taken some, limited positive steps. In acting to unfreeze Local Housing Allowance rates, there is some help to afford rising rents. We will also now be able to set our planning fees at a level to cover our costs on processing major developments.

"Overall, however, there was next to nothing in this Autumn Statement that suggests the Government understands the major issues we face in South Gloucestershire or that they are prepared to help us do anything to help."

More information about the councils 2023/24 Budget consultation process and details of the online and in-person opportunities to take part can be found at [www.southglos.gov.uk/south-glos-budget-2024](http://www.southglos.gov.uk/south-glos-budget-2024). A detailed assessment of the Autumn Statement by the Local Government Association can be found at <https://www.local.gov.uk/parliament/briefings-and-responses/autumn-statement-2023-day-briefing>.

### **Local Plan Phase 3 Consultation Commences**

South Gloucestershire Council has started its draft Local Plan Phase 3 consultation. It is vital that residents, town/parish councils and community groups use this opportunity to register their views, support those parts of the plan they feel are correct, and suggest where the final plan can be improved. The council will be publishing details of a series of community engagement events on the local plan to allow town/parish councillors and residents to ask officers questions about the emerging strategy and the next stages in the local plan process.

The draft plan sets out how South Gloucestershire could meet its expected housing demand without embarking on large-scale building projects to create entirely new freestanding communities in the countryside. Development should instead be focussed on the urban fringe and, where appropriate, to have small schemes in rural communities. And where necessary, improvements will need to be made to existing services for new and existing residents.

The updated Local Plan Delivery Programme timetable envisages that the final draft of Local Plan will be submitted to the Secretary of State for Levelling Up, Housing & Communities in October 2024. It will, following a public examination at the start of 2025, ultimately be assessed by the Planning Inspectorate to ensure it meets its legal requirements. Following the publication of the

	<p>Inspector’s Report the aim would be for the council to formally adopt the Local Plan in the Autumn of 2025.</p> <p>Alongside the updated draft Local Plan, new policies on a range of issues managed through the council’s planning process are also being published. These include draft policies on:</p> <ul style="list-style-type: none"> <li>• Providing space for renewable energy generation</li> <li>• Supporting the council’s commitment to net zero covering: renewable and low carbon energy systems, climate change mitigation, adaptation and resilience, embodied carbon, energy management in new development, community energy</li> <li>• Provision for Gypsy/Traveller and Travelling Show people communities</li> <li>• Affordable Homes policy</li> <li>• Economy and jobs policy</li> <li>• Town centres policy</li> </ul> <p>This final phase of public consultation commenced on Wednesday 6<sup>th</sup> December and will close on Friday 16<sup>th</sup> February. It includes all the relevant maps as well as the evidence base the proposals are based upon. Residents can find all of that, dates and locations of scheduled engagement events and instructions on how to submit comments at <a href="https://consultations.southglos.gov.uk/LPP3/">https://consultations.southglos.gov.uk/LPP3/</a>.</p> <p>Cllr Clark advised that the planning application P22/07175F land at 8-10 Perrinpit Road is on the SGC circulated schedule and that the District Councillors did not intend calling it into the SGC Development Committee, therefore it is likely to be approved in accordance with the planning officer’s recommendations with conditions.</p> <p>A query was raised about the type of plastic and what colour that can be recycled as the SGC website is not clear. Cllr Clark obtained clarification and the advice is that you cannot currently recycle black plastic or hard/rigid plastic by putting them in your green recycling boxes. Residents can, however, recycle rigid plastic if they take it along to one of SGC’s Sort It Centres.</p>	Cllr Clark																												
<b>FC. 25/01/ 2024-8</b>	<b>FINANCE AND ACCOUNTS</b>																													
i	<p><b>Retrospective transfer for approval since the last meeting</b> IT WAS RESOLVED to approve the retrospective transfer £50,000 from the Unity deposit account to the Unity current account.</p>	All in Favour																												
ii	<p><b>Payments for approval</b></p> <table border="1" data-bbox="188 1518 1422 1727"> <thead> <tr> <th>No.</th> <th>Invoice Number</th> <th>Company</th> <th>Description</th> <th>NET £</th> <th>VAT £</th> <th>GROSS £</th> </tr> </thead> <tbody> <tr> <td>2201</td> <td>3805465417</td> <td>SGC</td> <td>Payroll services</td> <td>120.00</td> <td>24.00</td> <td>144.00</td> </tr> <tr> <td>2301</td> <td></td> <td>Staff</td> <td>Mileage claim</td> <td>14.85</td> <td>-</td> <td>14.85</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>IT WAS RESOLVED that the payments listed above be approved.</p>	No.	Invoice Number	Company	Description	NET £	VAT £	GROSS £	2201	3805465417	SGC	Payroll services	120.00	24.00	144.00	2301		Staff	Mileage claim	14.85	-	14.85								All in Favour Clerk
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iii	<b>Additional invoices since the agenda was issued</b>																						
Ref	Invoice Number	Company	Description	Net £	VAT £	Gross £																	
2401	Credit note 5648	CPS	Refund for missed grass cuts	-234.40	-46.88	-281.25																	
2501	1456591118	Trade UK	Ethernet cable	7.16	1.43	8.59																	
IT WAS RESOLVED that the payments listed above be approved.							All in Favour																
iv	<b>Transfer from the Unity Trust Deposit Bank Account to the Current Account</b>																						
IT WAS RESOLVED to approve the transfer of £100,000 from the Unity Deposit account to the Unity Current account as large invoices are expected for the tennis courts and Ridings Road play area.							All in Favour																
v	<b>Nominate two councillors to authorise the payments through the bank</b>																						
IT WAS RESOLVED that Cllr D Williams & Cllr L Williams will authorise the payments through the bank this month.							All in Favour																
FC. 25/01/ 2024-9	<b>COMMITTEE MEETING MINUTES</b>																						
a	Committees and groups membership lists																						
IT WAS RESOLVED :-																							
<ul style="list-style-type: none"> <li>That there will be no change to the councillors on the committees and working groups as specified below</li> </ul>							All in Favour. Clerk																
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Planning	Tristan Clark (Chairman) David Williams Alan Lankester Tim Snaith	David Goodwin	Clerk
Staffing	David Williams (Chairman) Linda Williams (Vice- Chairman) Dave Hockey Pat Hockey Edwina Pennell		Clerk
Youth Services	Tristan Clark (Chairman) David Goodwin (Vice- Chairman) David Williams Edwina Pennell Antonia Williams	Linda Williams	Clerk

**Working Groups**

<b>Working Group</b>	<b>Members</b>	<b>Non-Voting</b>
Communication working group	Pat Hockey Linda Williams Morgan Bolton	Dani Wolfgang- James (Officer) Clerk
Events Working group	Edwina Pennell David Goodwin David Williams	Jill Allen Jan Webb (Officers)
LEAF (Local Environment Action Frampton)	David Goodwin Alan Lankester Linda Williams Tristan Clark Pat Hockey Dave Hockey Morgan Bolton Jonathan Trollope Tim Snaith	Daisy Finnear (Officer)
Pavilion working group	David Goodwin Tristan Clark David Williams Linda Williams Morgan Bolton Alan Lankester	Kim Jefferies (Officer) Alex MacDonald (FCCC) John Hughes (FCCC)
Play area Development/Strategy working group	David Williams Linda Williams Morgan Bolton Tristan Clark (substitute)	Kim Jefferies (Officer)
The Courts Development Working Group	Tristan Clark Linda Williams Alan Lankester Jonathan Trollope	Kim Jefferies (Officer)

		David Goodwin (substitute)		
	Strategic Planning- relating to SGC & regional level	Linda Williams Tristan Clark David Williams Pat Hockey Dave Hockey Tim Snaith Alan Lankester David Goodwin (substitute)	Clerk Youth Council representative	
<b>b</b>	<b><u>Committee Minutes</u></b> <b>Youth Services Committee</b> IT WAS RESOLVED that Council note and ratify the Youth Services Committee minutes for the meeting held on the 23.11.2023.			All in Favour
<b>c</b>	<b>Planning Committee</b> IT WAS RESOLVED that Council note and ratify the Planning Committee minutes for the meetings held on the 14.12.2023.			All in Favour
<b>d</b>	<b>Finance Governance Committee</b> IT WAS RESOLVED that Council note the minutes of the Finance & Governance Committee held on 11.1.2024 including acceptance of the recommendations, namely:- <ul style="list-style-type: none"> <li>• Free sessions -for 18 years &amp; younger Mon- Friday 4-6pm &amp; School holidays 1-4pm</li> <li>• Activator sessions 10-11am Saturdays &amp; Sundays</li> <li>• Charge for other times £5 per hour- no yearly charge at the moment</li> </ul>			All in Favour
<b>e</b>	<b><u>Other organisations</u></b> <b>Beesmoor Road playing fields minutes</b> IT WAS RESOLVED to note the minutes received from the Beesmoor Road playing field Committee for the meeting held on the 14.11.2023.			All in Favour
<b>FC. 25/01/2024-10</b>	<b>ALLOTMENT-NON CULTIVATION</b>			
	Council noted the possible termination of an allotment tenancy due to non-cultivation. The Clerk advised that an Allotment Policy will be submitted to the Finance & Governance Committee covering a variety of allotment administrative areas.			All in Favour
<b>FC. 25/01/2024-11</b>	<b>PATHWAY SURVEY</b>			
	Council considered the draft Pathway Survey for the installation of a fully accessible pathway which links park entranceways to court facilities at the Park as part of the s106 funding from SGC. IT WAS RESOLVED : <ul style="list-style-type: none"> <li>• To specify that more supporting information is available and can be obtained from <a href="mailto:projects@framptoncoterell-pc.gov.uk">projects@framptoncoterell-pc.gov.uk</a></li> <li>• If the answer is 'no' to using a path or that an accessible pathway will be an improvement-ask for the reasons why</li> </ul>			All in Favour

<b>FC. 25/01/ 2024- 12</b>	<b>ENERGY CONTRACT</b>	
	Council considered the quotations to renew the gas contract and the environmental impact assessment. IT WAS RESOLVED to approve the quotation from Ecotricity as a carbon neutral supplier (via offsetting and green gas development) at a cost of 50.4p per day standing charge and 6.24pkWh to supply gas to the Brockeridge centre for one year.	All in Favour
<b>FC. 25/01/ 2024- 13</b>	<b>YATE HERITAGE CENTRE &amp; FCCE SCHOOL</b>	
	Council considered the request from FCCE school to assist with accessing history resource boxes from the Yate Heritage Centre. IT WAS RESOLVED for the Clerk to investigate what is required and for it to be discussed at a future meeting.	All in Favour Clerk
<b>FC. 25/01/ 2024- 14</b>	<b>CORRESPONDENCE &amp; CIRCULARS NOT COVERED BY THIS AGENDA</b>	
	The correspondence was noted.	All in Favour
<b>FC. 25/01/ 2024- 15</b>	<b>DATE OF NEXT MEETINGS</b>	
	Additional Council Meeting on the 12 <sup>th</sup> February 2024 to approve the Council's response to the SGC Local Plan phase 3 consultation & Full Council meeting Thursday 29 <sup>th</sup> February 2024 at 7pm	All in Favour
<b>FC. 25/01/ 2024- 16</b>	<b>EXEMPT ITEM</b> Councillors passed the following resolution: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information	All in Favour
<b>FC. 25/01/ 2024- 17</b>	<b>VAT RECLAIM &amp; REIMBURSEMENT-</b>	
	Council considered the advice received from the external accounting company regarding the vat reclaim and any reimbursements. IT WAS RESOLVED for the VAT reclaim to be applied for and if the Council is successful refunds will be made to the users affected.	All in Favour Clerk
<b>FC. 25/01/ 2024- 18</b>	<b>OLD CHANGING BLOCK -AT THE PARK</b>	
	Council considered the correspondence received from the Frampton Cotterell & District Community Association (FCDCA). IT WAS RESOLVED:-	



	<ul style="list-style-type: none"> <li>• That a meeting will be arranged without prejudice with FCDCA representatives, the Chairman &amp; Vice chairman of the Council, the Chairman of the Finance &amp; Governance Committee, the Clerk and the Projects Officer.</li> <li>• That the Clerk will have the discretion to authorise the valuation payment if the discussions result in an appropriate acceptable way forward.</li> </ul>	All in Favour Clerk
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The meeting closed at 8.11pm

Chairman ..... Date: .....

Abbreviations

SGC – South Gloucestershire Council