



AN ADDITIONAL MEETING of the PARISH COUNCIL was held on Monday 12th February 2024 2024 at 7pm at the Brockridge Centre and was attended by the following:

Chairman: L Williams

Parish Councillors: Cllrs, A Lankester, T Snaith, A Williams & D Williams

In Attendance: No members of the public

Clerk/CEO & RFO- Minute Taker: Mrs L Squire

ITEM	MINUTE	VOTE / ACTION
AC. 12/02/ 2024-1	APOLOGIES FOR ABSENCE	
	Apologies were received from Parish Cllrs T Clark, D Goodwin, M Hill, D Hockey, P Hockey J Trollope IT WAS RESOLVED that the apologies be noted.	All in Favour
AC. 12/02/ 2024-2	DECLARATIONS OF INTEREST and DISPENSATIONS	
	None received.	
AC. 12/02/ 2024-3	OPEN MEETING	
	No questions were received.	
AC. 12/02/ 2024-4	SGC LOCAL PLAN PHASE 3 CONSULTATION	
	Council considered the draft response to the SGC Local Plan phase 3 consultation, which had been prepared from comments received from councillors and the two zoom meetings held to complete the questionnaire. IT WAS RESOLVED:- <ul style="list-style-type: none"> to approve the response to the SGC Local Plan Phase 3 Consultation. to thank the councillors for their contribution and the Clerk for facilitating, collating and submitting the response to SGC. To note that there would not be a joint local council response from the neighbouring parishes due to time constraints and the inability to approve such a response by the deadline of the 16th February 2024. 	All in Favour

AC. 12/02/ 2024-5	CHAIR'S REPORT						
	<p>The Chair advised the councillors that sadly Edwina Pennell has resigned as a councillor, the Chair stated she was one of the longest serving councillors and will be missed. She has assisted with improving partnership working with other organisation and carried out fund raising and helped at events.</p> <p>An email and a letter will be sent to Edwina thanking her for her valued contribution to the Council.</p> <p>The Chair reminded Councillors that the refurbished Ridings Road play area grand opening was this Thursday 15th February 2024 10-12noon and all were welcome to attend.</p>						All in Favour Clerk
AC. 12/02/ 2024-6	FINANCE & ACCOUNTS						
i	Invoices listed on the agenda						All in Favour
IT WAS RESOLVED that the payments listed below be approved.							
Invoice for retrospective authorisation							
No.	Invoice Number	Company	Description	NET £	VAT £	GROSS	
2601	0252	Miskella Construction Limited	Dig out drainage ditch and clear end of drainage pipe.	1100.00	220.00	1320.00	
2701		FCCC	VAT reimbursement	566.00	-	566.00	
Invoices received							
0102	3805473593	SGC	Erection of Christmas Lights	8874.00	1774.80	10648.80	
0202	34694996	Bamfield Tree Services Limited	Hedge laying first section at Centenary Park	300.00	60.00	360.00	
0302	1458563812	Trade UK	Club Hammer	8.33	1.66	9.99	
0402	1340	FACE	Youth work Oct-Dec 2023	9634.50	-	9634.50	
0502	105	Simply Cleaning	Pavilion cleaning Nov 23	350.00	-	350.00	
0602	106	" "	Pavilion cleaning Dec 23	280.00	-	280.00	
0702	S34036	Blakedown Sport & Play	Tennis Court refurbishment	108231.30	21646.26	129877.56	
0802	GB413Y4ABEY	Amazon	Copier paper	30.14	6.02	36.16	
0902	GB4CLBABEY	"	Staples, handtowels, sponge, refuse sacks & toilet rolls	99.82	19.95	119.77	
1002	GB41XMRABEY	"	Wireless Keyboard & mouse	26.88	5.38	32.26	
1102	GB41MXJABEY	"	Storage container, forks, 2 x cake slice.	30.77	6.16	36.93	
1202	1459683412	Trade UK	Squire padlock	13.83	2.76	16.59	
1302	674	HGM Plumbing Services	Cisterniser flush control	623.66	124.73	748.39	
1402	186209	Murray Hire Centres	Heras fencing hire	854.00	170.80	1024.80	
1502	3805474929	SGC	Localism Services	2892.06	578.40	3470.46	
1602	267434	CIA Fire & Security	Install gate entry system at the tennis courts	2500.00	500.00	3000.00	
1702	267737	"	Smart access netcode subscription	156.00	31.20	187.20	
1802	267738	"	Maintenance contract	380.00	76.00	456.00	

	1902	0553	Gordon Playground Inspections	Park inspections all sites	150.00	30.00	180.00	
	2002	8857	Dynamic Signs Limited	Defibrillator composite panel for Pavilion	25.00	5.00	30.00	
	2102	251640	Kompan	Supply and install play equipment in Ridings Rd	60849.20	12169.84	73019.04	
	2202	1461134595	Trade UK	Wall Hook & Postcrete	16.67	3.33	20.00	
	2302	8872	Dynamic Signs Limited	Composite Panels for Ridings Rd	30.00	12.00	72.00	
	2402	1460739701	Trade UK	MDF, demist pads & Pine Strip wood	27.40	5.49	32.89	
ii	Any additional invoices for payment There were no additional invoices.							
iii	Transfer from Unity deposit account to Current account IT WAS RESOLVED to approve:- <ul style="list-style-type: none"> the transfer of £100,000 from the Unity Deposit account to the Unity Current account the transfer of a further £100,000 from the Unity Deposit account to the Unity current account when the funding from the CCLA is received (see item 7 below). 							All in Favour Clerk
iv	Nominate two councillors to authorise the payments through the bank IT WAS RESOLVED:- That Cllr L Williams & Cllr D Williams will authorise the payments through the bank this month.							All in Favour
AC. 12/02/2024-7	INVESTMENT WITHDRAWAL							
	IT WAS RESOLVED to approve:- <ul style="list-style-type: none"> the withdrawal of £150,000 from the CCLA account into the Unity Trust deposit account. 							All in Favour Clerk
AC. 12/02/2024-8	GRANT APPLICATION & MEETING MINUTES							
i	Grant application- Frampton Cotterell Playing Field Management Committee (FCPFMC) (Beesmoor Road) Council considered the grant application received from FCPFMC, the additional information received and the responses to the Council's queries. IT WAS RESOLVED :- <ul style="list-style-type: none"> to approve the grant request for £3,950 providing the revised payment agreement was signed by both the Frampton Cotterell Playing Management Committee and the Council which specifies that: <i>"All opportunities should be taken to recognise assistance from Frampton Cotterell Parish Council. All printed material, website and FCPFMC social media recognition of sponsors should include the following statement: Frampton Cotterell Playing Field Management Committee has received financial assistance from Frampton Cotterell Parish Council."</i> To remind FCPFMC that as specified previously this grant is not in perpetuity. 							All in Favour Clerk
ii	Frampton Cotterell playing Field Committee minutes IT WAS RESOLVED to note the minutes of the meeting held on the 23.1.2024.							All in Favour Clerk

AC. 12/02/ 2024-9	DEED OF RELEASE OF RESTRICTIVE COVENANT AND REGRANT FOR THE PARK	
	<p>Council considered the deed of release of restrictive covenant and regrant for the Park received from the Diocese' solicitors and the instructions received.</p> <p>IT WAS RESOLVED:-</p> <ul style="list-style-type: none"> • To approve the deed of release restrictive covenant and regrant for the Park • That the Chairman and Cllr David Williams sign the deed in triplicate at the meeting and for it to be returned for the Church Commissioners for signature. 	All in Favour Clerk
AC. 12/02/ 2024- 10	DATE OF NEXT MEETING	
	Full Council meeting Thursday 29th February 2024 at 7pm	

The meeting closed at 7.50pm

Chairman Date:

Abbreviations-SGC – South Gloucestershire Council FCPC- Frampton Cotterell Parish Council