

Frampton Cotterell Parish Council



Clerk/CEO & RFO to the Council
The Brokeridge Centre
Woodend Road
Frampton Cotterell
Bristol
BS36 2LQ

23rd February 2024

AN ORDINARY MEETING of the PARISH COUNCIL will be held on Thursday 29th February 2024 at 7.00pm at the Brokeridge Centre and the following business will be transacted. All Councillors are summoned to attend.

Kind Regards

L Squire

Linda Squire
Clerk/CEO & RFO to the Parish Council

AGENDA

OPEN SESSION

1 APOLOGIES

MOTION: To note any apologies for absence.

2 DECLARATIONS OF INTEREST / DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their register of interests as required and request any dispensations under the Localism Act 2011.

3 MINUTES OF THE PREVIOUS MEETINGS

MOTION: Council to approve and sign the minutes of the previous Council meeting held on the 25th January 2024

MOTION: Council to approve and sign the minutes of the previous additional Council meeting held on the 12th February 2024

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 REPORT FROM THE CHAIR

MOTION: Council to receive a report from the Chair.

6 DISTRICT COUNCILLOR REPORT

MOTION: Council to receive a report from District Councillor Tristan Clark.

7 FINANCE AND ACCOUNTS

i) MOTION: Council to consider approving the invoices for payment listed in the Appendix

ii) MOTION: Council to consider and approve the invoices for payment since the agenda was issued

- iii) MOTION: Council to nominate 2 councillors to authorise the payments through the bank
- iv) MOTION: Council to note the internal financial checks for quarter 2 and quarter 3 and any recommendations.
- v) MOTION: Council to allocate the funding for the Ridings Road play area planting and the tennis courts trackway to carry out the refurbishment.

8 COMMITTEE MEETING MINUTES

a) MOTION: To review the Committees and attendees of Committees, Working Groups & representatives on outside bodies

Committees

b) Planning Committee

MOTION: Council to note the minutes of the Planning Committee meetings held on 25.1.2024 including acceptance and ratifying the responses to planning applications.

9 SCHEME OF DELEGATION

MOTION: Council to consider and approve the Scheme of Delegation

10 COMMUNITY AWARDS

MOTION: Council to consider whether to approve a revision to the Community awards scheme relating to nominations

MOTION: Council to consider and approve the process for the selection of the successful nominees

11 ENERGY AUDIT

MOTION: Council to consider and approve the quotation for an energy audit for Council premises.

12 D DAY UPDATE ON THE PLANS FOR THE EVENT

MOTION: Council to note the update for the D Day event and consider if a portable toilet is required

13 YATE HERITAGE CENTRE AND FCCE SCHOOL

MOTION: Council to consider the response from the Yate Heritage Centre regarding the FCCE School gaining access to the boxes of artefacts to support children's learning in history.

14 CORRESPONDENCE & CIRCULARS NOT COVERED BY THIS AGENDA

MOTION: Council to note correspondence received.

15 DATE OF NEXT MEETING

Thursday 28th March 2024 at 7.00 pm at the Bockeridge Centre

16 CLOSED SESSION

MOTION: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information

17 OLD CHANGING BLOCK- AT THE PARK

MOTION: Council to receive an update from the meeting between Frampton Cotterell & District Community Association (FCDCA) and consider the next steps.

Payments for Approval by Full Council 29th February 2024

Invoices for Approval

No.	Invoice Number	Company	Description	Net	VAT	Gross
2602	5806	CPS Grounds Ltd	Conservation contract Feb 2024	220.75	44.15	264.90
2702	5802	"	Grounds Maintenance Feb 2024	2731.95	546.39	3278.34
2802	5586	"	Conservation contract Jan 2024	220.75	44.15	264.90
	4401	"	Credit Note Missed cut Ridings Rd	-22.88	-4.58	-27.46
	5648**	"	Credit note Missed work	-234.40	-46.88	-281.28
2902	BROCKERIDGECR/080224	Pegasus Window Cleaning	Brockeridge Windows	73.50	0.00	73.50
3002	PAVILLION/080224	"	Pavilion windows & Solar Panels	110.25	0.00	110.25
3102	SI-1022	Landcare Tree Nursery	Trees/bushes for Ridings Road	716.03	143.21	859.24
3202	SI-98411	Sprint Print & Design	Pathway leaflets & Banner	188.00	30.00	218.00
3302	1462245161	Trade UK	Batteries for door alarms	10.83	2.16	12.99
3402	1462698638	"	Socket Tester	16.49	3.30	19.79
3502	1465144315	"	Wash Brush	20.24	4.05	24.29
3602	1465144323	"	Screws	7.49	1.50	8.99
3702	1465144331	"	Spades, gloves & Battery	75.42	13.08	88.50
3802	1464932042	"	Wash Brush	-22.49	-4.50	-26.99
3902	GB-783657945-2023-2756	Amazon 1008	Cork board for notice boards			19.49
4002	683	HGM Plumbing	Water Fountain sampling	142.68	28.53	171.21
4102	78793	Specialist Aggregates	Bentonite clay granules	25.33	5.07	30.40
4202	TPC11146	DCK	Accounts support	287.10	57.42	344.52

**** Presented at previous meeting, will now be claimed against outstanding CPS invoices.**

Members of the General Public and Press Welcome

If you require a copy of any of the non-confidential items please contact clerk@framptoncottesrell-pc.gov.uk

Agenda Item 14 – Correspondence & Circular

Emails Received: Emailed All

- SGC- Planning weekly lists & circulated schedules
- SGC- updates/news
- West of England- newsletter updates
- NALC- Chief Executive's Bulletin
- NALC Newsletter
- NALC-Events
- ALCA- In short-briefing- February 2024
- SGC-PT.7192 Lower Stone Close, Frampton Cotterell - Electric Vehicle Parking Places update
- SGC- Tackling serious violence
- Flood Warden Winter newsletter
- SGC Council Plan 2024 Consultation Pop-up Meeting for Town and Parish Councils
- CPRE Renewables Workshop
- Frome Valley Community Engagement Forum meeting on Tuesday 12 March 2024 at 7pm
- SGC-Drop-in Sessions 29th February- proposals for improving travel options along Badminton Road in Coalpit Heath
- SGC-Launch of new engagement: Booking system for Sort It recycling centres
- SGC-PT.7910 Frome Valley Walkway, Frampton Cotterell - Temporary Footpath Closure