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**Minutes of the Frampton Cotterell Annual Parish Meeting  
Held on 23rd May 2023 at 7pm  
At The Bickeridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Councillors Mrs L Williams- Chair, M Bolton, T Clark, D Goodwin, A Lankester, T Niblett and D Williams.  
District Councillors- C Young & J Lean.

Members of the Public- 13, which included representatives from , Jubilee Allotment Association, Mill Lane Allotment Association, Frampton Cotterell Rugby Club, Frampton Cotterell Cricket Club, Frampton Cotterell Playing Field Management Committee, Frampton Festival Committee, Frampton Cotterell Nature Group, Frampton Guides and Community First responder

**Council Officers:** Linda Squire- Clerk, CEO & RFO  
Daisy Finniear- Climate & Nature Officer  
Dani Wolfgang- James- Marketing & Communications Officer  
Steve Bassett- Estates & Amenities Officer

**Apologies:** Cllr Matthew Hemmings, PC Finbar Simmons- Avon, and Somerset Constabulary, Dawn Young- FACE, Sewing group, Keith Powell- Over 50's Computer group

The Chair welcomed everyone to the meeting and introduced the Councillors in attendance.

**1 Minutes of Annual Parish Meeting – 19th May 2022**

**IT WAS RESOLVED** that the minutes of the Annual Parish Meeting held on 19<sup>th</sup> May 2022 be confirmed as an accurate record and signed.

**2 Annual Reports**

**Chairman's Report**

Cllr L Williams presented a report on the Parish Council's activities over the past year, advising that the number of councillors has increased since the election in May to 13. She advised that substantial funding has been approved to improve sports & recreation facilities at the Park. A sizeable grant has been made to the Beesmoor Road management committee for insurance and the Council directly fund grass cutting and emptying of dog and litter bins.

The Council hosted the inaugural Frampton Cotterell Parish volunteers and community awards in April to express appreciation to individuals and groups by treating them to a lovely cream tea.

Future plans were also outlined which include improvements to the Ridings road play area, improvements to the Park which will including lighting and repairing potholes and improvements to the Centenary Field.

(A copy of the full report is attached at Appendix 1)

**3 Chair of Finance and Governance Committee's Report-**

Cllr David Williams Chair of the Finance & Governance Committee presented a report which included:-

- the Committee responsibilities,
- changes that had been made,
- grants that had been awarded to FACE and the cricket club,
- reviewing policies;
- recommending the budget and precept to Full council for the 2023-24 financial year
- Reviewing ear marked reserves.
- Reviewing and approving the new user agreements for the hire of facilities
- Agreeing a revised fairer pricing policy for council controlled allotments

The full report is attached at Appendix 2.

**4 Chair & Vice Chair of the Climate & Nature Committee- Report**

Cllrs David Goodwin & ex Cllr Julian Selman (previously Vice Chair) jointly presented the Climate & Nature report, which included:-

- 2022-23 Snapshot of what had happened-
  - Committee meetings have now been split between the actual Committee meeting (approx. quarterly) & the Local Environment Action Frampton (LEAF) online meeting.
  - 50 volunteers
  - planting 500 wildflower plug plants & 400 trees with volunteers,
  - City Nature challenge Bioblitz 2023 event;
  - Meadow monitoring;
  - Installed 2 water refill stations at the Brockeridge Centre & Centenary Field
- Listing the current & future projects

(The Full presentation is attached at Appendix 3)

**5 Chair of the Parks & Recreation Committee**

Cllr Tim Niblett presented a report on the Parks & Recreational Committee, (PARC) which included:-

- 3 working groups have been set up for the Pavilion Redevelopment, Courts Development and the Play area Development Strategy.
- PARC has a webpage on the Parish website, with further detail
- Achievements 2022-23
  - Pitch drainage scheme final sign off
  - Cricket pitch irrigation scheme completed
  - Pavilion plumbing & showers upgraded
  - Successful bid for funding from SGC for courts development at the Park

(The Full presentation is attached at Appendix 4)

**6 Chair of the Youth Services Committee**

Cllr Tristan Clark provided an overview of the FACE contract awarded for the youth provision based at the Pavilion and the Brockeridge Centre with some outreach work.

FACE work with the youngsters to build their skills and help them to work towards SGC awards and the Duke of Edinburgh award.

Funding has been secured from Westerleigh & Coalpit Heath Parish Council and Winterbourne Parish Council for 2023-24 in recognition of the youngsters who attend the youth club from these areas.

- 7 **Over 50's Computer Group**  
The Chairman of the Council Cllr Linda Williams of the Council read out the report (The report is attached at Appendix 5).
- 8 **Baby & Toddler group-**  
Councillor Morgan Bolton read out the report from the Baby & toddler group (The report is attached at Appendix 6)
- 9 **Jubilee Allotment Holders Association**  
**Phil Handy, Chair** –Advised that the allotments continue to thrive. The Association have asked the Parish Council for improved fencing and gates to improve security.  
(The report is attached at Appendix 7)
- 10 **Frampton Cotterell Cricket Club**  
Ryan Cater advised that the previous year they had had issues with water, but this was resolved now the new cricket irrigation system has been installed, he thanked the council for this installation. The last year has been difficult after covid but membership has increased. He advised that next year 2024 they celebrate 100 years of cricket in Frampton.
- 11 **Frampton Cotterell Rugby Club**  
Martyn James- Secretary of the rugby club thanked the Council for their excellent support which included the improvements to the Pavilion plumbing & showers. He confirmed that they had started using the training pitch last October, after the pitch renovation. He advised that they were attracting players from other areas and wanted rugby to be more open for all and want to be able to grow the game for girls & ladies. They could not accommodate a female referee at the moment & stated the pavilion facilities are outdated and rugby want to play a key part in the Pavilion redevelopment.  
This year is the 50<sup>th</sup> anniversary of Frampton Cotterell Rugby club and they will be looking to run events to celebrate this.
- 12 **Frampton Cotterell Playing Field Management Committee (FCPFMC)- Beesmoor Road**  
Kate Colechin & Phil Kerswell thanked the Council for the grant they receive which helps them hugely. There are 8 volunteers, with a very small income from the football pitch, keep fit classes & dog training.  
They would like to look into recycling bins and are concerned as there is limited access for wheelchairs.  
They advised the next thing they will be looking at is their pavilion as it is tiny.
- 13 **Festival Committee**  
Georgina Hadrell explained that unfortunately there has not been a Frampton Festival since 2019, partly due to Covid and the fact that they could not gain access with the vehicles. They had looked at a variety of other venues but had been unsuccessful.  
Happily, the issue has been resolved thanks to the Parish Council and South Gloucestershire Council and the revised access is nearly complete.  
The Festival Committee had decided against holding a Festival in 2023 as it takes 12months to organise, they are hoping to hold one in July 2024. They will be looking to generate income from sponsorship, grants, donations, buckets on the day and looking into crowd funding. Previously when they have made any excess money they have donated it to Floral Friends or Beesmoor Playing Field Committee.  
They will be approaching the churches for the Sunday event and advised that they are always looking for volunteers to help on the day or join the Committee.

**14 Frampton Cotterell Nature Group**

David Hanks advised that the group had been going for approximately 18 months. They have a species list of 1,150 & surveys of birds & wildflowers.

They work with the local primary schools to survey school grounds and nature clubs at the schools.

They started a Facebook page & have nearly 700 members & encourage other people to join.

They have regular community nature walks and organise and work with the Parish Council with practical conservation work and improving biodiversity.

They developed the proposal for the nature reserve at Frampton End Farm.

If anyone is interested in joining there are leaflets available.

**15 Mill Lane Allotments**

Andrew Allsop advised that there has been major work carried out on the allotment car park, work started 1 week later than expected, the lamp post had to be moved and they are waiting on the electricity company so that the gate can be installed. They are hoping that the previous pedestrian gate can be installed.

Andrew was advised that Drews were making the pedestrian gate & once it is ready it will be installed.

Andrew advised that there were no vacancies on the site at the moment & that they have a table by the gate for any surplus produce.

**16 Community First responder**

Geoff Bell advised that he has been a first responder for 18 years and that he works on behalf of the Ambulance service on a totally voluntary basis. He advised that there are 4 defibrillators in the area, namely Nisa, the Globe, school playing fields & the Church of England school fields. They do have issues when the defibrillators are not returned and they have to check with the Ambulance Service where they are.

The First responders never stopped during the pandemic.

He advised that there are only 2 first responders in the area, himself and Caroline, if anyone is interested in becoming a first responder to contact him.

**17 Girl Guiding**

Caroline Hanks advised she had been guiding for 40 years and it covers rainbows, brownies & guides.

More volunteers were needed as there are sufficient numbers on the rainbows waiting list to justify another group. There are spaces available for brownies.

Guides continued during covid.

The guides activities are:

- walking along the Frome valley from Tomarton to Bristol,
- canoeing, sailing & camping and
- they have carried out litter picking.

**18 Open Forum**

**Park- issue with parking due to community transport vehicles.**

A question was raised on whether there was anything the Parish council can do to stop the community transport vehicles parking at the Park as they are causing difficulties at the Park and surrounding areas.

Response:-this is quite a complex matter which the Parish is looking into and it is due to be discussed at a SGC meeting tomorrow and it could be raised there.

**Cost of living initiatives**

A question was raised if the Parish council were running or intending to run any cost of living initiatives for the parishioners.

Response:-Grants are available for groups to apply for (they cannot be issued for individuals), warm space sessions are available on a Tuesday and Thursday mornings

### **Pavilion redevelopment**

A question was raised on what the position was with the Pavilion redevelopment, as the cricket are celebrating their 100 years in 2024 they have a potential attendee who is in a wheelchair and they have not got the facilities to make that person welcome.

Response:- write into the Parish Council office regarding the disabled access;

-The Pavilion redevelopment has been paused until the covenant has been revised with the Diocese and formally signed, the next key stage will be funding and further discussions with the sports clubs

If anyone is interested in volunteering for any of these organisations please contact:-

Girl guiding:- [carolinehanks36@btinternet.com](mailto:carolinehanks36@btinternet.com)

Frampton Festival: [framptonfest@gmail.com](mailto:framptonfest@gmail.com)

First responders: [www.swast.nhs.uk](http://www.swast.nhs.uk)

The Chairman thanked everyone for attending and encouraged everyone to enjoy the refreshments provided.

**Date of Next Annual Parish Meeting  
MAY 2024**

**The Chair**

**Signed:**

**Dated:**