

Frampton Cotterell Parish Council



Clerk/CEO & RFO to the Council
The Brokeridge Centre
Woodend Road
Frampton Cotterell
Bristol
BS36 2LQ

19th January 2024

AN ORDINARY MEETING of the PARISH COUNCIL will be held on Thursday 25th January 2024 at 7.00pm at the Brokeridge Centre and the following business will be transacted. All Councillors are summoned to attend.

Kind Regards

L Squire

Linda Squire
Clerk/CEO & RFO to the Parish Council

AGENDA

OPEN SESSION

1 APOLOGIES

MOTION: To note any apologies for absence.

2 DECLARATIONS OF INTEREST / DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their register of interests as required and request any dispensations under the Localism Act 2011.

3 MINUTES OF THE PREVIOUS MEETINGS

MOTION: Council to approve and sign the minutes of the previous Council meeting held on the 30th November 2023

MOTION: Council to approve and sign the minutes of the previous additional Council meeting held on the 11th January 2024

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 SGC LOCAL PLAN PHASE 3 CONSULTATION

MOTION: Council to consider any responses received from the public and the next actions required to respond to the phase 3 consultation.

6 REPORT FROM THE CHAIR

MOTION: Council to receive a report from the Chair.

7 DISTRICT COUNCILLOR REPORT

MOTION: Council to receive a report from District Councillor Tristan Clark.

8 FINANCE AND ACCOUNTS

- i) MOTION: Council to approve the retrospective transfer listed in the Appendix.
- ii) MOTION: Council to consider approving the invoices for payment listed in the Appendix
- iii) MOTION: Council to consider and approve the invoices for payment since the agenda was issued
- iv) MOTION: Council to approve transferring £100,000 from the Unity Deposit account to the Unity Current account as large invoices are expected for the tennis courts & Ridings Play area.
- v) MOTION: Council to nominate 2 councillors to authorise the payments through the bank

9 COMMITTEE MEETING MINUTES

- a) MOTION: To review the Committees and attendees of Committees, Working Groups & representatives on outside bodies

Committees

b) Youth Services Committee

MOTION: Council to note the minutes of the Youth Services Committee held on 23.11.2023 including acceptance of any recommendations.

c) Planning Committee

MOTION: Council to note the minutes of the Planning Committee meetings held on 14.12.2023 including acceptance and ratifying the responses to planning applications.

d) Finance & Governance Committee

MOTION: Council to note the minutes of the Finance & Governance Committee held on 11.1.2024 including acceptance of the following recommendations:-

- To approve the proposed free tennis sessions, the criteria & times
- To approve the charges for the refurbished tennis courts

Other organisations

e) Beesmoor Road playing Fields

MOTION: Council to note the minutes received from Beesmoor Road Playing field for the 14.11.2023.

10 ALLOTMENT – NON CULTIVATION

MOTION: Council to note the possible termination of an allotment tenancy

12 PATHWAY SURVEY

MOTION: Council to consider and approve the proposed pathway survey

13 ENERGY CONTRACT

MOTION: Council to consider whether to approve the quotations for the energy contracts

14 YATE HERITAGE CENTRE AND FCCE SCHOOL

MOTION: Council to consider whether any assistance to the FCCE School can be provided to access the Yate Heritage Centre boxes of artefacts to support children's learning in history

15 CORRESPONDENCE & CIRCULARS NOT COVERED BY THIS AGENDA

MOTION: Council to note correspondence received.

16 DATE OF NEXT MEETING

Thursday 29th February 2024 at 7.00 pm at the Bockeridge Centre

17 CLOSED SESSION

MOTION: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information

18. VAT RECLAIM & REIMBURSEMENT

MOTION: Council to consider whether to reclaim VAT for previous years and to reimburse accordingly.

19. OLD CHANGING BLOCK- AT THE PARK

MOTION: Council to consider the response received from Frampton Cotterell & District Community Association (FCDCA) and the next steps.

Members of the General Public and Press Welcome

If you require a copy of any of the non-confidential items please contact clerk@framptoncotterell-pc.gov.uk

Agenda Item 15 – Correspondence & Circular

Emails Received: Emailed All

- SGC- Planning weekly lists & circulated schedules
- SGC- updates/news
- West of England- newsletter updates
- NALC- Chief Executive's Bulletin
- NALC Newsletter
- NALC-Events
- ALCA- In short-briefing

Emailed to Climate & Nature Councillors:-

- Upper Frome friends group meeting minutes 25th October

Payments for Approval by Full Council 25 th January 2024						
Retrospective Transfer Approval						
From Unity Deposit account		To Unity Current account		Amount	£50,000	
Approval at Full Council						
No.	Invoice Number	Company	Description	NET £	VAT £	GROSS £
2201	3805465417	SGC	Payroll Service	120.00	24.00	144.00
2301		Staff	Mileage Claim	14.85	-	14.85