



5th January 2024

An ORDINARY MEETING of the **FINANCE & GOVERNANCE COMMITTEE** will be held on Thursday 11th January 2024 at 7.30pm at the Bockeridge Centre and the following business will be transacted.
All Committee Members are summoned to attend.

Kind Regards

L Squire

Linda Squire

Clerk/CEO & RFO to the Parish Council

AGENDA

1 APOLOGIES FOR ABSENCE

MOTION: To note apologies for absence.

2 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required, and request any dispensations, under the Localism Act 2011.

3 MINUTES OF THE PREVIOUS MEETING (14th December 2023)

MOTION: Committee to approve and sign the minutes of the previous meeting.

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Committee on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 PAYMENTS FOR APPROVAL

MOTION: Committee to consider approving the invoices for payment listed in the Appendix below (including any retrospective approval).

MOTION: Committee to consider and decide on approval of any invoices received after the agenda has been issued

MOTION: Committee to nominate 2 councillors to authorise the payments through the bank

6 CASH BOOK FINANCIALS & BANK RECONCILIATIONS

MOTION: Committee to note the Financial Reports as at 31/12/2023.

MOTION: Committee to note the Bank Statements at 31/12/2023

7 INVESTMENTS

MOTION: Committee to note the CCLA Fact sheet for November.

8 GRANT APPLICATIONS

MOTION: Committee to consider and decide whether to approve the grant to the Beesmoor Playing Field Committee, after receiving additional information.

MOTION: Committee to consider and decide whether to approve the grant application received from FACE for a Youth Club sign after receiving additional information.

9 TENNIS COURTS

MOTION: Committee to note the signed Lawn Tennis Association Grant offer agreement for refurbishment of the tennis courts

MOTION: Committee to consider the cost of the temporary tennis court markings and decide if they are required.

MOTION: Committee to consider the tennis activator volunteer role for the tennis courts

MOTION:- Committee to consider when free tennis sessions will be available and any criteria

MOTION: Committee to note the responses to the Courts survey and consider the new tennis court charges once the court refurbishment has been completed.

10 ACCOUNTING SUPPORT

MOTION: Committee to note and approve the increased charges for the Accounting Support service from April 2024.

11 NEW PRINTER

MOTION: Committee to consider and decide whether to approve the lease quotations for a new Printer (Mult-functional device).

12 HP INK PRICE INCREASE

MOTION: Committee to note the HP ink price increase from January 2024.

13 INSTALLATION OF INFRARED FLUSH CONTROL VALVE- GENTS TOILET- PAVILION

MOTION: Committee to consider and decide whether to approve the installation of an infrared flush control valve in the Gents Toilet at the Pavilion

14 COVENANT UPDATE

MOTION: Committee to note the latest update and costs for finalising the variation to the covenant at the Park.

15 EVENTS- EXPENDITURE ON CAROLS AROUND THE TREE

MOTION: Committee to note the expenditure for the Carols around the tree event, compared to the budget allocated

16 PLANNING APPLICATION

MOTION: Committee to note the progress and costs of the Council's planning application

17 DATE OF NEXT MEETING

MOTION: Committee to note the date of the next meeting is 14th March 2024.

Members of the public and press are very welcome to attend.

Payments for Approval by Finance and Governance 11 th January 2024						
Retrospective Invoice for authorisation						
No.	Invoice Number	Company	Description	NET £	VAT £	GROSS £
0101	3805451188	SGC	Utility Check	161.00	-	161.00
0201		Deposit	Room Hire	50.00	-	50.00
Invoice for authorisation						
No.	Invoice Number	Company	Description	NET £	VAT £	GROSS £
0301	GB3IK2IABEY	Amazon	Card, binbags, Nest box plate & washing up brush	33.59	6.71	40.30
0401	8805	Dynamic signs	No trespassing signs for Jubilee allotments	60.00	12.00	72.00
0501	5472	CPS	January grounds maintenance contract	2731.95	546.39	3278.34
0601	656	HGM Plumbing	Drain cleaner	11.86	2.37	14.23
0701	25956	Soltech IT	HP Desktop computer	757.00	151.40	908.40
0801	3805442825	SGC	Commercial collection	349.31	-	349.31
0901	S200	Silverback	Arboricultural survey	1900.00	380.00	2280.00
1001	KPS332378	KCS Procurement services	Photocopier rental	88.12	17.62	105.74
1101	26177	Shelley Signs	Ridings Rd play area sign	730.00	146.00	876.00
1201	1447092708	Trade UK	Roller, primer paint	19.23	3.85	23.08