

Frampton Cotterell Parish Council



Clerk/CEO & RFO to the Council
The Brokeridge Centre
Woodend Road
Frampton Cotterell
Bristol
BS36 2LQ

AN ADDITIONAL MEETING of the PARISH COUNCIL was held on Thursday 11th January 2024 2024 at 7pm at the Brokeridge Centre and was attended by the following:

Chairman: L Williams

Parish Councillors: Cllrs T Clark, D Goodwin, M Hill, D Hockey, P Hockey, A Lankester, T Snaith, J Trollope & D Williams

In Attendance: No members of the public

Clerk/CEO & RFO- Mrs L Squire

Minute Taker:

ITEM	MINUTE	VOTE / ACTION
AC. 11/01/ 2024-1	APOLOGIES FOR ABSENCE	
	Apologies were received from Parish Cllr A Williams IT WAS RESOLVED that the apologies be noted.	All in Favour
AC. 11/01/ 2024-2	DECLARATIONS OF INTEREST and DISPENSATIONS	
	None received.	
AC. 11/01/ 2024-3	OPEN MEETING	
	No questions were received.	
AC. 11/01/ 2024-4	CHAIR'S REPORT	
	The Chair had nothing to report.	
AC. 11/01/ 2024-5	FINANCE & GOVERNANCE COMMITTEE MEETING MINUTES & RECOMMENDATIONS	
i	Council's budget 2024/25 The Chairman of the Finance & Governance Committee outlined the contents of the proposed budget and advised there was nothing major included. IT WAS RESOLVED to approve proposed the budget for 2024/2025 of £414,801 (net expenditure).	Proposed: DW Seconded: LW All in Favour

ii	<p>Precept increase for 2024/25 Council considered the proposed increase and recognised that the Council's costs have increased, that there are a lot of projects being carried out and SGC are removing the Member award funding and area wide grants. It was also noted that there was a decrease by one property in the SGC council tax base figures for band D.</p> <p>IT WAS RESOLVED to increase the precept by 6.79%, an increase to the parishioners in a Band D property of £9.90 for the year (equivalent to 82pence per month or 19pence per week). This will still leave a deficit in the budget which will need to be funded from agreed ear marked reserves.</p> <p>IT WAS ALSO NOTED that it had previously been agreed (<i>minute FG 5/10/2023-18</i>) to increase sports club fees the same percentage as the precept.</p> <p>This precept increase will be advertised as in previous years and will include the amount spent on projects, improvements that have been made and how the future budget will be spent.</p>	<p>Proposed: DW Seconded: LW All in Favour Clerk</p>
iii	<p>3 year plan Council considered the 3 year plan and noted that this will be a working document for the Council and that it will be updated once the action plan for the Climate & Nature Emergency declaration has been finalised.</p> <p>IT WAS RESOLVED to approve the 3 year plan.</p>	<p>All in Favour Clerk</p>
iv	<p>SGC Localism Contract 2024/25 The Council considered the Localism Contract and noted that there was a cost reduction, due to FCPC rationalising our litter bins.</p> <p>IT WAS RESOLVED to approve the Localism Contact providing the description was changed from Crossbow Recreation Field to The Park, which is the correct address.</p>	<p>All in Favour Clerk</p>
v	<p>Internal Audit mid-year report & recommendations The Council considered the Internal Auditor's recommendations, which were:-</p> <ul style="list-style-type: none"> for both the Chairman of the Finance & Governance Committee (the councillor who checks them) and the Clerk to sign the bank reconciliations That the Council should ensure it obtains regular bank statements for all accounts, including the Cambridge Building Society. <p>Council were advised by the Clerk, that the bank reconciliation statements are now signed and this commenced from December 2023 and that investigations had been carried out to obtain more frequent bank statements from the Building Society (current yearly) and the request to enable this to occur was being signed by the signatories at tonight's meeting.</p> <p>IT WAS RESOLVED to note the recommendations and the actions taken.</p>	<p>All in Favour Clerk</p>
AC. 11/01/ 2024-6	DATE OF NEXT MEETING	
	Full Council meeting Thursday 25th January 2024 at 7pm	

The meeting closed at 7.34pm

Chairman Date: