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| **Frampton Cotterell Parish Council** |   | **The Brockeridge Centre****Woodend Road****Frampton Cotterell****Bristol**BS36 2LQ |

 5th September 2023

A MEETING of the **EVENTS WORKING GROUP** will be held on 14th September at 5.30pm at the Brockeridge Centre and the following business will be transacted.

Kind Regards,

*Jill Allan & Jan Webb*

Administrative Officers to the Parish Council

1. **APOLOGIES FOR ABSENCE
Working Group to note apologies for absence.**
2. **EVENTS CALENDAR FOR YEAR AHEAD**

To agree dates and proposed events.

**3 EVENTS BUDGET**

To consider the budget for the next financial year.

**4 CHRISTMAS EVENT**

**To consider number of stalls, refreshments, choir.**

**5 D-DAY CELEBRATIONS**

To consider how to mark the 80-year celebration6th June. Suggestions are to light the beacon at 9.15. Some organisations are suggesting fish, chips, and mushy peas to mark the contribution the farming community made to war effort. Display of war memories at Brockeridge Centre.

**6** **OPEN DAY**

**To consider and approve an ‘Annual Open Day’, to encourage local people into the centre, advertise rooms for hire and better understand the role of the Parish Council.**

 **7 Warm Space**

 **Update on the warm space coffee mornings**

 **8 DATE OF NEXT MEETING**