



19th July 2023

AN ORDINARY MEETING of the PARISH COUNCIL will be held on Thursday 27th July 2023 at 7.00pm at the Brockridge Centre and the following business will be transacted. All Councillors are summoned to attend.

Kind Regards

L Squire

Linda Squire
Clerk/CEO & RFO to the Parish Council

AGENDA

1 APOLOGIES

MOTION: To note any apologies for absence.

2 DECLARATIONS OF INTEREST / DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their register of interests as required and request any dispensations under the Localism Act 2011.

3 MINUTES OF THE PREVIOUS MEETINGS

MOTION: Council to approve and sign the minutes of the previous Annual meeting held on the 29th June 2023

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 REPORT FROM THE CHAIR

MOTION: Council to receive a report from the Chair.

6 DISTRICT COUNCILLOR REPORT

MOTION: Council to receive a report from District Councillor Tristan Clark.

7 FINANCE AND ACCOUNTS

i) MOTION: Council to consider approving the invoices for payment listed in Appendix 1 below

ii) MOTION: Council to consider and approve the invoices for payment since the agenda was issued

8 LIGHTING & CAR PARK AT THE PARK

MOTION: Council to consider and decide whether to approve the quotation for improving the lighting by the car park at the Pavilion.

MOTION: Council to consider and decide whether to approve the quotations to fill in the potholes at the car park at the Park.

9 COMMITTEE MEETING MINUTES

a) MOTION: To review the Committees and attendees of Committees & Working Groups

Committees

b) Parks & Recreation Committee

MOTION: Council to note the minutes of the Parks & Recreation Committee meeting held on 28.6.2023 including acceptance and approval of recommendations. Which include ratifying and approving :-

- Parks & Recreation Committees terms of reference

c) Planning Committee

MOTION: Council to note the minutes of the Planning Committee meeting held on 6.7.2023 including acceptance and ratifying the responses to planning applications.

d) Youth Services Committee

MOTION: Council to note the minutes of the Youth Services Committee meeting held on 13.7.2023 including acceptance and approval of recommendations.

e) Finance & Governance Committee

MOTION: Council to note the minutes of the Finance & Governance Committee meeting held on 13.7.2023 including acceptance and approval of recommendations. Which include ratifying and approving :-

- To continue with the **Lawn Tennis Association refurbishment of the tennis courts** and to consider whether floodlights are required at a later date, once court usage data is available once the refurbished courts are fully operational for a specific period.
- To approve the **Revised Allotment Tenancy Agreement**.
- To approve the **Non- Financial Risk Registers** (bus shelters now excluded)

Working Groups

f) Local Environment Action Frampton (LEAF)

MOTION:- Council to note the minutes of the LEAF meeting held on 5.7.2023 including consideration of their recommendations, namely:-

- That Full Council agree to write a letter to SGC Streetcare/Maintenance team regarding changing the managements of Glebeland, Mill Lane and Park Farm (Blackberry Park) to more nature friendly methods.
- That Full Council agree to purchase jute bags up to a value of £50 from EMR 332 to collect litter caused by the Parish Council's tree from one resident's garden adjacent to the Park (resident to bag litter, council staff to collect for mulch and composting).

10 TENNIS COURTS- ACCESS PATH

MOTION: Council to consider whether to obtain costs to provide a path to the intended refurbished tennis courts using the s106 funding.

11 D DAY ANNIVERSARY- 6TH JUNE 2024

MOTION: Council to consider whether they would like to support this event and the actions required.

12 SIGNAGE OUTSIDE THE BROCKERIDGE CENTRE

MOTION: Council to consider the current signage outside the Brockeridge Centre and how it can be updated to include the activities that take place.

13 CORRESPONDENCE & CIRCULARS NOT COVERED BY THIS AGENDA

MOTION: Council to note correspondence received.

14 DATE OF NEXT MEETING

Thursday 28th September 2023, at 7.00 pm at the Brockeridge Centre.

Members of the General Public and Press Welcome

If you require a copy of any of the non-confidential items please contact clerk@framptoncottesrell-pc.gov.uk

Agenda Item 13 – Correspondence & Circular

Emails Received:

- SGC- Planning weekly lists & circulated schedules (Emailed)
- SGC- updates/news (Emailed: All)
- West of England- newsletter updates- (Emailed:All)
- SGC-Information and updates for South Glos businesses (Emailed: All)
- NALC- Chief Executive’s Bulletin--(Emailed All)
- NALC Newsletter (Emailed All)
- NALC-Events (Emailed All)
- SGC Press Release - Lib Dems “relieved” to restore Free School Meal vouchers this Summer (Emailed All)
- SGC Climate Engagement Meeting- (Emailed Climate & Nature Committee Councillors & All Cllrs)
- DLUHC and MoJ letter to Leaders - Anti-Social Behaviour - Community Payback (Emailed All)
- Minutes from Frome Valley CEF meeting on 22 June (Emailed All)

**Payments for Approval by The Parish Council
27th July 2023**

No.	Invoice Number	Company	Description	NET £	VAT £	GROSS £
0108	1283	FACE	Qtr 1 charge	9,634.50		9,634.50
0208	6598	Tel group	Installation & assoc costs- new telephone system	589.00	117.80	706.80
0308	6599	"	Annual maintenance- Aug 2023-July 2024	60.00	12.00	72.00
0408	1401615151	SGC	Notice board licence fee	5.00		5.00
0508	35460	Avon Extinguishers	Annual Service & repair- Brockridge Ctre	64.64	12.93	77.57
0608	35461	"	Annual Service & repair- Pavilion	64.31	12.86	77.17