



A meeting of the EVENTS COMMITTEE of the PARISH COUNCIL was held at the Brokeridge Centre on Wednesday 30th November 2022 at 7.00 pm and was attended by the following:

Chairman: Cllr M Hemmings
Parish Councillors: Cllrs T Niblett, E Pennell, A Pullen
Officers: Mrs J Webb & Mrs J Allan (Administrators & note taker)
In Attendance: No members of the public

ITEM	MINUTE	VOTE / ACTION
EV 22.0037	APOLOGIES FOR ABSENCE	
	Apologies were received from Cllr Selman. These were noted	
EV 22.0038	DECLARATIONS OF INTEREST and DISPENSATIONS	
	None received.	
EV 22.0039	MINUTES OF THE PREVIOUS MEETING	
	IT WAS RESOLVED to approve the minutes of the 18 th October 2022.	All in favour
EV 22.0040	OPEN MEETING	
	No members of the public attended.	
EV 22.0041	WARM SPACE	
	It was proposed that the Council offer a warm space on Thursday mornings 9-12, to work alongside the community café offered by Zion church which runs on Thursdays 12-2pm. Hot drinks would be provided free of charge. It was explained that there is a South Glos grant of up to £500 which can be applied for to facilitate running a warm space at the Centre. It was suggested that those who attend the warm space be asked to put forward ideas for resources they may like eg board games, soft chairs etc IT WAS RESOLVED to start the warm space on Thursdays as soon as possible and to apply for the SG grant.	All in favour OA OA to arrange
EV 22.0042	EVENTS BUDGET	
	The budget proposals for 2022/2023 were discussed.	

	<p>TN proposed that the budget be increased by 25% for each event and to allow for extra events that haven't been planned for. It was also noted that the Summer Fete was not on the current list and this should be included.</p> <p>TN requested that Frampton Festival be included in the events list and allocated a budget. It was pointed out that as the Festival is run by a separate committee which the Parish Council are not involved with so this would not be possible. TN requested a motion for the clerk to be asked to contact SGC for an update on changing the entrance to Centenary Field and the costs involved. The Festival committee have a deadline of the 2nd week in January.</p> <p>IT WAS RESOLVED to increase the budget for each event by 25% and to add an additional £1000 as contingency.</p>	<p>clerk</p> <p>All agreed</p>
EV 22.0043	COMMUNITY AWARDS AND VOLUNTEER THANK YOU EVENT	
	<p>The two suggestions for nomination categories were discussed. It was proposed that suggestion 2 was used to advertise the awards and suggestion 1 with the different categories be assigned once nominations are received.</p> <p>IT WAS RESOLVED to recommend the revised criteria to be approved by full council.</p> <p>The community awards can be further discussed at the next Events Zoom meeting.</p>	<p>council</p>
EV 22.0044	CHRISTMAS EVENTS	
	<p>IT WAS RESOLVED that all donations received at the Christmas event be included as events income to assist in funding the relevant event. All future events could work the same way.</p>	<p>All in favour</p>
EV 22.0045	DATE OF NEXT MEETING	
	<p>A working group to be arranged in January. Date and time to be confirmed.</p>	

The meeting closed at 8pm

Chairman

Date:

OA = Office Administrators