



A meeting of the PARKS AND RECREATION COMMITTEE of the PARISH COUNCIL was held at Crossbow House, School Road on Tuesday 21st March 2023 at 7.00 pm and was attended by the following:

Chairman: Cllr T. Niblett

Parish Councillors: Cllr A. Pullen (*in part*), T. Clark, M Hemmings (*in part*), D Williams, L Williams and J Selman

Absent: Cllr M Bolton

Officers: Mrs K Jefferies Project Officer/Minute Taker

Attendees: One member of the Rugby Club

ITEM	MINUTE	VOTE / ACTION
P&R 22.37	APOLOGIES FOR ABSENCE	
	None received.	
P&R 22.38	MINUTES OF THE PREVIOUS MEETING (22nd November 2022)	
	IT WAS RESOLVED that the minutes of the meeting of 22 nd November 2022 be approved as a true and accurate record of the meeting and be signed accordingly.	All in favour
P&R 22.39	DECLARATIONS OF INTEREST and DISPENSATIONS	
	None received.	
P&R 22.40	OPEN MEETING	
	A representative of the Rugby Club requested permission to utilise the redundant 11 aside pitch on the Court Road side of The Park for 3 mini rugby pitches. He also voiced his concerns about the Councils' conservation plans for The Park. In particular Zone 1 and requested an on-site meeting with the Nature and Projects Officer to define areas that are of concern to the Club, ensuring pitches and run offs have been considered. The Chair agreed to move Item 7 and 13 up the agenda for discussion	
P & R 22.41	CORRESPONDENCE	
	A request had been received by the Rugby Club to utilise the 11 aside football pitch recently given up by the Football Club to provide 1 x U12's pitch (60m x 42m) and 2 x U10's pitch (54m x 30m) to be set out parallel and approximately one half of the current football pitch. RESOLVED: To grant permission to the request until the end of the season.	Proposal by TN, Seconded by MH with all in favour

P&R 22.42	CONSERVATION AREAS AT THE PARK-RESOLVED 9TH NOVEMBER 2022 CN/2022/97 RATIFIED AT COUNCIL 24TH NOVEMBER 2022 fc.19.2259C	
	<p>MOTION to consider and recommend changes to the plan for The Park, in conjunction with Standing Order 9a, submitted by Cllr Niblett, which was subsequently amended by Cllr Hemmings to include a meeting with the Rugby Club on-site.</p> <p>Conversation ensued about the lateness of such a motion when full consultation had been conducted with all stakeholders including sports clubs and the plan had been finalised and was about to be sent out for contract. Cllr Niblett explained that he had been approached by several people who voiced concerns over Zone 1 and Zone 3 of the plan. Cllr L Williams asked if these concerns were in writing and if not perhaps they should be.</p> <p>Cllr Selman explained that Zone 1 had been designed to fit around sport and was not set in stone due the very nature of being a wild area, he accepted that people may tread through the areas but did not accept that there was any intention to impede sport being played. Run offs had previously been considered within the consultation.</p> <p>Cllr Niblett reported that the Rugby Club felt that although they had fed into the consultation they were not made aware of the results and had they been, would have made their objections felt at that time.</p> <p>The Rugby Club representative was invited to attend the Climate and Nature Committee Meeting on Wednesday 22nd March to gain the clarification he sought from the Nature Officer and Committee that put together the Conservation Plan.</p> <p><i>Cllr Pullen entered the meeting at 19.17pm</i></p> <p>Cllr Niblett conveyed his concerns that the plan included a wild area in front of the access gates, Zone 3, which would hamper tractor access into the field to cut the grass. He felt that the grasscutting contract and the conservation contract did not blend in sync with one another. He was assured that the wild area will not impact any access points and that both contracts had been put together in tandem by the Projects and Nature Officers.</p> <p>It was RESOLVED to RECOMMEND:</p> <ul style="list-style-type: none"> • Changes to the plan for The Park are considered • A meeting with a nominated Rugby Club representative and both Project and Nature Officer take place on-site to discuss and define areas of concern and make any required amendments to the Plan to the next Council Meeting. <p><i>Cllr Hemmings left the meeting at 19.42pm and re-entered the meeting at 19.44pm</i></p>	<p>Proposal by TN, amended by MH seconded by AP with 3 in favour, 2 against and 2 abstentions</p>
P&R 22.43	COVENANTS AT THE PARK	
	<p>Cllr Niblett reported that no further correspondence had been received since the reporting of the draft regnant to the last Council meeting. This was noted.</p>	
P&R 22.44	PLAY AREA DEVELOPMENT/STRATEGY NOTES	
i	<p>Notes of the meetings and recommendations within on 29th November, 10th January, 7th February and 28th February 2023 were presented and approved with no amendments.</p> <p>Ridings Road Design Brief</p> <p>The design brief was presented to the Committee for approval. Cllr Niblett conveyed his concerns and said that he did not agree or support the brief in its current format.</p> <p>RESOLVED: To approve the brief in its current format and send out to perspective companies</p>	<p>Proposal by DW, seconded by LW</p> <p>Proposal by DW, seconded by LW with 4 in favour and 1 against</p>

P&R 22.45	COURTS DEVELOPMENT NOTES	
	Notes of the meeting and recommendations within on 31 st January 2023 were presented and approved with no amendments Notes of the on-site meeting 9 th February were presented at which only Cllr Clark had attended. These were noted.	
P&R 22.46	CONTINUATION OF LITTER BIN ROLL OUT	
	The committee noted the roll out was continuing with 3 new bins installed at the Centenary Field by SGC following expenditure authorisation under financial regulation 4, 4.1 bullet 4.	
P&R 22.47	GRASSCUTTING/MAINTENANCE CONTRACT 2023/24 & PLAY EQUIPMENT MONTHLT CHECKS SERVICE LEVEL AGREEMENT 2023/24	
	The Committee noted that both Contract and SLA would be signed and in place before the end of March.	
P & R 22.48	PAVILION/CRICKET CLUB REPAIRS UPDATE	
	The Estates Officer had provided a report that there had been 10 burst pipes and 3 split taps over the winter in the Cricket Pavilion and that he'd repaired the ceiling in the away changing rooms. Nine window tiles and 2 window restrictors were repaired in the main pavilion and reported that following a further inspection the home changing room door and surrounding frame in the Cricket Pavilion needs repair or possible replacement. This was noted.	
P & R 22.49	COUNCILLOR NOMINATION	
	It was agreed and RESOLVED: That communication is through the Chair and Vice Chair of the Committee to the Communications Officer on all events/achievements etc., for the purposes of press articles, newsletters, and the website.	Proposal by TC, seconded by TN
P & R 22.50	EXEMPT ITEM	
	Councillors passed the following resolution: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information.	
P & R 22.51	USER AGREEMENTS	
	It was RESOLVED: To write to those clubs that have not yet signed their User Agreement for 2022/23 to include a deadline. To explain that Council facilities will be out of use, to reduce any Health and Safety and unnecessary risk to the Council. User Agreements for 2023/24 will be sent out to clubs for signing upon receipt of the agreements for 2022/23. Any User Agreements for 2022/23 remain unsigned and returned to the Council, it will have no option but to consider terminating the hire of it facilities to the club.	Proposed by AP, seconded by MH with all in favour
P&R 22.52	DATE OF NEXT MEETING TBA	

The meeting closed at 20:30pm.

Chairman

Date:

SGC – South Gloucestershire Council

PC – Parish Council

Chairman of the Meeting

Signature.....