



23rd June 2023

AN ORDINARY MEETING of the PARISH COUNCIL will be held on Thursday 29th June 2023 at 7.00pm at the Brockridge Centre and the following business will be transacted. All Councillors are summoned to attend.

Kind Regards

L Squire

Linda Squire
Clerk/CEO & RFO to the Parish Council

AGENDA

OPEN SESSION

1 APOLOGIES

MOTION: To note any apologies for absence.

2 DECLARATIONS OF INTEREST / DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their register of interests as required and request any dispensations under the Localism Act 2011.

3 MINUTES OF THE PREVIOUS MEETINGS

MOTION: Council to approve and sign the minutes of the previous Annual meeting held on the 18th May 2023

MOTION: Council to approve and sign the minutes of the previous Extraordinary meeting held on the 8th June 2023

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 REPORT FROM THE CHAIR

MOTION: Council to receive a report from the Chair.

6 DISTRICT COUNCILLOR REPORT

MOTION: Council to receive a report from District Councillor Tristan Clark.

7 FINANCE AND ACCOUNTS

- i) MOTION: Council to consider approving the invoices for payment listed in Appendix 1 below
- ii) MOTION: Council to consider and approve the invoices for payment since the agenda was issued
- ii) MOTION: Council to consider and confirm that there are no conflict of interests with the External Auditors BDO LLP and the Parish Council, including councillors and staff.

8 JUBILEE ALLOTMENTS

MOTION: Council to consider the request from the Allotment Holders Association to enhance security at the site by installing new fencing and gates.

9 THE BROCKERIDGE CENTRE FOYER FLOORING

MOTION: Council to consider quotations sought to replace the existing flooring in the foyer at the Centre.

10 EXTRA STORAGE AREAS – THE PAVILION

MOTION: Committee to consider quotations to facilitate two extra storage areas upstairs in the Pavilion

11 COMMITTEE MEETING MINUTES

a) MOTION: To review the Committees and attendees of Committees & Working Groups

Committees

b) Events Committee

MOTION: Council to approve the minutes of the last Events Committee held on 30.11.2022

c) Planning Committee

MOTION: Council to note the minutes of the Planning Committee meeting held on 6.6.2023 including acceptance and ratifying the responses to planning applications.

d) Finance & Governance Committee

MOTION: Council to note the minutes of the Finance & Governance Committee meeting held on 8.6.2023 including acceptance and approval of recommendations. Which include ratifying and approving :-

- Approving the appointment of the Internal Auditor for a 3 year period

e) Climate & Nature Committee

MOTION: Council to note the minutes of the Climate & Nature Committee meeting held on 21.6.2023 including acceptance and approval of recommendations. Which include ratifying and approving :

- The Park Conservation contract
- The Pond at the Centenary Field.

12 LEGIONELLA TESTING

MOTION: Council to consider the cancellation of the current contract due to the Estates Officer now being fully trained to carry out all testing

13 REQUEST TO USE THE PARK & THE CENTENARY FIELD

MOTION:- Council to consider the request to use the Park for the Watermore 10k

MOTION:- Council to consider the request to use the Centenary Field for a Donation based

Yoga Class

MOTION:- Council to consider the request to use the Centenary Field for Frampton Cotterell Air Cadets

14 IMPACT ON SEVERE GRASS CUT AT THE PARK BY A RESIDENT

MOTION:- Council to consider the impact and action that may need to be taken as a result of a resident cutting grass at the park by their property.

15 UPDATE ON VANDALISM AT THE BROCKERIDGE CENTRE

MOTION:- Council to receive an update on the vandalism that has occurred at the Brockridge Centre and the actions taken.

16 CORRESPONDENCE & CIRCULARS NOT COVERED BY THIS AGENDA

MOTION: Council to note correspondence received.

17 DATE OF NEXT MEETING

Thursday 27th July 2023, at 7.00 pm at the Brockridge Centre.

CLOSED SESSION

18. MOTION: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information

19. LAWN TENNIS PROPOSAL (providing costings are received)

a) MOTION: Council to consider the Lawn Tennis Association proposal to invest into the Frampton Cotterell Tennis Courts, taking into account the proposed LTA terms and conditions.

b) Funding

MOTION: Council to consider and decide whether to approve the Parish Council's contribution for the gate technology and identify the funding required.

MOTION: Council to consider how to fund the sinking fund to resurface the tennis courts on a 10 year basis and repaint the courts every 5 years.

MOTION: Council to consider and decide whether to approve the quotation to replace the fencing surrounding the tennis courts.

MOTION: Council to consider whether to charge for the renovated tennis courts to assist with the future sinking fund required and identify what a reasonable charge would be.

Members of the General Public and Press Welcome

If you require a copy of any of the non-confidential items please contact clerk@framptoncotterell-pc.gov.uk

Agenda Item 16 – Correspondence & Circular

Emails Received:

- SGC- Planning weekly lists & circulated schedules (Emailed)
- SGC- updates/news (Emailed: All)
- West of England- newsletter updates- (Emailed:All)
- SGC-Information and updates for South Glos businesses (Emailed: All)

- NALC- Chief Executive's Bulletin--(Emailed All)
- NALC Newsletter (Emailed All)
- NALC-Events (Emailed All)
- Council tax charge query & response (Emailed All)
- SGC- Street Trading Fees Consultation (Emailed All)
- Frome Valley CEF meeting on Thursday 22 June (Emailed All)
- ALCA May/June 2023 In short ((Emailed All)

**Payments for Approval by The Parish Council
29th June 2023**

No.	Invoice Number	Company	Description	NET £	VAT £	GROSS £
2906	GB35501ABEY	Amazon Business	Hot Water signs	12.07	2.43	14.50
3006	8523	Dynamic Signs	No unauthorised Ball Games sign	25.00	5.00	30.00
3106	569	HGM Plumbing	Legionella Training	249.99	50.00	299.99
3206	20726	Festive Lighting	Hire of Xmas Lights	6,238.31 + Carriage 300	1307.66	7,845.97
3306	2940	Netwise	Website-premium plus, support & maintenance & domain name	520.00	104.00	624.00