



22nd June 2022

A MEETING of the **PARKS AND RECREATION COMMITTEE** will be held on 28th June 2023 at Crossbow House, School Road and the following business will be transacted. All Committee Members are summoned to attend.

Kind Regards

K. Jefferies

Projects Officer to the Parish Council
projects@framptoncotterell-pc.gov.uk

1 ELECTION OF CHAIR

MOTION: Committee to elect a chair for the ensuing year

2 ELECTION OF VICE CHAIR

MOTION: Committee to elect a vice chair for the ensuing year

3 APOLOGIES FOR ABSENCE

MOTION: To receive apologies and approve reasons for absence.

4 MINUTES OF THE PREVIOUS MEETING (21ST March 2023)

MOTION: Committee to approve and sign the minutes of the previous meeting.

5 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required, and request any dispensations, under the Localism Act 2011.

6 COMMITTEE TERMS OF REFERENCE – REVIEW AND APPROVE

MOTION: Committee to review and make amendments if necessary

7 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Committee on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

8 COVENANTS AT THE PARK - UPDATE

MOTION: Committee to review any updates that may have been received

9 CONFIRMATION OF WORKING GROUPS AFFILIATED TO THIS COMMITTEE

9.1 Play Area Development/Strategy

MOTION: Committee agree Chair of the Working Group and reaffirm Terms of Reference

MOTION: Committee to approve notes and all recommendations within for 25th April 2023 and of face-to-face meeting 1st June 2023

MOTION: Committee to agree Tender document and deadlines for Ridings Road Play Area

9.2 Courts Development

MOTION: Committee to agree Chair of the Working Group and reaffirm Terms of Reference

MOTION: Committee to approve notes and recommendations within for 17th May 2023 and 14th June 2023

MOTION: Committee to approve to move the Muga on a 90-degree angle and moving the rugby pitch 10m's north

- 10 FENCING AT THE PARK/SITING OF NEW NOTICEBOARD**
MOTION: Committee to consider quotations to replace the existing broken fence surrounding the car park
MOTION: Committee to consider the siting of a new noticeboard at The Park
(Resolution by Finance and Governance Committee 9th June)
- 11 CORRESPONDENCES**
MOTION: Committee to consider repair list sent by FC Cricket Club
MOTION: Committee to consider complaint about sprinklers being overused
- 12 PLAY AREA MONTHLY AND ANNUAL CHECKS & OUTCOMES**
MOTION: Committee to receive update on latest checks and repairs
- 13 ESTATES OFFICER REPAIRS UPDATE**
MOTION: Committee to receive report from the Estates Officer
- 14 LAWN TENNIS ASSOCIATION – UPDATE**
MOTION: Committee to note the update
- 15 QUARTERLY NEWS REPORT**
MOTION: Committee to agree Chair/Vice Chair write an article for inclusion in the Parish Newsletter to be sent to the Communications Officer – deadline 15th August
- 16 DATE OF NEXT MEETING**
MOTION: Committee to consider and approve the date of the next meeting.