

## **PLAY Area Development/Strategy Working Group Meeting 25<sup>th</sup> April 2023**

### **Present:**

David Williams (Chair) FCPC  
Tim Niblett FCPC  
Morgan Bolton FCPC  
Linda Williams FCPC  
Kim Jefferies FCPC

### **1. Apologies:**

None received.

### **2. Note and Actions from the Meeting 28<sup>th</sup> February 2023**

Cllr David Williams reported that on site meetings with two play equipment companies had taken place with one more planned and interest from one other company.

### **3. SGC Update**

The Project Officer had requested information about the installation of dropped kerbs for access to the site and received the following communication:

*“Do you have a site plan for the proposed new play equipment or at least a spec of what is being installed? If you are going out to tender for the work already, I presume a site plan and spec has already been drafted up.*

*To apply for the accessway, you will need to submit a request to the Streetcare Admin team (cc'd in). They will be able to send you the forms to carry out a utility check prior to any excavation. I note there is a lamp column, indicating there are utilities underground at this location. There is a £161 fee for this service and once complete, you/your chosen contractor will be provided plans identifying all recorded underground utilities prior to any excavation.*

*As this is only for accessibility/serviceability to the playground/open space, there is no requirement for the initial assessment to be carried out, as identified in the Dropped Kerb site link [here](#), as that only applies to assessments for residential vehicle dropped kerb requests. If you plan to create a vehicle access for maintenance of the play equipment, then building the accessway to a vehicle spec would be advisable to mitigate premature wear and tear from vehicles moving over a pavement spec path. All specifications will be provided in the final pack, for you to advise your chosen contractor accordingly.*

*Estates Management will be able to facilitate any lease/licence alterations. I have cc'd them in too, for their info at this early stage.”*

*Kind regards*

*Miles*

### **4. Design Brief**

A deadline of 12<sup>th</sup> May had been placed on the brief for feedback to be received. Cllr Niblett asked if there had been any discussions about retaining existing equipment. Cllr D Williams reported that since a recent inspection had taken place it was deemed that the toddler zone and toddler swing bay could be retained if spruced up and repaired but that due to their positioning may cause problems with the new design and suggested moving the toddler zone to The Park. Cllr Niblett felt that that would be too costly an exercise. Grant funding was discussed, and Cllr Niblett felt it would be better to know what funding is available before going out to tender. It was agreed that formal tender documents be ready by June. It was agreed to await the contactors feedback from the design brief stage.

5. **Consider the latest trends in play equipment provision**

Nothing further to report.

6. **Consider any new sites**

Nothing further to report.

7. **Correspondence**

None received.

**Date of next meeting:**

(TBC)

*Project Officer note taker*