

## **PLAY Area Development/Strategy Working Group Meeting 28<sup>th</sup> February 2023**

### **Present:**

David Williams (Chair) FCPC  
Tim Niblett FCPC  
Morgan Bolton FCPC  
Linda Williams FCPC  
Kim Jefferies FCPC

### **Apologies:**

None received.

### **Note and Actions from the Meeting 10<sup>th</sup> January 2022**

Cllr David Williams reported that a design brief had been compiled at a meeting with the Project Officer.

### **SGC Update**

SGC confirmed all utility checks had been done with the exception of BT.

### **Draft Design Brief**

Members were provided with a copy of the draft brief with the inclusion of Cllr Niblett's comments and recommendation to change the document to an expression of interest. There was confusion about local government procurement practices and conversation ensued as to whether the project should be moved forward as an expression of interest or by way of a full tender exercise.

### **ACTION**

- To proceed at this stage with a design brief
- Cllr David Williams and the Project Officer produce a new brief for circulation to this working group to be presented to the Parks and Recreation Committee for approval
- To remove section 3 and 5 from the document and generally make the document more brief
- Consider the siting of seating for carers.
- Include the EMR budget of £50,000.
- Specify a response time of 21<sup>st</sup> April 2023
- Contact in the region of six play equipment specialists.

### **Contractors**

Members agreed at a minimum to contact the three identified contractors but to spread the brief wider up to six contractors.

### **Consider New Sites**

Members noted the comments made via the Courts Working Group survey about the play equipment.

### **Funding/Grants/Other**

Members noted the deadline for funding with Suez is 26<sup>th</sup> May. Cllr Linda Williams reported that the Member Awarded Funding was being reduced.

### **Correspondence**

Members noted an email sent in by David Hanks.

### **Date of next meeting:**

**Tuesday 25<sup>th</sup> April 2023 at 7pm**

*Project Officer note taker*