

# Frampton Cotterell Parish Council



Clerk/CEO to the Council  
The Brokeridge Centre  
Woodend Road  
Frampton Cotterell  
Bristol  
BS36 2LQ

**A meeting of the EVENTS COMMITTEE of the PARISH COUNCIL was held at the Brokeridge Centre on Thursday 24<sup>th</sup> March 2022 at 7.00 pm and was attended by the following:**

Chairman: Cllr M Hemmings

Parish Councillors: Cllrs T Niblett, E Pennell, D Goodwin

Officers: Mrs J Webb & Mrs J Allan (Administrators & note taker)

In Attendance: No members of the public

ITEM	MINUTE	VOTE / ACTION
<b>EV 22.0018</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received from Cllr Selman & Kate Colechin from Beesmoor Playing Field Committee. These were noted	All in favour
<b>EV 22.0019</b>	<b>DECLARATIONS OF INTEREST and DISPENSATIONS</b>	
	None received.	
<b>EV 22.0020</b>	<b>APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING</b>	
	<p><b>IT WAS RESOLVED</b> that the minutes of the meetings of 2<sup>nd</sup> September 2021 and 1<sup>st</sup> February 2022 be approved as a true and accurate record and to be signed accordingly.</p> <p><b>Community Awards</b> The Committee discussed awarding Parish Council Community Awards to volunteers in the parish who deserve to be recognised. It was suggested that a list of all voluntary run groups in the area be drawn up and each group to nominate one person to receive the award. The awards could be given at the Annual Parish Council Meeting in May. It was suggested that an engraved trophy and a gift voucher might be an appropriate reward. Funding for this would need to be agreed.</p> <p><b>IT WAS RESOLVED</b> to recommend to Council that a Community awards scheme is set up and for appropriate funding to be allocated.</p> <p><b>IT WAS RESOLVED</b> to recommend to Council that the Events Committee be allocated an annual budget that they have authority to spend. The current events budget is £500 per annum. The committee are requesting a larger amount.</p>	<p>All in favour</p> <p>OA</p> <p>Council</p> <p>Proposed TN Seconded MH</p>

<b>EV 22.0021</b>	<b>OPEN MEETING</b>	
	There were no members of the public.	
<b>EV 22.0022</b>	<b>COVID THANK YOU</b>	
	<p>The proposed date for the Covid thank you cream tea is Saturday 14<sup>th</sup> May 12-4pm. Crossbow House has been booked for the event and there will be no charge. It was suggested that the date is checked with Rugby to ensure no clashes with any events they may be planning. Cllr Pennell offered to provide the scones for the event, numbers to be confirmed nearer the time.</p> <p><b>IT WAS RESOLVED</b> that this event would only invite members of the community who have helped during the Covid pandemic in some way.</p> <p>Cllr Hemmings will provide contact details for First Responders in the area. All councillors to be contacted to provide a list of people to invite. The Event will also be put on Facebook and Website requesting details of people to invite. Volunteers will be needed to run the event. All Councillors to be asked if they can help. Cllr Pennell offered to help. Office will contact all councillors and volunteers.</p>	<p>OA Cllr EP</p> <p>All in favour Cllr MH All Cllrs M&amp;CO OA Cllr EP</p>
<b>EV 22.0023</b>	<b>QUEENS PLATINUM JUBILEE</b>	
	<p>The Events Working Group had previously requested that a poll was put on social media to gauge the level of public interest in running a Platinum Jubilee fete style event at Beesmoor Park on Sunday 5<sup>th</sup> June. The responses were very limited, less than 10 people replied, and were not able to commit to attending.</p> <p><b>IT WAS RESOLVED</b> that due to the lack of interest from the residents, the council would not go ahead with the Platinum Jubilee celebration.</p> <p>The Committee were keen to go ahead with the lighting of the Beacon on Thursday 2<sup>nd</sup> June. Scouts have said that they would like to arrange this but have not been in contact to confirm details. It was decided that Scouts be contacted again but if they are not able to help, then 1<sup>st</sup> Frampton Cotterell Scouts and the Air Cadets would be asked. Cllr Goodwin reminded us that we need to liaise with Climate and Nature group when arranging the beacon lighting at Centenary Field.</p> <p><b>IT WAS RESOLVED</b> that the Beacon lighting should go ahead on 2<sup>nd</sup> June in collaboration with Scouts.</p> <p><i>Cllr Goodwin left the meeting at 7.45.</i></p> <ul style="list-style-type: none"> <li>- A grant of £1,800 had been awarded from South Glos for the Jubilee event. SGC to be contacted to establish if the funding could be utilised for the following:</li> <li>- 63 Jubilee water bottles to be donated to the 3 local schools as prizes. The cost of the preferred water bottles is £7.48 each. Total cost £471.24.</li> <li>- Any repairs needed for the beacon at Centenary Field and any preparations to the area for the lighting of the Beacon.</li> <li>- Committee would also like to proceed with the photo stand that is being made by the Climate and Nature Officer and may incur costs to complete this.</li> </ul>	<p>All in favour</p> <p>OA</p> <p>All in favour</p> <p>Clerk OA MO C&amp;NO</p>
<b>EV 22.0024</b>	<b>DATE OF NEXT MEETING</b>	

	It was proposed that the Events Working Group meet once a month and alternate with the Events Committee.  Office agreed to come up with some suggested dates and send to councillors.	OA
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The meeting closed at 8.20pm

Chairman ..... Date: .....

OA = Office Administrators  
MO = Maintenance Officer  
M&CO = Marketing and Communications Officer  
C&NO = Climate and Nature Officer