



**A meeting of the EVENTS COMMITTEE of the PARISH COUNCIL was held at the Bickeridge Centre on Thursday 18<sup>th</sup> October 2022 at 7.00 pm and was attended by the following:**

Chairman: Cllr M Hemmings

Parish Councillors: Cllrs T Niblett, E Pennell

Officers: Mrs J Webb & Mrs J Allan (Administrators & note taker)

In Attendance: No members of the public

| ITEM              | MINUTE   | VOTE / ACTION                    |
|-------------------|--|----------------------------------|
| <b>EV 22.0025</b> | <b>APOLOGIES FOR ABSENCE</b>   |                                  |
|                   | Apologies were received from Cllr Selman & Cllr Goodwin. These were noted  | All in favour                    |
| <b>EV 22.0026</b> | <b>DECLARATIONS OF INTEREST and DISPENSATIONS</b>  |                                  |
|                   | None received.   |                                  |
| <b>EV 22.0027</b> | <b>ELECTION OF CHAIR AND VICE CHAIR</b>  |                                  |
|                   | <b>IT WAS RESOLVED</b> to elect Matt Hemmings as Chair. TN nominated, it was seconded by EP. Tim Niblett as Vice Chair. MH nominated; it was seconded by EP.   | All in favour                    |
| <b>EV 22.0028</b> | <b>TERMS OF REFERENCE</b>  |                                  |
|                   | <b>IT WAS RESOLVED</b> that the Terms of Reference for the Events Committee be accepted.   | Proposed<br>MH<br>Seconded<br>TN |
| <b>EV 22.0029</b> | <b>MINUTES OF THE PREVIOUS MEETING</b>   |                                  |
|                   | <b>IT WAS RESOLVED</b> to approve the minutes of the 24 <sup>th</sup> March 2022.  | All in favour                    |
| <b>EV 22.0030</b> | <b>OPEN MEETING</b>  |                                  |
|                   | No members of the public attended.   |                                  |
| <b>EV 22.0031</b> | <b>COMMUNITY AWARDS AND VOLUNTEER THANK YOU EVENT</b>  |                                  |
|                   | <b>IT WAS RESOLVED:</b> <ul style="list-style-type: none"> <li>to make the criteria for nominations for Community Awards more General, in line with the South Glos awards. Final draft of criteria to be completed and sent to councillors for approval and then recommend to Council for adoption.</li> </ul> | OA                               |

|                   |  |                                 |
|-------------------|--|---------------------------------|
|                   | <ul style="list-style-type: none"> <li>to have a prize budget of £300 but that each individual award would be no greater than £50 in value. It was agreed that gift vouchers would be appropriate prizes.</li> <li>that nominations should open in January 2023 and be open until the 31<sup>st</sup> of March 2023.</li> <li>that a list of local groups and volunteers should be approached directly to encourage nominations from the whole community.</li> <li>that the awards should be given at the volunteer's cream tea. Date in April to be confirmed.</li> </ul> | OA                              |
| <b>EV 22.0032</b> | <b>SCARECROW TRAIL</b>   |                                 |
|                   | <b>IT WAS RESOLVED</b> that 1 <sup>st</sup> and 2 <sup>nd</sup> prizes be bought with certificates to be awarded at the Floral Friends coffee morning on Saturday 29 <sup>th</sup> October at 11am.  |                                 |
| <b>EV 22.0033</b> | <b>CHRISTMAS EVENTS</b>  |                                 |
|                   | <b>IT WAS RESOLVED</b> <ul style="list-style-type: none"> <li>that Carols Round the Tree would be held on Thursday 1<sup>st</sup> December 6-8pm. Refreshments would include mince pies, Christmas biscuits, mulled wine, hot chocolate, and soft drinks. Crossbow singers to be invited to attend.</li> <li>that the competition to design an E-Christmas card should be sent to Watermore School and Frampton Church of England</li> </ul>   | OA<br>OA to arrange with M&CO   |
| <b>EV 22.0034</b> | <b>CALENDAR OF EVENTS</b>  |                                 |
|                   | <b>IT WAS RESOLVED</b> <ul style="list-style-type: none"> <li>That the plans for the Council's Open Day would be discussed in more details at the next meeting of the Working Group.</li> <li>A provisional date of Saturday 15th July has been set to run the event before schools break up for the summer holidays.</li> <li>TN suggested that it would be useful to add costs of each event to the calendar of events.</li> </ul> <p>EP raised concerns about residents with Dementia and Alzheimer's need more support in the community.</p>                           | OA to investigate<br>All agreed |
| <b>EV 22.0035</b> | <b>FOOD SHARE UPDATE</b>   |                                 |
|                   | JA explained that the food share had limited success and was maybe not reaching the people who really need support and help. But the committee is happy to continue to look into ways to make it work and to work with other groups in the community if possible.  |                                 |
| <b>EV 22.0036</b> | <b>DATE OF NEXT MEETING</b>  |                                 |
|                   | To be confirmed.   |                                 |

The meeting closed at 8pm

Chairman ..... Date: .....

OA = Office Administrators

M&CO = Marketing and Communications Officer