



A meeting of the PARKS AND RECREATION COMMITTEE of the PARISH COUNCIL was held at Crossbow House, School Road on Tuesday 22nd November 2022 at 7.00 pm and was attended by the following:

Chairman: Cllr T. Niblett

Parish Councillors: Cllr A. Pullen, T. Clark, I. Davidge, M Hemmings and D Williams

Absent: Cllr M Bolton

Officers: Mrs K Jefferies Project Officer/Minute Taker)

ITEM	MINUTE	VOTE / ACTION
P&R 22.26	APOLOGIES FOR ABSENCE	
	None received	
P&R 22.27	MINUTES OF THE PREVIOUS MEETING (11th October 2022)	
	IT WAS RESOLVED that the minutes of the meeting of 11 th October 2022 be approved as a true and accurate record of the meeting and be signed accordingly.	All in favour
P&R 22.28	DECLARATIONS OF INTEREST and DISPENSATIONS	
	None received	
P&R 22.29	OPEN MEETING	
	No matters arising from the agenda were raised.	
P&R 22.30	COVENANTS AT THE PARK UPDATE	
	The Project Officer reported that having enquired with The Bristol Diocese, confirmation had been received that the matter was to be considered at a meeting during the evening of 22 nd November, and that the outcome would be repoted back to the Council shortly afterwards. Cllr Niblett confirmed that a letter, as agreed, had been sent to Downend Estates and a response was awaited. RESOLVED to note the above actions.	
P&R 22.31	WORKING GROUPS UPDATE	

i	Play Area Development/Strategy Working Group – 1st November 2022 Notes of the meeting were presented to the committee and approved with no amendments.																					
ii	Courts Development Working Group- 17th November 2022 Notes of the meeting were presented to the committee and approved with no amendments.																					
P&R 22.32	BUDGET PROPOSALS FOR 2023/24																					
	<p>The Committee discussed budget proposals for 2023/24 and RESOLVED to recommend to the Finance and Governance Committee the following:</p> <p><u>REVENUE</u></p> <table><tr><td>1. Nominal code 4153 be renamed “Court Road Access” budget</td><td>10,000</td></tr><tr><td>2. Nominal code 4159</td><td>0</td></tr><tr><td>3. 4113</td><td>10,000</td></tr><tr><td>4. New code to be created “Pavilion Development”</td><td>20,000</td></tr><tr><td>5. New code to be created “Courts Development”</td><td>20,000</td></tr><tr><td><u>TOTAL</u></td><td><u>60,000</u></td></tr></table> <p><u>EAR MARKED RESERVES</u></p> <table><tr><td>1. 320 Water Irrigation System</td><td>0</td></tr><tr><td>2. 324 Parish Play Equipment</td><td>50,102</td></tr><tr><td>3. 329 Pitch Improvements Project</td><td>34,169</td></tr><tr><td>4. 342 The Park Improvements Fund</td><td>86,384</td></tr></table> <p>The Committee, with all in favour, RESOLVED to recommend to the Finance and Governance Committee the following:</p> <ul style="list-style-type: none">£15,000 from 329 is set aside for necessary rectifications to the pitch improvement project to meet the Councils’ original objectivesThat all outstanding Community Infrastructure Levey EMR’s fall within the Parks and Recreation Committee Remit for future general enhancements of all Parks and Recreational Areas – Years 18/19, 19/20, 20/21 and 21/22That the Committee, in line with its Terms of Reference, control all budgetary income/expenditure relating to the Parks and Recreational Committee	1. Nominal code 4153 be renamed “Court Road Access” budget	10,000	2. Nominal code 4159	0	3. 4113	10,000	4. New code to be created “Pavilion Development”	20,000	5. New code to be created “Courts Development”	20,000	<u>TOTAL</u>	<u>60,000</u>	1. 320 Water Irrigation System	0	2. 324 Parish Play Equipment	50,102	3. 329 Pitch Improvements Project	34,169	4. 342 The Park Improvements Fund	86,384	Proposal by TN, Seconded by MH with all in favour
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P&R 22.33	CORRESPONDENCES																					
	<p>Frampton Cotterell Cricket Club The club had sent in its proposals for cricket nets which was discussed at the Courts Development Working Group on 17th November 2022 and actioned.</p> <p>Registration with Active Spaces The committee noted registration with the above giving access to funding opportunities</p> <p>Frampton Rangers Football Club The club has stated that it no longer has use for the 11 aside pitch on the Court Road side of the fields at The Park, which had been reported to the Courts Development Working Group at the last meeting, and requested the Council investigate relevant permissions for the parking of the large commercial minibuses in the car park which is having a huge impact on parking at weekends.</p> <p>RESOLVED to Recommend that the Council investigates the parking of minibuses in the car park at The Park.</p>																					
P&R 22.34	PROPOSED AMENDMENTS TO TERMS OF REFERENCE																					

	<p>The committee discussed both allotment sites, Mill Lane, and Jubilee, and whether this falls within the remit of the Parks and Recreation Committee.</p> <p>RESOLVED to delete all entries that refer to allotment sites and Recommend the Finance and Governance Committee consider adding both sites to its Terms of Reference.</p>	Proposal by MH seconded by AP with all in favour
P&R 22.35	GRASSCUTTING/MAINTENANCE CONTRACT 2023/24	
	<p>The Estates/Amenities Officer had presented a three-tier specification for the contract at The Park. All elements designed to improve upon the original objectives of the pitch improvements project.</p> <p>RESOLVED to recommend the Council agree to include all three elements within the specification to give the area the best chance of recovery. The contract is for one year at this stage with the potential to extend the contract upon satisfactory performance.</p> <p>The committee considered the weed control element of the contract, the quality of sports pitches and how they should be under the management of the Parks and Recreation Committee, consistent with its Terms of Reference and not the Climate and Nature Committee. It was agreed that to maintain a good and safe standard for sport whilst protecting the Council's investment in the pitch improvement project it RECOMMENDED to fully support Cllr Clark's amendment to Motion 9c of the Council Meeting on 24th November 2022 as below:</p> <ul style="list-style-type: none"> • "That Full Council agree to revise section 4.1 of the Chemical Pesticides policy" – "4.1 <i>If weeds are not controllable via hand pulling/trimming on sports pitches and alternatives to chemicals are not viable, spot treatment permission may be sought from the Parks and Recreation Committee as a last resort if weeds are causing health and safety and quality issues for sports use. If urgent, the Clerk shall have delegated authority to authorise the use of pesticides but must inform the Parks and Recreation Committee</i>" 	<p>Proposal by ID seconded by AP with all in favour</p> <p>Proposal by AP seconded by ID with all in favour</p>
P&R 22.36	DATE OF NEXT MEETING TBA	

The meeting closed at 20:15pm.

Chairman

Date:

SGC – South Gloucestershire Council

PC – Parish Council