



17th February 2023

AN ORDINARY MEETING of the PARISH COUNCIL will be held on Thursday 23rd February 2023 at 7.00pm at the Brockridge Centre and the following business will be transacted. All Councillors are summoned to attend.

Kind Regards

L Squire

Linda Squire
Clerk/CEO & RFO to the Parish Council

AGENDA

1 APOLOGIES

MOTION: To note any apologies for absence.

2 DECLARATIONS OF INTEREST / DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their register of interests as required.

3 MINUTES OF THE PREVIOUS MEETINGS

MOTION: Council to approve and sign the minutes of the previous meeting held on the 19th January 2023

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 REPORT FROM THE CHAIR

MOTION: Council to receive a report from the Chair.

6 DISTRICT COUNCILLOR REPORT

MOTION: Council to receive a report from District Councillor Tristan Clark.

7 FINANCE AND ACCOUNTS

i) MOTION: Council to consider approving the invoices for payment listed in Appendix 1 below.

ii) MOTION: Council to consider and approve the invoices for payment since the agenda was issued

8 COMMITTEE MEETING MINUTES and WORKING GROUP NOTES

Committees

a) MOTION: To review the Committees and attendees of Committees & Working Groups

b) Events Committee

MOTION: Council to disband the Events Committee and convert it into an Events Working Group reporting into the Finance & Governance Committee

c) Staffing Committee 19.1.2023

MOTION: Council to approve the Revised terms of reference

d) Planning Committee

MOTION: Council to note and ratify the minutes of the Planning Committee meetings held on 19.1.2023 & 7.2.2023.

e) Youth Services Committee

MOTION: Council to note the minutes of the Youth Services Committee meeting held on 9.2.2023 including acceptance and approval of recommendations:- Which include

- Approving the Youth service contract 2023-24 in accordance with Financial Regulations - FR 11.1 (d).

f) Finance & Governance Committee

MOTION: Council to note the minutes of the Finance & Governance Committee meeting held on 9.2.2023 including acceptance and approval of recommendations. Which include ratifying and approving :-

- The category charge ranges for Mill Lane allotments from October 2023.

Working groups

g) Courts Development Working group.

MOTION: Council to note the minutes of the Courts Development Working group that was held on the 31.1.2023.

MOTION: Council to approve the recommendations of the working group for the Council to accept the offer of funding for the Park tennis courts and devolves the refurbishment to the Lawn Tennis Association.

MOTION: Parish Council to approve to fund the software to run an electronic entry system with a maintenance contract for the refurbished tennis courts.

h) Onsite Park meeting.

MOTION: Council to note the minutes of the onsite meeting at the Park on the 9.2.2023.

i) LEAF (Local Environment Action Frampton) Working Groups.

MOTION: Council to note the minutes of the meeting held on the 8.2.2023

10 FINANCIAL REGULATIONS REVISION

MOTION: Council to consider and approve revising the Financial Regulations relating to contracts to reflect Government Procurement level changes.

11 FROME VALLEY VOICE ADVERTISING

MOTION: Council to consider and approve the costs for 2023-24 for advertising in Frome Valley Voice

12 EVENTS

i) MOTION: Council to consider and agree the date for the Annual Parish Meeting

ii) MOTION: Council to consider and agree the date for the volunteer cream tea & community awards presentation.

iii) MOTION: Council to consider and agree who will present the Community awards

iv) MOTION: Council to consider and approve the format of community award prizes

v) MOTION: Council to consider and approve the expenditure from the SGC Warms Spaces grant

vi) MOTION: Council to consider whether to approve the purchase of furniture for the Warm Space area from the Parish Council's revenue/ear marked reserve.

vii) MOTION: Council to consider and agree how to celebrate the Kings coronation and whether gifts will be provided to children in the community.

13 TOWN & PARISH COUNCIL CHARTER

MOTION:.. Council to consider the revised Town & Parish Charter for South Gloucestershire 2023

14 COMMUNITY PHOTOGRAPHY EXHIBITION PROPOSAL

MOTION:.. Council to consider the request to carry out a Community Photography Exhibition in the area.

15 RESPONSE FROM THE DIOCESE REGARDING THE COVENANT

MOTION:.. Council to consider the response received from the Diocese's solicitor for the deed of release and regrant and the action required.

16 CORRESPONDENCE & CIRCULARS NOT COVERED BY THIS AGENDA

MOTION: Council to note correspondence received.

MOTION: Council advised about a Subject Access request that has been received.

17 DATE OF NEXT MEETING

Thursday 30th March 2023, at 7.00 pm at the Brockridge Centre..

CLOSED SESSION

18 MOTION: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information.

19 COMPLAINT FROM ALLOTMENT PLOT HOLDER

MOTION: Council to consider the complaint received from an allotment plot holder

Members of the General Public and Press Welcome

If you require a copy of any of the non-confidential items please contact clerk@framptoncoterrell-pc.gov.uk

Appendix 1

Parish Council Meeting 23rd February 2023

Payments for approval

| Ref | Invoice no | Payee | Description | Net £ | Vat £ | Gross £ | Power to spend |
|-----------|-------------------|-------------------------------|----------------------|----------|----------|------------|----------------|
| 28/ 02 | 3129654 | Mendip District Council | Legal Costs | 580.00 | 116.00 | 696.00 | LGA1972,S,111 |
| 29/ 02 | SUBS-2022- 130 | ALCA | ALCA subscription | 177.96 | | 177.96 | " |
| | | | | | | | |

Agenda Item 16 – Correspondence & Circular

Emails Received:

- SGC- Planning weekly lists & circulated schedules (Emailed)
- SGC- updates (Emailed: All)
- West of England- newsletter updates- (Emailed:All)
- SGC- District & Parish Council’s elections briefings (Emailed:All)
- Heritage news- (Emailed:All)
- SGC consultation-Recommissioning of our drug and alcohol support services (Emailed: All)
- South Gloucestershire Hedgehog Heroes (Emailed C & N Cllrs)
- Notes from Upper Frome Friends Group 10_01_23 (Emailed C & N Cllrs)
- SGC-Census 2021 data release– Sexual orientation and gender identity (Emailed: All)
- SGC-Violence Against Women and Girls (VAWG) in the Community Pop-up meeting for TPC and SGC Cllrs (Emailed: All)
- SGC-Information and updates for South Glos businesses (Emailed: All)
- SGC-Boyd Valley, Cotswold Edge, Frome Valley and Yate CEF meeting on Tuesday 28 February 2023 at 7pm - Combined Pilot (Emailed: All)
- SGC-Latest Climate & Nature Volunteer Opportunities (Emailed C & N Cllrs)
- SGC-Census 2021 data release Education, Health, disability and unpaid care (Emailed: All)
- SGC-Consultation launched: Thornbury to North Bristol Sustainable Transport Corridor improvements (Emailed: All)
- SGC consultation-Have your say to help tackle violence against women and girls in South Gloucestershire (Emailed: All)
- Town and Parish Councils and Planning Forum Pop-up meeting on Monday 20 February 2023 (Emailed All)
- South Gloucestershire Council Verge Management Project- (Emailed All)
- Consultation Launch and Pop-Up meeting - Thornbury to North Bristol Sustainable Transport Corridor (Emailed All)
- BART Winter Newsletter-(Emailed All)
- SGC- CEF-Combine Bitton, Oldland, North Common and Siston and Hanham and Longwell Green 2 (Emailed All)
- South Gloucestershire Online Consultations - Wildlife & Countryside Act, planning Inspectorate interim decision- footpath between Broad Lane & Frog Lane Coalpit Heath -(Emailed All)
- NALC- CHIEF EXECUTIVE'S BULLETIN--(Emailed All)
- SGC-Consultation launched: Developing recycling and reuse facilities (Emailed All)
- ALCA- Elections Pack (Emailed All)
- NALC NEWSLETTER (Emailed All)