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25<sup>th</sup> November 2022

An ORDINARY MEETING of the **EVENTS COMMITTEE** will be held on Wednesday 30<sup>th</sup> November 2022 at 7.00pm at the Brockridge Centre and the following business will be transacted. All Committee Members are summoned to attend.

Kind Regards

*J Allan & J Webb*

Reception/Administrative Officer to the Parish Council

**1 APOLOGIES FOR ABSENCE**

MOTION: To note apologies for absence.

**2 DECLARATIONS OF INTEREST and DISPENSATIONS**

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required, and request any dispensations, under the Localism Act 2011.

**3 MINUTES OF THE PREVIOUS MEETING (18<sup>th</sup> October 2022)**

MOTION: Committee to approve and sign the minutes of the previous meeting.

**4 OPEN MEETING**

Public participation: Members of the public will be invited to speak and/or question the Committee on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

**5 WARM SPACE**

MOTION: Committee to consider whether to offer an extra warm space session for the community with free light refreshments.

**6 EVENTS BUDGET**

MOTION: Committee to consider what the budgetary requirements will be for the Events budget for 2022/23 to recommend to the Finance & Governance Committee as part of the budget setting process.

**7 COMMUNITY AWARDS AND VOLUNTEER THANK YOU EVENT**

MOTION: Committee to consider the revised criteria for the community awards to recommend to Full Council.

**8 CHRISTMAS EVENTS**

MOTION: Committee to consider whether the monetary donations received from the Christmas events should be utilised to contribute towards the costs of the event.

**9 DATE OF NEXT MEETING**

MOTION: Committee to consider and approve the date of the next meeting.

**Members of the public and press are very welcome to attend.**