



22.09.2022

A MEETING of the **COURTS DEVELOPMENT WORKING GROUP** will be held on 27th September 2022 at 7.00pm via the zoom platform and the following business will be transacted.

Join Zoom Meeting

<https://us02web.zoom.us/j/89074283269?pwd=ZGRtMFE5SXhJY3JlVFhFRlRlOjUzUz09>

Meeting ID: 890 7428 3269

Passcode: 745950

Kind Regards
K Jefferies
Project Officer to the Parish Council

- 1 APOLOGIES FOR ABSENCE**
MOTION: To receive apologies and approve reasons for absence.
- 2 ELECTION OF CHAIRMAN**
Working Group to appoint a Chairman for the group
- 3 TERMS OF REFERENCE**
Working Group to recommend terms of reference for the working group to Council for approval
- 4 GROUP ROLES AND RESPONSIBILITIES AND EXPECTATIONS**
- 5 SCOPE, EXPECTATIONS AND TIMESCALES OF EACH SUB-PROJECT AND FOR ENTIRE PROJECT**
- 6 PREPARE PLANS OF EACH NEW DEVELOPMENT**
- 7 TOTAL AVAILABLE FUNDING AND HOW TO PRIORITISE PROJECTS**
 - Section 106
 - Lawn Tennis Association
- 8 AWARENESS OF KNOWN CONSTRAINTS**
 - Identify stakeholders
 - Financial
 - Legal
 - Planning etc
- 9 DATE OF NEXT MEETING**
Committee to confirm date of next meeting

