



8th July 2022

An ORDINARY MEETING of the **FINANCE & GOVERNANCE COMMITTEE** will be held on Thursday 14th July 2022 at 7.00pm at the Brockridge Centre and the following business will be transacted. All Committee Members are summoned to attend.

Kind Regards

L Squire

Linda Squire

Clerk/CEO & RFO to the Parish Council

OPEN SESSION

1 APOLOGIES FOR ABSENCE

MOTION: To note apologies for absence.

2 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required, and request any dispensations, under the Localism Act 2011.

3 MINUTES OF THE PREVIOUS MEETING (9th June 2022)

MOTION: Committee to approve and sign the minutes of the previous meeting.

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Committee on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 CONTRACT FOR RENEWAL

MOTION: Committee to consider and approve the contract with IONET for IT back up July 2022-23

6 ZAPPI CHARGING UNIT-BROCKERIDGE CENTRE

MOTION: Committee to note the overspend of £731 net to cover final costs of the project has been spent from the general reserve

7 PAYMENTS FOR APPROVAL (See appendix)

MOTION: Committee to consider and decide on approval of payments as per the attached listing.

MOTION: Committee to consider and decide on approval of any invoices received after the agenda has been issued

8 CASH BOOK FINANCIALS & BANK RECONCILIATIONS

MOTION: Committee to note the Financial Reports as at 30/06/22

MOTION: Committee to note the Bank Statements at 30/06/22

- 9 TRAINING IDENTIFIED**
MOTION: Committee to consider and decide on training courses for Councillors
- 10 FRAMPTON COTTERELL PLAYING FIELD MANAGEMENT COMMITTEE-FUNDING AGREEMENT**
MOTION: Committee to consider and approve the latest accounts provided by the Management Committee and funding
- 11 CHANGE OF INTEREST RATES-UNITY TRUST BANK PLC**
MOTION: Committee to note the changes
- 12 POLICY – LOAN OF COUNCIL OWNED EQUIPMENT**
MOTION: Committee to consider and approve a policy for the loaning out of Council equipment
- 13 WATER REFILL STATION MAINTENANCE**
MOTION: Committee to consider and approve the Water refill station maintenance checklist.
- 14 DELEGATION OF AUTHORITY TO PAY INVOICES and/or INVESTMENT OF FUNDS**
MOTION: Committee to consider delegation to the Clerk to approve invoices for payment during the month of August and transfer/investment of funds if approved.
- 15 DATE OF NEXT MEETING**
MOTION: Committee to confirm the date of the next meeting to be Thursday 8th September 2022 at 7pm at the Brockeridge Centre.

CLOSED SESSION

- 16 MOTION: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information.**
- 17 TO CONSIDER PROFESSIONAL LEGAL ADVICE**
MOTION: Committee to consider & decide whether to agree the draft venue user agreement
- 18 RESPONSE FROM FRAMPTON COTTERELL & DISTRICT COMMUNITY ASSOCIATION**
MOTION: Committee to consider the response and approve the way forward
- 19 SECTION 106 FUNDING UPDATE**
MOTION: To consider the information presented

Members of the public and press are very welcome to attend.

APPENDIX

Payments for Approval by the Committee

Ref:	Payee	Invoice /Acct.	Description	Net £	Vat £	Gross £	Power to Spend
161	CPS (Grounds)Ltd	1747	Supply fertiliser- both pitches	1,177.66	235.53	1,413.19	Open Spaces Act 1906
162	CW Electrical (Bristol) Ltd	3666	My Energy- Zappi-untethered	1,731.00	416.20	2,147.20	LGA 1972 s111
157	DCK Accounting Solutions Ltd	TPC10239	Accounts Support 1 st June	263.35	52.67	316.02	LGA 1972, s.151
164	Greenfields Garden Services Ltd	53387	Play are inspection- Ridings	197.00	39.40	236.40	LGA 1972, s.14 par 27
163	KDJ Electrical Contractors Ltd	K7867	Reset water heater- Pavilion	92.00	18.40	110.40	LGA 1972 s133
149	Netwise Uk	2527	Premium hosting, support & maint	380.00	76.00	456.00	LGA 1972 s111
159	Pegasus Window Cleaning Services	Brockeridge cr220622	External Window clean	30.00		30.00	LGA 1972 s133
169	Rialtas Business Solutions	SM25841	Omega software annual subs	687.00	137.40	824.40	LGA 1972 s111
158/131	Safety Test UK Ltd	7716 398	Carry out PAT testing	204.30	40.86	245.16	LGA 1972 s111
154	SGC	3804995739	Commercial refuse & food- Jun/Oct 22	302.50		302.50	Litter Act 1983 s 5 & 6
155	"	3804999816	Grounds maintenance- May 22	1,333.35	266.67	1,600.02	Open Spaces Act 1906
160	"	3805004739	Payroll recharge April/June 22	1,203.35	240.67	118.50	LGA 1972 s111
153	SLCC Enterprises Ltd	BK206409-1	Practical advice for owner/operators of Public play spaces	30.00	6.00	36.00	LGA 1972 s111
152	Trade UK (Screwfix)	1271618249	Silicone white	4,57	0.91	5.48	LGA 1972 s111
151	"	1275782221	Smooth timber, wall paint etc	32.42	6.50	38.92	"
150	"	1276650043	Gh Walls & Ceiling Rolr frame	7.12	1.43	8.55	"