

**Minutes of the Meeting of Frampton Cotterell Parish Council**  
**24th April 2019 at 19:30**  
**Held at the Bockeridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Councillors Mrs Williams (*Chair*), Mrs Allan, Beecher, D. Hockey, P. Hockey, E. Pennell, Mrs Stickland, Susan Tubey, Underhill and Mrs Walters

**Also Present:** Naomi Bibi (*Clerk*) and one member of the public.

**1467 Apologies for Absence**

No apologies for absence were received.

**1468 Evacuation Procedure**

The Chair drew attention to the emergency exits and evacuation procedure.

**1469 Declarations of Interest and Dispensations**

Cllr D Hockey and Cllr P Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.

**1470 Confirmation of Minutes – Full Council Meeting held 3<sup>rd</sup> April 2019**

The minutes were approved as a true and accurate record.

**1471 Matters of Report from the Clerk (24th April 2019) – *for information only***

Noted with thanks.

**1472 Chair's Announcements – *for information only***

The Chair drew Council's attention to the fact that this was the last meeting of the current council. Members were thanked for their hard work throughout the term and the Chair bade farewell to those that were not standing again to serve on the new council.

**1473 Submissions from the Public**

- i. Request from T Clark for Council to consider approaching South Glos Council to move benches Mr Clark updated members that he had had conversations with residents at Village Farm regarding antisocial behaviour (including noise, drug use and the parking of mopeds on the green), which residents felt was exacerbated due to the position of the benches. It had therefore been requested by these residents that the benches be moved further away from the houses. Members discussed that moving the benches from their current location may negatively affect other residents and it was therefore **RESOLVED** for the clerk to contact PC Simmons to see if significant issues had been raised with him with regards to this area, and to report findings back to Full Council.

**1474 Submissions from Members**

None received.

**1475 Reports from Committees, Working Groups and the Clerk: -**

**i. Notes from meeting with Southern Brooks Community Partnership and Learning Partnership West held on 10<sup>th</sup> April 2019 re future youth provisions in Frampton- *Council to review new information and approve 2019/20 youth provision***

*This item was adjourned to be discussed during the confidential session due to the tender documents received.*

**ii. Notes from the Security Working Group Meeting held on 11<sup>th</sup> April 2019, with report from PC Simmons- with recommendations**

Members discussed the “Immediate Security Measures to Implement” as recommended by the Police and Crime Prevention Officer.

Council members RESOLVED the following:-

1. That bulkhead lighting be controlled by a timer switch: being manually overridden was preferable to being controlled PIR, and that when the grounds are not in use they should be kept in darkness.
2. To replace benches as and when they need replacing with vandal-proof benches. These new benches should then be bolted into the ground but not the current benches. (Council will need to approve the locations as to where the future benches should be bolted.)
3. Review the wildlife area at the rear of the garden (conduct a survey of the wildlife there), and also seek clarity from Floral Friends of Frampton re their usage of the area/seek their advice. In the interim, this area is to be fenced off to prevent public access. (A gate should be installed but that can be padlocked.)
4. The clerk/security working group draft a plan identifying where benches in the rear of the garden could be moved to which would both reduce antisocial behaviour, but also keep the benches (which are memorial benches) in use.

It was proposed and seconded that the peripheral hedges be cut down to hip-height (based on average adult height). This motion fell.

**lii. Minutes from Community Engagement Forum Meeting held on 26<sup>th</sup> February 2019-*for information only***

The minutes were noted and it was requested that they be added to the website.

The importance of having a representative on the Community Engagement Forum was raised.

**iv. Minutes from Frampton Festival Committee Meeting held on 25<sup>th</sup> March 2019-*for information only.***

The minutes were noted.

**1476 Consultations**

Noted with no member comments.

**1477 Finance: -**

**i. February Expenditure – *for information only***

Noted

**ii. Allocation of Community Infrastructure Levy (CIL) Local Contribution in 2019/20 *for information only***

**iii. Grant application form to be reviewed (originally submitted for consideration at Extraordinary Council Meeting held on 27<sup>th</sup> March 2019 (but adjourned))**

Council agreed to grant the sum of £1560 to Frampton Community Projects. The clerk to investigate whether to issue payment directly to Frampton Community Projects (with an SLA in place to monitor numbers in attendance at the start and at six months, as well as stipulating that bookings cannot be made for sessions when the youth club are using the building, and any unspent funds to be returned to the Council), or whether to allow for room bookings to be made gratis to the value of £1560 (with the same conditions as above).

It was **RESOLVED** to delegate power to the clerk to make this decision.

**1478 Planning: -**

- i. **Planning Schedule** – *See attached schedule*
- ii. **Feedback to date** – *for information only* was **NOTED**.

**1479 Date of next Meetings**

Wednesday 15<sup>th</sup> May 2019 at 7:30pm – Annual Council Meeting

*The Chair closed the public section of the meeting at 9.25pm and a confidential session ensued.*

**1475 Reports from Committees, Working Groups and the Clerk:-**

**Notes from meeting with Southern Brooks Community Partnership and Learning Partnership West held on 10<sup>th</sup> April 2019 re future youth provisions in Frampton- *Council to review new information and approve 2019/20 youth provision***

Members went through the youth work provision proposal provided by Southern Brooks and also considered the additional tender information that was submitted. The following was **RESOLVED** subject to final calculations coming within budget:

1. To enter into a one- year contract with Southern Brooks directly and not with Learning Partnership West, given an additional 10% management fee that LPW would charge. This contract would be to continue the status quo of the current youth club (as per [previous resolution in minute 1450) but running the centre-based session per week only to the younger youth group and not two sessions as previously resolved due to the higher costs recently provided. This provision would continue to run from the Bockeridge Centre on a Tuesday evening.
2. Frampton Cotterell Parish Council would absorb the rental costs of the building and not charge Southern Brooks for the use of the building for the Tuesday night centre-based session. Southern Brooks would also have exclusive use of the building on a Tuesday evening for the duration of the session.
3. To enter into a one-year contract with Youth in Sodbury to run the older youth session as “outreach” work. This session would operate from various locations across the village and would incorporate use of Yate Town Council’s Urbie bus. This session would also take place on a Tuesday, with the idea being that older youths who might turn up to the younger session could be redirected by Southern Brooks to Youth in Sodbury and the location of the Urbie bus.
4. The clerk to write to Westerleigh and Winterbourne Parish Councils, informing them of the final youth provision decisions along with the costs (including the actual cost of allowing Southern Brooks to use the Bockeridge centre gratis), whilst also requesting funding to assist with the payment of the new youth provision given that youths from both Westerleigh and Winterbourne Parish Councils would benefit. Also inform them that should the councils wish the Urbie bus to visit Westerleigh or Winterbourne parish owned land, these costs would need to be met entirely by the respective councils.

**1480 To consider professional legal advice.**

Council members went through the legal advice received and **RESOLVED** to accept the wording of a letter written by the solicitor which could henceforth be sent.

*The Chair called the confidential session to an end and closed the meeting at 10.05pm*