



**An ORDINARY MEETING of the PARISH COUNCIL was held on Thursday 27<sup>th</sup> January 2022 at 7.00 pm at the Brockridge Centre and was attended by the following:**

Chairman: Cllr L Williams

Parish Councillors: T Clark, M Hemmings D. Hockey (7.05), P. Hockey (7.05), T. Niblett, A Pullen (7.22), J Selman, D. Williams.

In Attendance: 0 member of the public

Clerk/CEO- Minute Taker: Mrs L Squire

ITEM	MINUTE	VOTE / ACTION
<b>FC.19.2085</b>	<b>APOLOGIES</b>	
	Cllr Pennell. IT WAS RESOLVED that the apologies be noted.	All in favour
<b>FC.19.2086</b>	<b>DECLARATIONS OF INTEREST / DISPENSATIONS</b>	
	Cllr T Niblett declared an interest in item 14 on the agenda.	
<b>FC.19.2087</b>	<b>APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS</b>	
i	IT WAS RESOLVED that the minutes of the Parish Council meeting of 27.11.21 be approved as a true and accurate record of the meeting and be signed by the Chairman.	Proposed; TC, Seconded TN All in Favour. Clerk
ii	IT WAS RESOLVED that the minutes of the Parish Council Extraordinary meeting of 6.1.22 be approved as a true and accurate record of the meeting and be signed by the Chairman.	Proposed MH Seconded TN All in Favour. Clerk
<b>FC.19.2088</b>	<b>OPEN MEETING</b>	
i	There were no members of the public present.	
ii	<b>Remembrance planning-</b> this item was deferred as the representatives could not attend this meeting. Options were considered and as the Events Committee was already planned for next week and the agenda issued, that two other dates would be offered. IT WAS RESOLVED to invite the representatives to attend either the Finance & Governance Committee on the 10 <sup>th</sup> February 2022 or the Full Council meeting on the 24 <sup>th</sup> February 2022.	All in Favour. Clerk

	<i>Cllrs D &amp; P Hockey arrived.</i>	
<b>FC.19.2089</b>	<b>CHAIR'S REPORT</b>	
	The Chairman raised her concerns about avian flu and that all chickens and common flocks should be kept indoors, if one bird becomes ill with avian flu then the whole flock would have to be destroyed.	
<b>FC.19.2090</b>	<b>DISTRICT COUNCILLOR REPORT</b>	
	<p><b>Covid Contingency Plans for the Local Health and Care System</b></p> <p>The number of people being treated in hospital for Covid-19 has more than doubled in just two weeks which is also increasing demand for social care support. Clinical leaders across all services are taking action to ensure the continuation of safe and effective care as increasing numbers of staff are self-isolating and absent.</p> <p>The local health and social care system remains at its highest state of alert, with significant pressure on all services. Actions being taken include:</p> <ul style="list-style-type: none"> <li>• Postponing a number of non-urgent appointments and procedures to prioritise treatment for the most important and urgent cases – in community settings, GP practices and acute hospitals. People affected will be notified directly if they are affected by the changes.</li> <li>• Prioritising the most urgent community visits and asking some people to self-manage their conditions where they have the capability to do so.</li> <li>• Expanding the 'pulse oximetry at home' service, which allows for remote monitoring of people's oxygen levels, thereby relieving pressure on busy hospitals.</li> <li>• Temporarily moving some staff to support core services.</li> <li>• Temporarily suspending visiting in some ward settings to maintain the safety of patients and staff whilst limiting the potential spread of infection (any changes will be based upon clinical risk).</li> <li>• Adult Social Care services are prioritising hospital discharges meaning that patients living at home may need to wait for an assessment of their needs. Social Care is also being prioritised for people without family or friend support networks</li> </ul> <p>The public are asked to:</p> <ul style="list-style-type: none"> <li>• <b>Protect yourself</b> – get vaccinated against Covid-19 and flu. You can find all the details you need at <a href="http://www.grabajab.net">www.grabajab.net</a></li> <li>• <b>Click or call 111 first</b> for all urgent but non-life-threatening injuries or illnesses, rather than visiting busy emergency departments and minor injuries units. Residents can also call their GP in the day.</li> <li>• <b>Make best use of local pharmacies</b> – they can offer over-the-counter medicines and clinical advice for a range of minor illnesses (such as coughs, colds, sore throats, digestion trouble and aches/pains). Pharmacies are open throughout the day, evening and on weekends and you can be seen without an appointment.</li> <li>• <b>Help look out for your community</b> – check in on relatives and neighbours who might need extra support and be ready to collect loved ones from</li> </ul>	Cllr Clark

hospital as soon as they are medically well enough to leave. We all appreciate how families and friends are providing additional care for each other at this difficult time; and are thankful for the flexibility being shown in times services are received.

- **Check the latest guidance on visiting loved ones at the health setting you are attending before you set off** – increasing rates of Omicron mean that some settings have had to change their arrangements

#### **Temporary Road Closure**

There will be a temporary closure of part of Perrinpit Road, for 3 days starting on or after 12<sup>th</sup> April, so water connection works can be carried out. The section that will be closed runs for 80m starting at a point 445 metres northwest of its junction with Bristol Road.

#### **Changes to Covid Isolation and Testing Guidance**

From 17<sup>th</sup> January anybody who has tested positive for Covid will be able to leave isolation after negative lateral flow tests on days five and six.

Testing guidance has also changed. If you test positive for Covid-19 on a lateral flow test, but have no symptoms, you should report your result at <https://www.gov.uk/report-covid19-result> and immediately self-isolate. You will not need to take a follow-up PCR test unless:

- you're applying for a Test and Trace Support Payment (<https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/help-and-financial-support-while-youre-self-isolating/>)
- you're eligible for new Covid-19 treatments
- you're asked to do so as part of research
- you have a positive lateral flow test on or before day 2 of arriving in England from outside the UK

You should still get a PCR test as soon as possible if you have any of these symptoms, even if mild:

- a high temperature
- continuous cough a loss
- change to your sense of smell or taste

Stay at home until you get your test result – only leave your home to have a test which you can book online (<https://www.gov.uk/get-coronavirus-test>) or by calling 119. Residents can keep up to date on recent changes at <https://www.gov.uk/coronavirus>.

#### **Temporary Reduction in Opening Hours at Libraries and One Stop Shops**

Some libraries and One Stop Shops in South Gloucestershire, from Monday 17<sup>th</sup> to Saturday 29<sup>th</sup> January, will be temporarily closing at lunchtime (12.30 - 1.30 p.m.). The services affected are:

- Cadbury Heath Library
- Downend Library
- Patchway Library and One Stop Shop

	<ul style="list-style-type: none"> <li>• Winterbourne Library</li> <li>• Filton Library</li> <li>• Staple Hill Library</li> <li>• Kingswood Library</li> <li>• Yate One Stop Shop</li> </ul> <p>The council apologises for any inconvenience caused. Due to sickness rates and expected rise in absences due to Covid-19, however, they have taken precautionary measures to ensure they can provide a safe and predictable service.</p> <p><b>Adoption of Yate Town Improvement Masterplan</b>  South Gloucestershire Council’s Conservative Cabinet, at their meeting on Monday 13<sup>th</sup> December, formally adopted the Yate Town Improvement Masterplan. Section 3.6 of the Plan, on the ‘Western Gateway/Industrial Area’, outlines the potential for a new link road to connect Yate Road (from the eastern end of the Iron Acton bypass) to the A432 (by South Gloucestershire Council’s Badminton Road Offices). At the Cabinet meeting Cllr Clark raised concerns about the impact this would have upon the parishes of Iron Acton and Westerleigh as well as the impact upon biodiversity along the Frome Valley Walkway. In response officers noted that, like many proposals within the Masterplan, no funding for the possible link road has been secured and that a strong business case would need to be made in order to secure funding from government. Officers also accepted that detailed consultations would need to occur, if this were to proceed, and that both parish councils would be key stakeholders within that process.</p> <p><b>South Gloucestershire Council Next Local Plan Delayed</b>  Meeting papers published for the meeting of South Gloucestershire Council’s Conservative Cabinet, on Monday 13<sup>th</sup> December, revealed there have been significant delays in the drafting of South Gloucestershire’s Local Plan 2020. Revisions to the <i>South Gloucestershire Council Local Plan Delivery Programme 2022 – 2025</i> show the Phase 2 Local Plan Document is due to go out to public consultation between February and March this year with analysis of the responses to occur between April and November. An additional Phase 3 has been inserted into the programme. The proposed Strategic Development Locations will now not be known until the Phase 3 Local Plan Consultation sometime next year. This delay is partly due to hold-ups in the drafting of the WECA’s Spatial Development Strategy (SDS); the respective local plans of the constituent council’s must be consistent with this regional planning document. Michael Gove, at <i>the Department for Levelling Up, Housing and Communities</i>, has put proposed reforms to the planning system on hold after the hostile public response last year to the government’s white paper that set out those changes. This, in turn, has given rise to delays in the drafting of the SDS.</p>	
<b>FC.19.2091</b>	<b>FINANCE &amp; ACCOUNTS</b>	
<b>i</b>	<b>Payments for approval included in the Appendix</b>	
	IT WAS RESOLVED that the following payments be approved:	

Ref:	Payee	Invoice /Acct.	Description	Net	Vat	Gross	Power to Spend	Proposed: TC Seconded: JS. All in favour RFO
0114	KDJ Electrical Contractors Ltd	30/12/2021	CAT scan of fields	220.00	44.00	264.00	LGA 1972, s.111	
0214	SGC	3804875105	Erection of Christmas lights	7650.00	1530.00	9180.00	LGA 1972, s.144	
0314	Amazon	2022-2317	Cleaning product	16.62	3.33	19.95	LGA 1972, s.111	
0414	HGM Plumbing	320	Clean and disinfect fountain	257.34	51.47	308.81	Public Health Act 1936 ss 221,222,223 & 227	
0514	HGM Plumbing	321	Removal storage tanks	140.00	28.00	168.00	Public Health Act 1936 ss 221,222,223 & 227	
0614	HGM Plumbing	323	Gents W/C at the Brockridge Centre	199.22	39.85	239.07	Public Health Act 1936 ss 221,222,223& 227	
0714	HGM Plumbing	324	Supply EndoSan3	26.44	5.29	31.73	LGA 1972, s.111	
0814	Green Thumb	01550347	NutraGreen 4 Autumn treatment	28.33	5.67	34.00	LGA 1972, s.111	
0914	SLCC	BK204533-1	Staff training	70.00	14.00	84.00	LGA 1972, s.111	
1014	Sapling	19	HR staff services	240.00	0.00	240.00	LGA 1972, s.111	

**Payments for approval- invoices received since the agenda was issued**

IT WAS RESOLVED that the following payments be approved

Ref:	Payee	Invoice /Acct.	Description	Net	Vat	Gross	Power to Spend	Proposed: TC Seconded: JS. All in favour RFO
1114	Frampton Garage	48372	Recovery electric van	75.00	15.00	90.00	LGA 1972, s.111	
1214	W.J.Dursley Carpentry	02-22	Rugby Club roof ceiling ties	625.00	0.00	625.00	Public Health Act 1936 ss 221,222,223 & 227	
1314	Greenfields Garden Services Ltd	52375	Play area Inspections	180.00	36.00	216.00	LGA 1972 s.111	
1414	HGM Plumbing	322	Re-install 4 x cold water tanks	707.09	141.42	848.51	Public Health Act 1936 ss 221,222,223 & 227	

ii	<p><b>Budget monitoring for quarter 3 (up until 31<sup>st</sup> December 2021)</b>  Council were advised that any virements required would be considered at the Finance &amp; Governance Committee in March 2022.  IT WAS RESOLVED to note the budget monitoring report.</p>	All in favour RFO
iii	<p><b>Internal Audit In-year assurance report for 2021/22 and the recommendations specified</b>  Council were advised that the recommendations will either be addressed by the target date of the 18<sup>th</sup> March 2022 or the necessary changes will be made when the accounts are finalised for 2021/22 and agreed by Council in the summer.  IT WAS RESOLVED for council to receive an update at the March Council meeting.</p>	All in favour Clerk
iv	<p><b>Ear Marked Reserve “Property Building Fund” to fund the repairs to the Pavilion loft</b>  Council considered the use of the property buildings fund ear marked reserve to fund the urgent health and safety repairs that had to be carried out at the pavilion.  IT WAS RESOLVED to use the ear marked reserve for this purpose.</p>	Proposed : LW Seconded: DW All in favour RFO
v	<p><b>Tree health and safety works contract</b>  Council considered the tree health and safety works quotations to cover a 3-year contracted period. When queried it was confirmed that the quotations did include Beesmoor Road playing fields and that they had been advised. Also that the contract would reduce each year, as the majority of the work required would be carried out in the first year.  Council were advised that an advert had been placed in Winterbourne matters and Frome Valley Voice to set up a preferred contractors list and that this would be brought back into Council for approval.  IT WAS RESOLVED that :</p> <ul style="list-style-type: none"> <li>• The selection of the contractor would be delegated to the Climate &amp; Nature Officer and the Chairman of the Climate &amp; Nature Committee</li> <li>• Beesmoor Road would be advised that the contract had been awarded and that the Council would be paying for the tree work at Beesmoor Road.</li> <li>• In future where quotations are submitted for Council to consider, the report would indicate:- <ul style="list-style-type: none"> <li>○ if the contractors had been used before and provide a view on the previous quality of work undertaken or if there had been issues</li> <li>○ a recommendation on which was the preferred supplier/quotation.</li> </ul> </li> </ul> <p><i>Cllr A Pullen arrived</i></p>	All in favour C & N Officer/Clerk
vi	<p><b>Church community notice board quotations</b>  Council considered the quotations received for the noticeboard that the Council had previously agreed to purchase and were advised that an updated cost had been received, which included delivery.  IT WAS RESOLVED that the Council would pay for the preferred option specified by the church and that either the Estates &amp; Amenities Officer will install the noticeboard or an external contractor would be paid for by the Council.</p>	Proposed : LW Seconded: TC All in favour Project Officer
vii	<p><b>Multi-functional device (printer) quotations</b>  Council were advised that the current contract for the printer was expiring and alternative quotations had been obtained.  IT WAS RESOLVED to continue with the current printer and supplier at the reduced cost specified over a 2-year period.</p>	Proposed : LW Seconded: TN

		All in favour RFO
viii	<p><b>Quotations for the sound panels at the Brockeridge Centre</b></p> <p>Council considered the quotations for the sound panels to improve the acoustics, the costs have increased since this was first investigated and concern was raised if these would actually work correctly.</p> <p>IT WAS RESOLVED that the Clerk contacts the original architect, Quattro Design and the other two architects who have submitted quotes for the accessibility audit at the Pavilion to obtain their views on the best solution and bring the results back to a future council meeting.</p>	All in favour Clerk
ix	<p><b>Cyber insurance quotations</b></p> <p>Council were advised that it had been extremely difficult to obtain quotations for this type of insurance. The majority of local councils have this insurance and the Cyber Security Policy agreed in September 2021, stated that the Council will hold appropriate cyber security insurance at all times.</p> <p>IT WAS RESOLVED to agree to renew the cyber insurance policy with the current provider</p>	Proposed: DW Seconded: TN All in favour RFO
x	<p><b>Inhouse and external quotations to create the Clerk's new office and provide a store for the Youth Service</b></p> <p>The Clerk advised the Council that it has been extremely difficult to obtain external quotations for this work which was why there was only the internal solution available.</p> <p>IT WAS RESOLVED to approve the inhouse quotation and delegate the Clerk to discuss with the Youth provider (FACE) the best solution for the storage they require, as building a bespoke storage solution will be too costly.</p>	All in favour Clerk
<b>FC.19.2091</b>	<b>COUNCIL SURVEY RESULTS</b>	
	<p>Council considered the results of the full council survey and the best way to consider the results in detail and decide on how the Council advise the public what we do, why we do it, what has already taken place and what is planned for the future. That the Council need to highlight what is the Parish council's responsibility and what they are not responsible for and who is. Also, what can be changed</p> <p>IT WAS RESOLVED:-</p> <ul style="list-style-type: none"> <li>to set up a working group with the Communications Officer to develop a communication strategy to cover all these areas and promote the Council positively, then any recommendations can be submitted to the Communications Committee and ratified by Full Council.</li> <li>That other representatives from the council's partner organisations should also be able to join the group.</li> <li>Councillor members on this group will be Cllrs, Niblett, Selman, Hemmings, D Hockey and P Hockey.</li> </ul>	Proposed: TN. Seconded: JS All in favour M & CO
<b>FC.19.2092</b>	<b>LITTER</b>	
	<p>Council considered the correspondence relating to the excessive litter in the area and were advised that a social media campaign had already been started to try and improve the situation</p> <p>IT WAS RESOLVED:-</p>	

	<ul style="list-style-type: none"> <li>To respond to the resident that the council are taking this seriously and advise the resident of the Village Action and litter groups and ask if they would like to join them</li> <li>To advise the residents and the public that they can contact SGC and obtain litter picking equipment</li> <li>To tell people where the rubbish and dog bins are located</li> <li>To install signs on the council's assets stating " Help us make Frampton even better. We're proud of where we live".</li> <li>To write to SGC reporting that the recycling collectors have on multiple occasions dropped litter or failed to completely empty recycling containers.</li> </ul>	All in favour Clerk
<b>FC.19.2093</b>	<b>PARKING AROUND WATERMORE SCHOOL</b>	
	<p>Council considered the correspondence relating to the inconsiderate parking around Watermore School.</p> <p>Cllr Clark advised that he was aware of the previous SGC waiting restriction consultation that had taken place in 2020,</p> <p>IT WAS RESOLVED that :-</p> <ul style="list-style-type: none"> <li>Cllr Clark &amp; the two other District Councillors will contact SGC to check when the yellow lines are going to be in place.</li> <li>The school to be contacted asking them to include anti-social parking by parents in their digital newsletter</li> <li>That residents are to be advised that if any antisocial parking such as blocking drives or is causing a hazard on the pavements that this can be reported to the Avon &amp; Somerset Police by telephoning 101 and it will be taken seriously</li> </ul>	Proposed; PH Seconded; LW All in favour District Cllrs Clerk
<b>FC.19.2094</b>	<b>COMMITTEE MEETING MINUTES AND WORKING GROUP NOTES</b>	
	<p>IT WAS RESOLVED that Council note and approve (where indicated) the following committee meeting minutes and working group notes, along with the recommendations and decisions made, with any alterations specified below:</p> <ul style="list-style-type: none"> <li>Minutes of the Finance &amp; Governance Committee meeting held on 13.1.2022, including acceptance and approval of recommendations.</li> <li>Minutes of the Climate &amp; Nature Committee meeting held on the 19.1.2022, including acceptance and approval of recommendations.</li> <li>Notes of the Pavilion Working Group meeting held on 23.12.21. The Clerk advised that she had been advised by one architect that they could not provide a quotation for an accessibility audit due to their current workload. Clarification was requested on which office was contacted and Cllr D Hockey stated he would provide the Clerk with the Gloucester architect office details.</li> <li>Notes of the Security task &amp; finish group held on the 19.01.2022 Council considered the lighting specification recommended by the task and finish group. IT WAS RESOLVED to approve the lighting specification and for quotations to be obtained, once these are received, consultation can take place with the neighbouring residents, users of the Brockeridge Centre and staff.</li> </ul>	<p>All in favour Clerk</p> <p>All in favour</p> <p>Cllr D Hockey Clerk</p> <p>All in favour Project Officer</p>
<b>FC.19.2095</b>	<b>PROPOSAL TO CREATE A NEW COMMITTEE TO DEAL WITH PARKS MATTERS</b>	
	<p>Council considered the creation of a new committee; it was felt that the extensive parks matters that needed to be considered was too much to be included in the climate and nature committee.</p>	



	<p>IT WAS RESOLVED to:-</p> <ul style="list-style-type: none"> <li>• Create a new Parc and Recreation Committee, with a working group that will meet virtually, the projects officer will be the officer representative and meetings will take place on a Tuesday.</li> <li>• Councillor representatives will be Cllrs, T Niblett, M Hemmings, A Pullen, T Clark and D Williams</li> <li>• Other representatives to be requested from the existing membership of the pavilion working group and members of the public by placing an advert on Facebook.</li> <li>• The terms of reference will be prepared and submitted to the next Council meeting for approval</li> <li>• In future all Council &amp; Committee agendas will be circulated electronically to all councillors,(other than the staffing committee) to ensure all councillors are aware of what items are being discussed without searching on the website for the minutes.</li> </ul>	<p>Proposed: TN Seconded: MH All in favour. Clerk</p>
<b>FC.19.2096</b>	<b>TIMETABLE OF COUNCIL &amp; COMMITTEE MEETINGS DURING 2022/2023</b>	
	<p>Council considered the proposed timetable of meetings for 2022/2023, which included meetings of the Full Council, Finance &amp; Governance and Climate &amp; Nature Committees. IT WAS RESOLVED :-</p> <ul style="list-style-type: none"> <li>• To agree the proposed dates and for these to be included on the website;</li> <li>• That there would not be a Council meeting in December;</li> <li>• Revisit the timetable in the future to specify the Annual Council meeting and the Annual Parish Meeting</li> </ul>	<p>All in favour Clerk</p>
<b>FC.19.2097</b>	<b>FENCE QUOTATIONS FOR THE BORDER OF 4 PARK ROW AND THE PARK</b>	
	<p><i>Cllr Niblett left the meeting</i> Council considered the quotations received and the additional information, a lengthy discussion took place on the options and the Council's obligations.  <i>At 9pm Council agreed to suspend standing orders and continue with the meeting.</i></p> <p>IT WAS RESOLVED:</p> <ul style="list-style-type: none"> <li>• That the Council were prepared to contribute the equivalent cost of a 4ft chain link fence, which was £1.667.96 plus vat towards a 2m palisade fence, subject to the resident signing a letter confirming that they would maintain the fence in the future.</li> <li>• If this was not acceptable to the resident the Council will just install the 4ft chain link fence.</li> </ul> <p><i>Cllr Niblett returned to the meeting</i></p>	<p>All in favour</p> <p>Proposed: DW Seconded MH. All in favour Clerk</p>

<b>FC.19.2098</b>	<b>CORRESPONDENCE &amp; CIRCULARS NOT COVERED BY THIS AGENDA</b>	
	<p>Council noted the following correspondence and circulars that have been received:</p> <p>Emails Received:</p> <ul style="list-style-type: none"> <li>• Health &amp; Safety concerns relating to the Pavilion (Emailed: All)</li> <li>• SGC- All-age Learning Disability - draft strategy consultation (Emailed: All)</li> <li>• SGC- Community Engagement review-Face to Face or Virtual; questionnaire (Town and Parish Councils) (Emailed: All)</li> <li>• SGC- Planning weekly lists &amp; circulated schedules</li> <li>• District Councillor- Frome Valley environmental group networking session (emailed to Climate &amp; Nature councillors)</li> <li>• SGC- update (Emailed: All)</li> <li>• Pitch Improvement project contractor (Emailed: All)</li> <li>• SGC Environment enforcement- successful prosecutions (Emailed: All)</li> <li>• SGC Climate Emergency Community Engagement group- (Emailed: All)</li> <li>• SGC- Heritage news- (Emailed: All)</li> <li>• SGC- update (Emailed: All)</li> <li>• SGC- update isolation &amp; hospitality grants (Emailed: All)</li> <li>• SGC- Local plan phase 2 consultation (Emailed: All)</li> <li>• SGC- Heritage news- (Emailed: All)</li> </ul>	
<b>FC.19.2099</b>	<b>DATE OF NEXT MEETING</b>	
	Thursday 24 <sup>th</sup> February 2022 at 7.00pm at the Brockeridge Centre	Clerk
<b>FC.19.2100</b>	<b>EXEMPT ITEM</b>	
	<p>Councillors passed the following resolution:</p> <p>Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following motion on the grounds that its consideration would involve the disclosure of exempt information</p>	All in favour
<b>FC.19.2101</b>	<b>PITCH IMPROVEMENT PROJECT AT THE PARK</b>	
	<p>Council considered the advice received from the project manager, information received from the estates and amenities officer and the discussion with the working group .</p> <p>After a lengthy discussion IT WAS RESOLVED:-</p> <ul style="list-style-type: none"> <li>• To pay the outstanding monies to the contractor and to ask them to confirm what dates they would be returning to complete the remedial works required.</li> <li>• To arrange the regular maintenance programme required.</li> <li>• To prepare a post project implementation report to identify any changes and improvements that could made for future projects.</li> <li>• That the rugby club are advised that they are not to train or play on these pitches for the rest of the season to prevent any damage to the pitches before the remedial and maintenance work can be carried out.</li> <li>• That a reasonable time elapses before the other pitches are considered for refurbishment.</li> </ul>	All in favour Clerk
	<p><b>ITEMS FOR FUTURE AGENDAS (not already in these minutes):</b></p> <ul style="list-style-type: none"> <li>• Annual Standing Orders Review &amp; all policies – May 2022</li> </ul>	Clerk

The meeting closed at 9.42pm.

Chairman .....

Date: .....

*SGC – South Gloucestershire Council*

*PC – Parish Council*

*LGRC – Local Governance Resource Centre*

*SWC – South West Councils*

*RFO- Responsible Finance Officer*

*M & CO-Marketing & Communications Officer*