Frampton Cotterell
Parish Council

Clerk to the Council
The Brockeridge Centre
Woodend Road
Frampton Cotterell
Bristol
BS36 2LQ

29th April 2021

An ANNUAL MEETING of the PARISH COUNCIL will be held on Thursday 6th May 2021 at 7.00pm, via web conference due to the coronavirus, and the following business will be transacted. All Councillors are summoned to attend.

Kind Regards
SHaywood
Samantha Haywood
Locum Clerk to the Parish Council

1 APOLOGIES
MOTION: To receive apologies and approve reasons for absence.

2 DECLARATIONS OF INTEREST
With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their register of interests as required.

3 ELECTION OF CHAIRMAN
MOTION: That Council elect a Chairman for the coming year. (SH)

4 ELECTION OF VICE-CHAIRMAN
MOTION: That Council elect a Vice-Chairman for the coming year. (SH)

5 MINUTES OF THE PREVIOUS MEETING (29th April 2021)
MOTION: Council to approve and sign the minutes of the previous meeting.

6 OPEN MEETING
Public participation: Members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

7 CHAIR'S REPORT
MOTION: Council to receive a report from the Chair.

8 ELECTION OF COMMITTEE MEMBERS
MOTION: That Council create a Planning Committee and elect members for the coming year.
MOTION: That Council elect the Finance & Governance Committee members for the coming year.
MOTION: That Council elect the Staffing Committee members for the coming year.
MOTION: That Council elect the Youth Services Committee members for the coming year.
MOTION: That Council create a Climate & Nature Committee and elect members for the coming year.
MOTION: That Council create an Events Committee and elect members for the coming year.
MOTION: That Council create a Communications & Community Engagement Committee and elect members for the coming year.

9 STANDING ORDERS – ANNUAL REVIEW
MOTION: Council to review its Standing Orders and decide if any amendments are required.

10 FINANCIAL REGULATIONS & FINANCIAL RISK ASSESSMENT – ANNUAL REVIEW
MOTION: Council to review its Financial Regulations and decide if any amendments are required.
MOTION: Council to review its Financial Risk Assessment and decide if any amendments are required.

11 CENTENARY FIELD – GRASSLAND AND WOODLAND MANAGEMENT CONTRACTS
MOTION: Council to consider the report received from the Project Officer and consider the following motions, and that the same contractor be chosen for each motion:
MOTION: Council to consider the quotes received and award the Centenary Field grassland management contract.
MOTION: Council to consider the quotes received and award the Centenary Field woodland management contract.

12 NEW VILLAGE PLANTERS – FRAMPTON FLORAL FRIENDS

MOTION: Council to consider and decide on the proposed locations for the new planters.
MOTION: Council to consider and decide on completing the SGC license for siting of the planters.
MOTION: Council to consider the options and quotes received for watering the new planters and decide on the best option.
MOTION: Council to consider and decide on the options and costs for transporting the planters into situ.

13 FINANCE AND ACCOUNTS
See Appendix 1.
MOTION: Council to note the confirmation of CIL payments from SGC to be received on 30th April 2021.

14 CORRESPONDENCE & CIRCULARS NOT COVERED BY THIS AGENDA
MOTION: Council to note correspondence received.

15 BROCKERIDGE CENTRE AUDIO ASSESSMENT
MOTION: Council to consider the report received from Audio Visual Direct following their audio assessment at the Brockeridge Centre, and Council to decide on the purchase of a microphone system as recommended.

16 PERRINPIT SOLAR FARM – IMPACT ON WILDLIFE AND BIODIVERSITY
MOTION: Council to consider and decide on Council requesting to SGC that it be included as a party in the monitoring review that the applicants are proposing in their Landscape, Open Space & Ecological Management Plan.

17 DATE OF NEXT MEETING
TBA as Council are agreeing a meeting schedule at their meeting being held on 29th April 2021, after the publication of this agenda.

Members of the General Public and Press Welcome

APPENDIX 1

Agenda Item 13 – Finance and Accounts

CIL payment notification from SGC, to be received 30.04.21:

Planning Reference	Site Name	Total Received	Parish	80% Capital CIL10	15% Parish 6L13
P19/09153/F	119 Bristol Road Frampton Cotterell	£33,725.04	Frampton Cotterell (PTC18)	£26,980.03	£5,058.76
P19/09153/F	119 Bristol Road Frampton Cotterell	£33,725.04	Frampton Cotterell (PTC18)	£26,980.03	£5,058.76
P19/09153/F	119 Bristol Road Frampton Cotterell	£2,403.25	Frampton Cotterell (PTC18)	£1,922.60	£360.49
				£55,882.66	**£10,478.01**

Balance on the bank accounts as at 27/04/21:- Unity Trust Bank - Current account £43,936.76, Deposit account £512,033.04.

Agenda Item 14 – Correspondence & Circular

Emails Received:

- NALC. Online training courses (Emailed:All)
- Local Government Engagement daily notifications. (Emailed:All if relevant, relevant info on website & Facebook)
- SGC. No Mow May campaign (website & Facebook)
- SGC. Local Outbreak Management Plan for Covid-19 (emailed:All)
- Confirmation that the willow tunnel project is complete (Emailed:All)
- Village Diary. Details of upcoming events (Emailed:All, website, Facebook)
- Keep Britain Tidy. Great British Spring Clean. (Emailed:All)

TO JOIN THE WEB MEETING

Go to
https://us02web.zoom.us/j/84973535363?pwd=RnJBOHRuT2o2SFdWRWszWDJ2dDFndz09

ID: 849 7353 5363 Passcode: 138190

Everyone is welcome and there is the option to dial in using a phone for those without a computer – Tel: 0203 481 523