



9th April 2021

An ORDINARY MEETING of the **FINANCE & GOVERNANCE COMMITTEE** will be held on Thursday 15th April 2021 at 7.00pm, via web conference due to the coronavirus, and the following business will be transacted. All Committee Members are summoned to attend.

Kind Regards

S Haywood

Samantha Haywood
Locum Clerk to the Parish Council

1 APOLOGIES FOR ABSENCE

MOTION: To receive apologies and approve reasons for absence.

2 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required, and request any dispensations, under the Localism Act 2011.

3 MINUTES OF THE PREVIOUS MEETING (23rd March 2021)

MOTION: Committee to approve and sign the minutes of the previous meeting.

4 OPEN MEETING

Public participation: Members of the public will be invited to speak and/or question the Committee on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 20 minutes, max. 3 minutes per person, and will be under the direction of the chairman of the meeting.

5 CHAIR'S REPORT

MOTION: Committee to receive a report from the Chair.

6 FINANCE & GOVERNANCE COMMITTEE – NAME CHANGE

MOTION: Committee to decide on changing the name of the Finance & Governance Committee to Finance, Governance, and Planning Committee due to the Committee responding to planning applications and correspondence, and amend the Committee Terms of Reference accordingly.

7 PAYMENTS LISTING

MOTION: Committee to note the December 2020 payments listing, which has been checked by a Councillor, and authorised by a second Councillor.

8 SPECIAL EXPENSES/LOCALISM COSTS

MOTION: Committee to receive an update report on special expenses/localism costs.

9 BIN AUDIT

MOTION: Committee to decide on implementing the actions of the bin audit as approved by full Council, including considering quotes for an animal character bin for the play area, and actions for painting the South Gloucestershire roadside bins.

10 BUDGET 2021/22

MOTION: Committee to consider and decide on a budget review.

11 BANK AUTHORISATION PROCEDURES

MOTION: Committee to confirm the amendments to the bank authorisation procedures further to the requirement to have two signatories, and consideration of what supporting information needs to be supplied.

12 PLANNING

MOTION: Committee to determine responses to any planning applications or correspondence received. MOTION: Committee to consider challenging the £20k community fund offered by the solar farm developer.

13 WATER SOLUTION FOR THE CRICKET SQUARES

MOTION: Committee to consider a temporary water solution for the cricket squares at The Park.

14 ESTATES & AMENITIES OFFICER

MOTION: Committee to receive an update report on the recruitment of the Estates & Amenities Officer, and to decide on salary to offer within the agreed salary range.

15 SPORTS CLUBS & SCOUTS GROUP RENT 2021

MOTION: Committee to decide on whether a rent discount would be appropriate in 2021 due to Covid restrictions.

16 COUNCIL REPRESENTATIVES ON OUTSIDE BODIES POLICY

MOTION: Committee to consider adoption of a Council Representatives on Outside Bodies Policy.

17 BROCKERIDGE CENTRE RISK ASSESSMENT

MOTION: Committee to review the Brockeridge Centre risk assessment.

18 MEETING SCHEDULE 2021/22

MOTION: Committee to decide on a schedule of meeting dates for 2021/22.

Members of the General Public and Press Welcome.

TO JOIN THE WEB MEETING

Go to <https://us02web.zoom.us/j/82153392011?pwd=czNFOXJLL0N5L2RWVzZvUjFIMGIBZz09>

ID: 821 5339 2011 PASSCODE: 500097

**Everyone is welcome and there is the option to dial in using a phone for
those without a computer – Tel: 0203 481 5240**