

FRAMPTON COTTERELL PARISH COUNCIL

MINUTES OF FRAMPTON PARISH COUNCIL REMOTE MEETING HELD ON 28th JANUARY 2021 AT 7pm

PRESENT: Cllrs L Williams (Chair), T Clark, D Hockey, M Bridgland, D Williams, T Niblett, D Goodwin, P Hockey, E Pennell

APOLOGIES: Cllr P Crocker

IN ATTENDANCE: 3 members of the public, A Durn (Clerk), K Jefferies (Deputy Clerk and RFO)

- FC.19.1877** **To receive and accept apologies for absence.**
Apologies from Cllrs P Crocker were received and accepted.
- FC.19.1878** **To receive any Declarations of Interest and any requests for Dispensation**
There were none received.
- FC.19.1879** **To approve the minutes of the Parish Council meeting held on 17th December 2020.**
It was RESOLVED to approve the Minutes of the Parish Council meeting on 17^h December 2020 as a true and fair record.
- FC.19.1880** **To receive submissions from the public:**
A member of the public gave her support for the Council renewing the ALCA subscription. She was thanked for her contribution.
- FC.19.1881** **To receive a parishioner's request on nuisance dogs and agree actions.**
A member of the public referred to his request previously submitted and circulated regarding dogs being off the lead and not being controlled by their owners, he referred to past incidences with aggressive dogs. There was a discussion on actions that could be taken including signage, working with South Gloucestershire Council's Dog Wardens, and raising awareness of dog owner responsibilities in the local media.
It was RESOLVED that District Cllr J Lean to discuss possible options for action with the Dog Wardens and report back to Council.
- FC.19.1882** **To receive a resident's presentation and request on a boundary wall at the Park near Park Row and agree actions.**
The resident asked for this item to be deferred.
- FC.19.1883** **To discuss the hedge at Goose Green/Ryecroft Road and agree actions.**
A member of the public gave an update of her submission made to the Council meeting made in December 2020. Councillors had visited the site and received a response from South Gloucestershire Council on the status of the S154 Notice. She reported that bats had been seen flying in and out of the hedge, and that birds nested in the Spring and Summer. She also reported that the condition of the pavement and handrail were of concern. There followed a discussion with councillors and the resident on the submission.
It was RESOLVED to write to South Gloucestershire Council and thank them for their response and to ask whether a bat survey has been carried out, express concern about the habitat being destroyed, ask for advice regarding mitigation for habitat loss and provision of roost sites for bats, and express concern regarding the condition of the handrail and the surface of the pavement.
The resident was thanked for attending the meeting and for her submission.
- FC.19.1884** **To note the Minutes from Committees:**

- a. **Staffing Committee held on 13th January 2021 (draft)**
- b. **Finance and Governance Committee held on 14th January 2021 (draft)**
The Minutes were noted.

FC.19.1885 To receive the District Councillors' report
The report was noted. A query was raised about the kerbside collection of textiles that had been suspended. District Cllr Clark would investigate and report back.

FC.19.1886 Planning:

- a. **To review the planning applications schedule and agree responses.**
P20/24033/NMA: 14 Harris Barton – Non-material amendment to planning permission P19/3326/F to change first floor bedroom window to a larger size and ground floor window and door to 3 metre patio doors.
It was noted that a planning decision had been made by Planning Officers on 11th January 2021.
P21/00012/F: The Furlongs, Perrinpit Road – Siting of mobile home for owner's accommodation and associated works
It was RESOLVED that The Parish Council notes that this is in the Green Belt. The Parish Council requests that when the occupant no longer owns the property, that the site is returned to its original condition.
- b. **To note the planning feedback to date including breaches, appeals, and enforcement complaints.**
Noted

FC.19.1887 To receive the Chair's Announcements
The Chair reported:

- a. That the agenda order, with Council's agreement, would be changed to enable the budget item to be fully considered and that items may be deferred. There were no objections.
- b. She had received the resignation of a volunteer involved in events. The resignation was accepted with regret.
- c. The Council had received the resignation of the Parish Clerk. The Council gave their thanks for all her hard work and diligence, and that she would be missed. Arrangements for an interim Clerk would be made while the recruitment of a new Clerk was progressed.

FC.19.1888 EXEMPT ITEMS: Prior to consideration of the following agenda items, councillors are invited to pass the following resolution:
Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information
It was RESOLVED to exclude the Press, public, and staff.
The public and the Deputy Clerk left the meeting.

FC.19.1889 To receive the Staffing Committee report and recommendations and agree actions.
It was RESOLVED to agree to the recommendations of the Staffing Committee report and to make arrangements for an Interim Clerk. A further report would be brought back to Council for consideration.
It was RESOLVED to end the exempt session and return to the public meeting.

FC.19.1890 To discuss the ALCA subscription for 2021/22 and agree actions.
The report had been previously circulated.
It was RESOLVED to not renew the ALCA subscription and write an explanation to ALCA.

FC.19.1891 To discuss the South Gloucestershire Council Localism contract and agree actions.
The contract was reviewed. It was reported that the Parish Council was reviewing the bin audit and preparing a schedule for future Council consideration. A discussion included the enhancement to

recycling facilities and collection services, and comparison with other Parish and Town Councils and collection services.

It was RESOLVED to agree to the South Gloucestershire Council Localism Contract for 2021/22.

FC.19.1892 Climate and Nature:

- a. To receive the notes of the South Gloucestershire Council Climate Emergency meeting on 21st January 2021**

Noted

- b. To receive the notes of the Climate and Nature Working Group meeting on 21st January 2021**

Noted. The Project Officer was thanked for her work.

- c. To approve the Centenary Field management specification and management plan 2021 in order to seek quotations for implementation.**

It was RESOLVED to approve the Centenary Fields management specification for maintenance and improvement and the 2021 management plan. The enhancements would be discussed at the next Climate and Working Group meeting.

- d. To receive the Pavilion heating improvement survey reports and agree actions.**

This item was deferred.

FC.19.1893 Pitch Improvement Project:

- a. To consider, in advance of the finalisation of the Pitch Improvement Project, the water irrigation system preferred in order that quotations can be sought for when the costs for the Pitch Improvement Project are finalised.**

- b. Quotations for the water irrigation system to be considered at the Finance and Governance Committee.**

The report was reviewed and discussed. Queries were raised regarding other solutions available and used by other cricket clubs, parish and town councils; responsibility and ownership of the system; timeframes.

It was RESOLVED to do further research and report back to Council.

FC.19.1894 To agree to the request for a greenhouse of an allotment plot

It was RESOLVED to agree to the request for a greenhouse of an allotment plot.

FC.19.1895 To agree the final 2021/22 budget and precept request to South Gloucestershire Council

It was RESOLVED to agree to the 2021/22 budget and a precept request of £344,369 be made to South Gloucestershire Council.

FC.19.1896 To discuss the Lobby Day on 2nd February 2021 and agree actions.

The report had been previously circulated. The Council was interested in taking part but felt it was too short notice for 2021.

It was RESOLVED to set up a Lobby Day file for 2022 and to consider items for the file throughout the year for consideration in 2022 including any items raised during the Annual Parish Meeting if it is held.

FC.19.1897 To note the APF exit payment cap update.

The update was noted.

Meeting closed at 9.32pm