

**FRAMPTON COTTERELL PARISH COUNCIL**

**MINUTES OF A REMOTE EXTRA ORDINARY MEETING OF FINANCE & GOVERNANCE COMMITTEE HELD 11<sup>th</sup> FEBRUARY 2021 AT 6.15pm**

**PRESENT:** Cllrs D Williams (Chair), T Clark, P Hockey, T Niblett.

**APOLOGIES:** Cllr L Williams

**IN ATTENDANCE:** Manager of Green Community Travel, Community Pioneer at Zion Church, A Durn (Parish Clerk)

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**F&G.19.157 Apologies for Absence**

Apologies from Cllr L Williams were received and accepted.

**F&G.19.158 To Receive any Declarations of Interest and Dispensations under the Localism Act 2011**

None Received.

**F&G.19.159 To receive submissions by the Public**

There were presentations in support of grant applications for the COVID-19 Community Emergency Fund from Together for Fromside Poverty Action Group, and Community Green Travel. There followed a question and answer session between councillors and each organisation on the application.

Each representative of the organisations was thanked for attending the meeting, answering the Committee's queries, and for the support that was being given to parishioners. They were asked to share any information they wished to be published on the Council website, and to apply for grants in 2021/22 as their projects developed for consideration.

The two members of the public left the meeting.

**F&G.19.160 To Receive the Chair's Announcements**

The Chair reported that he had reviewed the Council's Liability Insurance for Additional Expenses. He noted that there was £25,000 cover available for each of the Brockeridge Centre and the Pavilion, and for £15,000 for Data at no extra cost to the Premium for 2021/22, and for £25 for 2021/22. The Responsible Finance Officer has authorised this additional cover under her delegated powers. He reported that there needed to be an insurance review before renewal in 2021/22.

**F&G.19.161 To Approve the minutes of the Finance and Governance Committee Meeting 14<sup>th</sup> January 2021**

It was RESOLVED to approve the Minutes of the meeting of 14<sup>th</sup> January 2021 to include the following amendments:

- After Minute F&G.19.153.v and before F&G.19.153.vi insert 'Suspend Standing Orders 3x to allow completion of the agenda'
- Minute F&G.19.153.vi insert 'for four years' before 'will be invoiced inclusive of VAT.'
- Minute F&G.19.153.vii amend to read 'The subscriptions were reviewed against the proposed 2021/22 budget of £2,000. Subscriptions, when received, will be considered for approval during the year as and when they are brought to Council including new subscription requests.'
- After Minute F&G.19.153.vii Insert 'Cllr L Williams left the meeting'

**F&G.19.162 To discuss the grant applications for the COVID-19 Community Emergency Fund and agree actions:**

**a. Together for Fromside: Poverty Action Group**

**b. Green Community Travel**

It was RESOLVED to:

- a. Award Together for Fromside Poverty Action Group £500 subject to registration on the South Gloucestershire Council Hub
- b. Award Community Green Travel £375
- c. Transfer any underspend from the COVID-19 Emergency Fund in 2020/21 to the 2021/22 COVID-19 Emergency Fund budget

**F&G.19.163 EXEMPT ITEMS: Prior to consideration of the following agenda items, councillors are invited to pass the following resolution:**

**Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information.**

It was RESOLVED to exclude the public and Press.

**F&G.19.164 To discuss the quotes for cyber insurance cover and agree actions**

It was RESOLVED to approve the cyber insurance package with OSR as recommended by Came&Co for £369.20.

The Chair closed the meeting at 6.54pm