

MINUTES OF FRAMPTON PARISH COUNCIL REMOTE MEETING HELD ON 29th OCTOBER 2020 AT 7pm

PRESENT: Cllrs T Clark (Chair), E Pennell, P Hockey, D Hockey, M Bridgland, D Williams, T Niblett. P Crocker

APOLOGIES: Cllrs L Williams, D Goodwin

IN ATTENDANCE: District Cllrs J Lean and C Young, 2 Members of the Public, A Durn (Clerk)

FC.19.1779 To receive apologies for absence

The apologies from Cllrs Williams and Goodwin were received.

FC.19.1780 To receive any Declarations of Interest and any requests for Dispensation

There were none received.

FC.19.1781 To receive the Chair's announcements

The Chair reported that there will be a public consultation on the planning application for a solar farm at Perrinpit Farm. The Parish Council will be asked to make comments.

FC.19.1782 To receive submissions from members of the public

The Chairman welcomed the 2 members of the public who were community volunteers co-ordinating the Scarecrow Trail and Christmas Lights events. He said he would take this item with the following Events item to enable questions and discussion.

FC.19.1783 Events:

a. Scarecrow Trail Prize Giving – Bockeridge Centre 31st October 2020 at 11am

It was reported that there had been a record number of nearly 40 entries for the Scarecrow Trail. The prize-giving would be held at the Bockeridge Centre on Saturday 31st October 2020 between 11am and 12noon under COVID-19 rules and risk assessments had been put in place. A small family-run catering van would be in the car park and sales of teas and coffees would be billed to the Parish Council. There was a discussion on the risk assessments and mitigation for inclement weather. Councillors were encouraged to attend.

b. Christmas Lights Switch On – 30th November 2020. To consider the request from the Community Volunteers Event Co-Ordinators:

i. Agreement to hire Father Christmas from the Special Occasion Mascots Company for 1 hour 30 minutes at a cost of £100

There was a discussion on managing numbers of members of the public and expectations within the COVID-19 rules. Councillors did not want to disappoint children not able to see Father Christmas. It was suggested that there could be allocations of timeslots to enable a flow of people meeting Father Christmas.

It was RESOLVED to agree the hire of Father Christmas for 2 hours to allow for demand of time slots.

ii. Agreement to spend £199 on 2 reindeers to attend the event

There was a lengthy discussion on the use of animals as entertainment and in particular of using reindeer at Christmas events with reference to the message it was giving to children as well as statements made by the RSPCA and other animal welfare charities. It was explained by one of the volunteers that the reindeers being proposed to be used were domesticated and had been used at previous events in Frampton Cotterell and elsewhere, one reindeer was UK bred and the other reindeer was imported, and the company had the necessary licences,. It was reported that South Gloucestershire had a Charter for the Welfare of Animals and that the Parish Council had signed up to the protection of animals and the decision was not on the company providing the animals but on the general principal of the use of animals as entertainment.

One member of public left the meeting.

It was RESOLVED for the Council to not have reindeer at this event or any other event.
The Chairman thanked the volunteers for their time and hard work on the Scarecrow Trail and Christmas events.
The member of the public left the meeting.

FC.19.1784 To note the Minutes from the meetings:

- a. Finance and Governance Committee – October 15th 2020**
- b. Youth Services Committee – 22nd October 2020**

The Minutes were noted.

FC.19.1785 To receive the District Councillors' report and agree actions

District Cllr Clark presented the following joint report on behalf of the District Councillors for Frampton Cotterell:

First Covid-19 Community Testing Unit Opens in South Gloucestershire

The first coronavirus testing facility in South Gloucestershire opened on Thursday 1st October. The centre is located at the University of the West of England's Frenchay Campus. It features drive-through testing for residents and a walk-through service for students as part of the Government's UK-wide drive to improve the accessibility of coronavirus testing. The unit will be run on behalf of the Department for Health and Social Care (DHSC) and will reduce, but not eliminate, the need for people with symptoms to travel further afield to be tested.

Testing at the new site will operate on a strictly appointment-only basis. Current Government guidance is that only those with symptoms should book a test. This can be done through <https://www.gov.uk/get-coronavirus-test> or by calling 119. Residents must not turn up at the site if they have not booked an appointment beforehand. Anybody who turns up without an appointment will be turned away.

Residents should book to take a test if they develop symptoms of coronavirus; they must only leave their home to travel to a testing facility. If residents or members of their household/support bubble have symptoms of coronavirus, have tested positive for coronavirus, or have been told by NHS Test and Trace that they have been in contact with someone with coronavirus they should immediately self-isolate.

The Yate Town Improvement Masterplan Public Engagement Launches

A public engagement exercise on the long-term vision for improving Yate has been launched. This will enable residents to tell South Gloucestershire Council what they want to see featured in the forthcoming masterplan which will be developed using the feedback received. The Yate Town Improvement Masterplan will be put together alongside partners including Yate Town Council and Yate Shopping Centre. It will build upon and enhance the town's existing strengths to ensure it remains a great place to live, work and visit. This public engagement runs until Monday 16th November.

As part of this, a dedicated website – <https://yatefuture.com/> – has been set up to allow the local community to view the vision and potential opportunities for Yate and to have their say through an interactive map and feedback form. This feedback will help refine emerging ideas and identify new opportunities to be included in the masterplan (which will be put to consultation next year).

Yate Park and Ride a Step Closer to Approval

The planning application for the proposed Park and Ride facility (P20/16166/R3F) on land to the east of Nibley appeared on this week's Circulated Schedule. This is due to the fact the planning application was submitted by South Gloucestershire Council itself. The Yate Park and Ride is long overdue as in 2007 the new Conservative administration abruptly cancelled the previous plans for a facility on this site. The site is within Frampton Cotterell ward. As ward councillors we have supported this application as a welcome contribution towards sustainable public transportation and the decarbonisation of the local economy. It is extremely unlikely that this application will be referred by district councillors to the Development Management Committee. If no submission for

referral is received the planning officer's recommendation to approve the application (with conditions) will become final and the application determined under the system of delegated powers. Robert Jenrick (Secretary of State for Housing, Communities and Local Government) does have the power to intervene to consider the application but, in practice, this rarely occurs.

Fly tipping in Frampton Cotterell

After we met with South Gloucestershire Council officers on the Hover's Lane – Frampton End Road bridleway last year they agreed to investigate reinstalling horse friendly bridleway gates to prevent fly tipping. We have been regularly chasing this up and officers recently told us they have met landowners to discuss this.

Fly tipping on Frampton End Road has also increased since the start of the Covid pandemic. We have been pressing officials for a solution here too. Tristan raised it at a meeting of the Council's Scrutiny Commission last month and Claire passed on an offer from a resident of siting a camera on their land. Officials are looking into installing a CCTV camera but, as installing it on a streetlight is not an option here, they need to work out how to power it. They have promised to share any concrete proposals with us as soon as they have them.

The Reopening of Trench Lane Delayed Once More

Highways England say that there will be a further delay in the works on Trench Lane due to the number of unforeseen repairs that have been required. They now hope to complete their work by Friday 27th November 2020. They were originally planned to finish on 1st September but this deadline subsequently slipped to 22nd October. The essential works include concrete repairs, re-waterproofing, resurfacing and joint replacement and cannot be carried out without closing the road. A signed diversion is in place.

If you have any questions or comments about the work, or would like further information, please contact Highways England on 0300 123 5000 or email info@highwaysengland.co.uk

South Gloucestershire Council Consults on its Budget for 2021/22

In the past decade South Gloucestershire Council has needed to make tens of millions of pounds worth of cuts as funding from central government has been stringently cut. The Covid pandemic has added to the financial strain on the council's budget, increasing the demand for council services whilst cutting income. Officers do not yet know how much additional funding the council could receive from the Government to alleviate this unforeseen financial burden. Next year's budget consequently remains a provisional work in progress

You have until Sunday 3rd January 2021 to tell South Gloucestershire Council what you think about its budget, council tax proposals and savings plan for next year. You can find the consultation at <https://consultations.southglos.gov.uk/consult.ti/Budget2021/>.

Consultations

South Gloucestershire Council has published a further five draft Supplementary Planning Documents (SPDs) as it continues to review its current planning documents and supplementary guidance. This forms part of the preparatory work as officers embark on the process of drafting a new Local Plan to replace both the Core Strategy and the Policies, Sites and Places Plan. The consultations for all five of these SPDs end on 4th January 2021. The five topics are:

- Trees and Development SPD (https://consultations.southglos.gov.uk/consult.ti/Trees_SPD20)
- Sustainable Drainage Systems SPD (https://consultations.southglos.gov.uk/consult.ti/SuDS_SPD20)
- Self Build SPD (https://consultations.southglos.gov.uk/consult.ti/Self_Build2020/)
- Affordable Housing SPD (https://consultations.southglos.gov.uk/consult.ti/AH_SPD20)
- Green Infrastructure SPD (https://consultations.southglos.gov.uk/consult.ti/GI_SPD20)

South Gloucestershire Council has carried out work to pedestrianise Thornbury High Street and to install new cycling lanes to the west of Yate (on Badminton Road and Station Road). Both schemes involved the use of Experimental Traffic Orders (ETOs) which have a statutory requirement for public consultations to run simultaneously alongside of them. At the end of the ETOs eighteen-month duration the changes that have been implemented may become permanent. The details of the Thornbury consultation can be found at https://consultations.southglos.gov.uk/consult.ti/PT.6609_Thornbury_High_St._E.T.O and runs until 31st January 2021. The Yate cycle lane consultation can be found at <https://consultations.southglos.gov.uk/consult.ti/StationCycle>. It ends on 24th February 2021.

There were no questions, the Council thanked the District Councillors for their report.

FC.19.1786

To receive a request from District Councillor Lean on creating dog free areas

District Cllr Lean reported that he had been contacted by a resident with mobility issues who is concerned about the lack of public open space in Frampton Cotterell where she can walk without the fear of dogs knocking her off balance (she was keen to stress that her mobility issues mean that she fears losing balance even with friendly dogs who are just inquisitive). He asked that when the Council reviews by-laws and signage etc. that the Council considers at least some areas in the parish where dogs could be excluded allowing residents access to dog-free public open space.

There was a discussion on various options that could be considered and the most effective way to do this including public consultation.

It was RESOLVED for the Clerk to research successful solutions from other councils.

FC.19.1787

Planning:

a. To review the planning applications schedule and agree responses

The schedule was reviewed for the following planning applications:

P20/19224/F: 50 Frampton Road – Installation of 2 no. front and 1 no. rear dormer, raising the roof line and erection of single storey rear extension to form additional living accommodation (re-submission of P20/13971/F).

It was RESOLVED to note the extension will be between 30% and 50% but in principle there is no objection to the design.

P20/14629/F: 27 Ridings Road – Erection of detached annex ancillary to the main dwelling.

It was RESOLVED that in principle there is no objection provided a planning condition is added to ensure that the annex is used for purposes ancillary to the main residence.

P20/19498/F: 11 St Saviours Rise – Erection of two storey rear extension to form additional living accommodation.

It was RESOLVED to make no objection.

P20/19693/F: 126 Park Lane – Demolition of existing side conservatory. Erection of single storey side extension to form additional living accommodation.

It was RESOLVED to make no objection.

P20/19705/CLE: River Side, Mill Lane – The retention of an outbuilding for domestic storage and other lawful purposes within the curtilage of and required for a purpose incidental to the enjoyment of a dwelling house (no. 1 Riverside)

It was RESOLVED to make no comment.

P20/19910/NWA: 179 Church Road – Non-material amendment to planning permission P19/09048/F to substitute proposed block plan 3899/P3 Rev. C for proposed block plan 3899/P3 Rev. D

It was RESOLVED to make no comment.

APPEAL: P20/02950/F. DOE Appeal Ref: APP/P0119/D/20/3259247: Tracey Cottage, Perrinpit Road – Erection of a detached two-storey residential outbuilding to form a garage, gymnasium, and home office

It was RESOLVED to not retract the original statement.

b. To note the planning feedback to date including breaches, appeals, and enforcement complaints

These were noted.

- FC.19.1788 Pitch Improvement Project:**
- a. To receive an update on the Pitch Improvement Project and agree actions**
It was reported that the contractors had left the site and the security fencing was left in place to protect the pitches to allow the grass to grow. There were still works outstanding including the completion of the ducting to each of the floodlight columns, the repair and making good of the damaged car park, and the receiving of the monitoring and maintenance schedule for the next 12 months. The Project Manager had sent repeated requests for details of when these works would be completed. It was noted that the contractor's Site Manager had handed in his notice and his last day was 6th November 2020.
 - b. To agree payment of the invoices totalling £246,814.15 for practical completion**
There was a discussion on the works outstanding and concerns raised that despite repeated requests the contractor had not sent a programme of when works would be completed or the monitoring and maintenance schedule.
It was RESOLVED to pay invoice no. 39494 for £124,069.44 but to retain authorising payment of invoice no. 39547 for £122,745.11 until the schedule of works is issued and the works completed.
 - c. To agree the charge of £28 for the CHAPS transfer of payment**
It was RESOLVED to agree to pay the bank charge of £28 for the CHAPS transfer
 - d. To receive update on the cricket square irrigation**
The report was noted.
- FC.19.1789 IT: To agree the works and the quote to update the IT in the office to enable more effective connectivity**
It was RESOLVED to agree to the works and the installation of the equipment.
- FC.19.1790 To agree to the installation of owl boxes on Parish Council land and Jubilee Allotments**
It was RESOLVED to agree to the installation of owl boxes on Parish Council land and the Jubilee Allotments. The Council thanked the volunteers for leading this project.
- FC.19.1791 To agree to the recommendations from Youth Services Committee meeting held on 22nd October 2020:**
- a. To recommend to Full Council that it hires a solicitor and contacts the Diocese to review and renegotiate the Covenant on the Park**
 - b. To recommend to Full Council that it hires a solicitor to review the licence for youth groups and whether a hiring agreement is appropriate**
 - c. To recommend to Full Council to hire a planning solicitor to review the planning conditions for the Pavilion and make recommendations**
The Chairman of the Youth Services Committee gave the background to these recommendations. It was RESOLVED to agree to the three recommendations from the Youth Services Committee to:
 - hire a solicitor and contact the Diocese to review and renegotiate the Covenant on the Park.
 - to hire a solicitor to review the licence for youth groups and whether a hiring agreement is appropriate
 - to hire a planning solicitor to review the planning conditions for the Pavilion and make recommendations
- FC.19.1792 Working Groups:**
- a. To agree to the formation of a Nature and Climate Working Group and agree membership**
It was RESOLVED to form a Nature and Climate Working Group with the following councillors as members: Cllrs T Clark, P Hockey, P Crocker, D Goodwin, D Hockey and to ask Cllr L Williams. The first meeting of the Working Group to agree a Terms of Reference and bring back to Council for consideration and resolution.
 - b. To agree to the formation of a Community Safety Working Group and agree membership**
It was RESOLVED to form a Community Safety Working Group with the following councillors as members: Cllrs T Niblett, D Hockey, D Williams, T Clark and to ask Cllrs L Williams and D Goodwin.

The first meeting of the Working Group to agree a Terms of Reference and bring back to Council for consideration and resolution.

FC.19.1793 To agree to a change in the Finance & Governance Committee Terms of Reference from meeting monthly to meeting quarterly as previously agreed in the meetings schedule by Council

It was RESOLVED to agree to change the Finance & Governance Committee Terms of Reference to meeting quarterly but to ensure that other arrangements are made to ensure that planning application submissions are made in a timely way.

FC.19.1794 Meetings:

a. To agree to holding a Parish Council meeting on 12th November 2020 in replacement to the Budget Working Group meeting

It was RESOLVED to hold a Parish Council meeting on 12th November 2020 in replacement of the Budget Working Group meeting.

b. To agree to change the time of the Staffing Committee on 19th November 2020 to 2pm

It was RESOLVED to change the time of the Staffing Committee meetings to 2pm from 19th November 2020.

FC.19.1795 To respond to the following Consultations:

- a. South Gloucestershire Council: Greener Places**
- b. Yate Town Improvement Masterplan**
- c. MHCLG Reforming Local Government Exit Pay**

It was RESOLVED for councillors to send their responses to the Clerk for collation and submission.

FC.19.1796 EXEMPT ITEMS: Prior to consideration of the following agenda items, councillors are invited to pass the following resolution:

Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information

It was RESOLVED to agree to exclude the public and Press.

District Cllrs Lean and Young left the meeting.

FC.19.1797 To review the implications and actions raised from the Solicitor's and District Valuer's reports on the sale of land near Black Rocks and agree actions

The discussions of the previous meeting were summarised. There were further discussions on concerns, risks, options, budget, value for money, and public comments.

It was RESOLVED that in view of the vendor's reluctance to provide the Council with answers to the questions raised by the Council's solicitor, that an appropriate person attends the auction on the Council's behalf and makes bids up to the maximum value as stated by the District Valuer.

It was RESOLVED that the Council pays the auction bidding registration fees as required before the auction.

The meeting closed at 9.20pm.