

Frampton Cotterell Parish Council

**Clerk to the Council**

**The Brockeridge Centre**

**Woodend Road**

**Frampton Cotterell**

**Bristol**

**BS36 2LQ**

6th March 2020

NOTICE of ameeting ofthe **Finance and Governance Committee** to be held on **Thursday 12th March 2020 at 7.30pm** at **The Brockeridge Centre**, Woodend Road, Frampton Cotterell, BS36 2LQ.

**Members of the Public and Press are welcome to attend.**

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Clerk to Frampton Parish Council

# A G E N D A

1. To receive Apologies for Absence
2. To receive Declarations of Interest and Dispensations under the Localism Act 2011
3. To receive the Chair’s announcements
4. To approve the minutes of the Finance and Governance Meeting held on 16th January 2020 and 12th February 2020
5. Matters of report arising from the minutes not otherwise included on the Agenda for information only
6. To receive submissions from the Public
7. To receive submissions from Councillors
8. Accounts/Finance:
9. To review the finance reports for Quarter 3 2019/20
10. To review and approve virements
11. To review applications for grant funding and award grants
12. To discuss and agree an amendment to the Grant funding policy for the deadline for grant applications to be once a year
13. To discuss and agree Council and Staff access levels for authorising payments with the bank
14. To discuss and agree amendment to the Financial Regulations to increase the payment limit of £50,000 with the bank
15. To review quotes and award the grass cutting contract for 2020/21
16. To receive notes of meeting 11 February 2020 with Floral Friends of Frampton and agree actions
17. To agree the costs for the dishwasher pump and installation
18. Events Working Group
    1. To review the draft Terms of Reference for recommendation to Council
    2. To agree the Events Framework and Process
    3. To receive a report from the Events Working Group
    4. To agree the VE Day plan, budget and expenditure
    5. To agree the grant application to South Gloucestershire Council
19. Planning:
    * 1. To review Planning Applications and agree response as per the attached schedule
      2. To note feedback from South Gloucestershire Council

To note the date of Next Finance and Governance Meeting: 15th April 2020 at 7:30pm in the Brockeridge Centre