

Frampton Cotterell Parish Council

**Clerk to the Council**

**The Brockeridge Centre**

**Woodend Road**

**Frampton Cotterell**

**Bristol**

**BS36 2LQ**

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**PUBLIC AND PRESS ARE WELCOME**

 Ameeting of **FRAMPTON COTTERELL PARISH COUNCIL** to be held on **Wednesday 26th February 2020 at 7.30pm** at **The Brockeridge Centre**, Woodend Road, Frampton Cotterell, BS36 2LQ.

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Clerk to Council 21st February 2020

# A G E N D A

1. To receive apologies for absence
2. To receive any Declarations of Interest and any requests for Dispensation
3. To approve the minutes of the Parish Council meetings held on 29th January 2020
4. To receive the Chair’s Announcements
5. To receive submissions from the public
6. To note the Minutes from Committees and Working Groups:
	* Finance and Governance Committee
	* Drainage Project at the Park
	* Plastic Free Frampton Cotterell
	* Frampton Cotterell Festival Committee
	* Floral Friends of Frampton
7. To discuss the outcomes of the site meeting at Mill Lane re highway access and agree actions
8. Drainage Project:
	* To receive the report from the Steering Group February 2020
	* To discuss proposals and agree actions
9. To discuss the Frampton Festival and agree to offer help and support
10. To receive reports from District Councillors
11. To receive reports from Parish Councillors
12. To discuss and adopt the Parish Council Representatives on Outside Bodies Policy
13. To agree to Cllr P Halliday being the Parish Council representative on the Frampton Cotterell Festival Committee
14. Planning:
	* To review the planning applications schedule and agree responses
	* To note the planning feedback to date including breaches, appeals, and enforcement complaints
15. Finance:
	* To approve the payment of invoice for the Drainage Project
	* To agree to the scrapping of the van by Yate Car Breakers
16. To note the training opportunities, conferences, and information events and confirm attendance and dates
17. To agree to signing up to the Keeping Britain anti-dog fouling campaign and purchasing posters and bin stickers
18. To agree to taking part in the Great British Spring Clean between 20th March and 13th April 2020 <https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean>
19. To receive a report from the Events Working Group and agree proposals
	* Terms of Reference
	* Plan of events
	* Budget and expenditure report
20. To agree to the review, refresh, and the setting up of the following working groups and their terms of reference, membership, and Chairmanship:
	* Events Working Group
	* School Parking Working Group
	* Standing Orders Review Working Group
	* Youth Committee
	* Staffing Committee
21. To agree the extension of the current Youth Services contract to 30th June 2020 to allow a review of consultation feedback and preparation of the new contract
22. To agree to an asset review and report back to Full Council
23. To agree to update the Tree Survey and Management Plan
24. **EXEMPT ITEMS**: Prior to consideration of the following agenda items, councillors are invited to pass the following resolution:

Pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1.

1. To receive an update from the solicitor on the Tribunal and agree actions
2. To receive a report on the Parish Clerk recruitment and agree to recommendations