

Frampton Cotterell Parish Council

**Clerk to the Council**

**The Brockeridge Centre**

**Woodend Road**

**Frampton Cotterell**

**Bristol**

**BS36 2LQ**

7th November 2019

NOTICE of ameeting of **The Finance and Governance Committee** to be held on **Wednesday 13th November 2019 at 7.30pm** at **The Brockeridge Centre**, Woodend Road, Frampton Cotterell, BS36 2LQ.

Members of the Public and Press are welcome to attend.

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Clerk to Frampton Parish Council

# A G E N D A

1. To receive Apologies for Absence
2. To receive Declarations of interest and Dispensations under the Localism Act 2011
3. To receive the Chair’s announcements
4. To approve the minutes of the Finance and Governance Meeting held 24th October 2019
5. Matters of report arising from the minutes not otherwise included on the Agenda for information only
6. To receive submissions from the Public
7. To receive submissions from Councillors
8. Accounts/Finance:
9. To note the finance reports and VAT return as at 30ht September 2019 (attached)
10. To note the external audit report for 2019/ 2019 (attached)
11. To agree to pay for training course on Playing Field Inspection for Beesmoor Road Playing Field representative £20
12. To agree to pay for the annual SLCC membership for the Clerk and Deputy Clerk for 2020 at a total cost of £493
13. To review the Financial Regulations as per the NALC updated Model and agree adoption (*attached*)
14. To receive an update on the Events projects and agree actions:
    1. Scarecrow Trail
    2. Christmas lights switch on
15. Health and Safety:
    1. To review quotes and agree the contractor for drainage works at the Pavilion carpark
    2. To retrospectively approve electrical works at the Brockeridge Centre as a result of the risk assessment
16. Planning:
    * 1. To note feedback to date *– for information only (attached)*
      2. To review Planning Applications and agree response as per the attached schedule
17. **EXEMPT ITEMS**: Prior to consideration of the following agenda items, councillors are invited to pass the following resolution:

Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1.

1. To discuss the Investments report and agree actions

*i Council Min 1384* update for information (attached)

*ii F & G Committee Min 15 & 16 – Quotes (attached)*

1. To receive the cost quotations from the Architect on alterations to Brockeridge Centre and agree actions *(attached*)
2. To note the planning enforcement actions as per the attached schedule

To note the date of Next Finance and Governance Meeting: 15th January 2020 at 7:30pm in the Brockeridge Centre