

Frampton Cotterell Parish Council

**Clerk to the Council**

**The Brockeridge Centre**

**Woodend Road**

**Frampton Cotterell**

**Bristol**

**BS36 2LQ**

29th November 2019

NOTICE of an Extra Ordinary Staffing CommitteeMeeting of **FRAMPTON COTTERELL PARISH COUNCIL** to be held on **Thursday 5th December 2019** at **7.30pm** at **The Brockeridge Centre**, Woodend Road, Frampton Cotterell, BS36 2LQ.

S Walters

Chair of Staffing Committee

# A G E N D A

1. Apologies for Absence
2. To approve the minutes of the Staffing Committee meetings held on 28th November 2019
3. **EXEMPT ITEMS**: Prior to consideration of the following agenda items, councillors are invited to pass the following resolution:

Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1.

1. To receive a report on the HR contract review and agree actions
2. To agree to sign off the staff appraisals
3. To agree the award for staff qualifications
4. To receive a report on care and bereavement leave and agree actions
5. To discuss staff additional hours and agree actions
6. To receive an update on previous staff contracts and agree actions
7. To receive an update on the new clerk recruitment and agree actions