

Frampton Cotterell Parish Council

**Clerk to the Council**

**The Brockeridge Centre**

**Woodend Road**

**Frampton Cotterell**

**Bristol**

**BS36 2LQ**

10th September 2019

**NOTICE** ofmeeting of **The Finance and Governance Committee** to be held on **Wednesday 16th October 2019 at 7.30pm** at **The Brockeridge Centre**, Woodend Road, Frampton Cotterell, BS36 2LQ.

Members of the Public and Press are welcome to attend.



K Jefferies

Deputy Clerk to Council

# A G E N D A

1. To receive Apologies for Absence
2. To receive Declarations of interest and Dispensations under the Localism Act 2011
3. Chairs announcements
4. To approve the minutes of the Finance and Governance Meeting held 11th September 2019
5. Matters of report arising from the minutes not otherwise included on the Agenda for information only
6. To receive submissions from the Public
7. To receive submissions from Councillors
8. Accounts/Finance:
9. To note Payments made between 1st July and 30ht July – for information only (attached)
10. To note Payments made between 1st August and 31st August – for information only (attached)
11. To sign the Bank Mandate
12. To agree to holding informal business meetings during October to December 2019 to discuss possible projects, priorities, and budget proposals as part of the 4-year Council plan and budget preparation for 2020/21 for recommendation to Council
13. To note the interim audit arrangements for November/December 2019
14. To agree to pay for training course on Playing Field Inspection for Beesmoor Road Playing Field representative £20
15. To review the Financial Regulations as per the NALC updated Model
16. To receive an update on the Events projects and agree budget approval and actions:
    1. Scarecrow Trail
    2. Dick King Smith
    3. Christmas lights switch on
17. Planning:
    * 1. To receive feedback to date *– for information only*
      2. To review Planning Applications:
         1. P19/13848/TRE – 11A West Ridge – Works to crown reduce 1 no. Cedar Tree by 1.5m and fell 1 no. Silver Birch Tree. Both trees covered by SGTPO 18/04 dated 11.03.2005
         2. P19/14/14121/F – 126 Beesmoor Road – Erection of 1 no. dwelling with access, parking, and associated works (resubmission of application P19/4938F)
18. To discuss dates for future Council and Committee meetings and agree actions
19. To receive an update on the Water Fountains Project and agree actions
20. To review the Project List and agree actions
21. **EXEMPT ITEMS**: Prior to consideration of the following agenda items, councillors are invited to pass the following resolution:

Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1.

1. To discuss the Investments report and agree actions

*i* Council Min 1384 update for information

ii F & G Committee Min 15 & 16 – Quotes

1. To receive the cost quotations from the Architect on alterations to Brockeridge Centre and agree actions
2. To receive the report and cost quotations from the consultant for the drainage project at the Playing Fields and agree actions
3. To receive the quotations from the sculptor for the Dick King-Smith project
4. To receive an update on the Youth Services contracts and agree actions

To note the date of Next Finance and Governance Meeting: 13th November 2019 at 7:30pm in the Brockeridge Centre