

**Minutes of the Meeting of Frampton Cotterell Parish Council**  
**29<sup>th</sup> May 2019 at 19:30**  
**Held at the Bockeridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Councillors Mrs Williams (Chair), Mrs Allan, T. Clark, D. Goodwin, D. Hockey, P. Hockey, and Mrs Walters

**Also Present:** Naomi Bibi (*Clerk*) and four members of the public.

**1503 Apologies for Absence**

Apologies for absence were received from Cllrs E. Pennell and Susan Tubey.

**1504 Evacuation Procedure**

The Chair drew attention to the emergency exits and evacuation procedure.

**1505 Declarations of Interest and Dispensations**

None were made.

**1506 Confirmation of Minutes of the Annual Council Meeting held on 15<sup>th</sup> April 2019**

The minutes were approved as a true and accurate record.

**1507 Matters of Report from the Clerk**

Members requested an update on CCTV which Cllr Walters provided, and on the Park and Stride scheme, which the Clerk said would be followed up with the local schools who had been approached. It was also queried if the Scout contract had been signed: the clerk to check and report back. The Clerk also reported to members that South Glos Council would be putting a small black wheelie bin at the end of Frampton End Road, which would be marked for dog waste, and would be emptied by South Glos Council. The Chair thanked the Clerk for the update.

**1508 Chair's Announcements – *for information only***

There were none.

**1509 Submissions from the Public**

**i. Request from the Scouts**

**1. To rename the main hall in memory of former Scout Leader**

Council **RESOLVED** to: accept this request but on the understanding that at some point in the future, the hall might become multi-use.

**2. Have a wall erected to the side of the storeroom to improve storage**

Council **RESOLVED** to: refer this to the Pavilion working group.

**3. Replace signage**

Council **RESOLVED** to: accept this request and delegated power to the Clerk to liaise with the Scouts to ensure the signage was the appropriate size etc.

**4. Invitation for Councillors to join Scout executive**

Council thanked the Scouts for their invitation. Interested members would approach the Scouts individually.

**ii. Letter from Swift Sports re. sporting opportunities in the Parish**

Council **RESOLVED** to: invite Swift Sports to a Council Meeting to give more information on the projects Swift Sports could potentially run in Frampton Cotterell.

**1509 Submissions from the Public Cont...****Cont iii. Request from Jen Dunford of Village Action to re-house the children's roundabout at Beesmoor Road to another site within the village**

The Chair updated members that it was not within the jurisdiction of the Council to decide the future of the roundabout as it was gifted to Beesmoor Road, but that there was in fact a family within the village who had requested the roundabout, and it would now be re-housed with them. Members were all delighted that someone in the village would be able to continue to enjoy the roundabout. The Clerk to write to Jen Dunford to notify her of this update.

**1510 Presentation from Kate Colechin and Michelle Dickenson of Frampton Cotterell Playing Field Management Committee re. the new play equipment at Beesmoor Road**

Council members were updated as to the progress of the new play equipment being installed at Beesmoor Road, and that the installation would now take place in one extended phase rather than four phases.

£20k from the Postcode Lottery had been awarded, and Ben's Reclamation had expressed an interest in purchasing the old equipment.

Mrs Colechin expressed thanks to the Parish Council and said that the initial funding awarded to Frampton Cotterell Playing Field Management Committee by the Parish Council had been the catalyst that enabled the Committee to obtain further funding as it gave the assurance to other funders that the project was viable.

Council heard that there was an outstanding amount of £11,500 to be raised, but that the project should be finished in time for the start of the summer holidays.

With regards to the old basket swing, Mrs Colechin updated Council that whilst initially the hope had been to reuse it and relocate it on site, the cost of moving the basket swing, and indeed repairing it, would be extremely high. This option therefore, compared with the cost of obtaining a new one (which would come with warranty), meant the decision had been taken to purchase a new one and not reuse the old. The old one would be dismantled and removed by TouchWood and would not impact costs.

The Chair thanked Mrs Colechin for the update and all of her hard work and congratulated all who had been involved.

There was a discussion around gate entrances and Mrs Colechin advised that the illustrations provided that evening of the fence specifically were first draft only and that she would feed comments back to Touchwood.

A query was made as to the signage and who would be the emergency contact on the signage. Mrs Colechin said that the Committee were in contact with the police to ensure correct signage was put in place.

It was queried if the new play equipment was suitable for children with disabilities and Mrs Colechin confirmed that some of the equipment had been designed to be suitable and useable for children with disabilities.

Council **RESOLVED** to: fund the remaining amount needed to complete the works associated with the new play equipment at Beesmoor Road.

**1511 Parish Council Vacancies – to consider co-options to Council**

Mr Peter Halliday put himself forward for co-option. He gave a brief presentation to Council about his background in business, strategic planning and project management. He said he had been a Chairman for Roundtable and had worked with the Rotary Club, as well as having been a school governor for a year at Watermore Primary School in the village. He said he was keen to help with the workload the Council may have and wanted to keep Frampton a place young families could come to and feel safe in.

Members **RESOLVED** to: co-opt Mr Halliday to Frampton Cotterell Parish Council.

Council members welcomed Mr Halliday to Council and then introduced themselves to him.

## 1512 Submissions from Members

### i. Request from Cllr T Clark with recommendation

Councillors Pat Hockey and Dave Hockey declared an interest and left the room.

Councillor Clerk put forward his recommendation that Cllrs Pat Hockey and Dave Hockey be named "Honorary Freewoman and Freeman of the Parish of Frampton Cotterell" as a symbolic gesture in recognition of the decades of service to the Parish.

Council **RESOLVED** to: name Cllr Pat Hockey an "Honorary Freewoman of the Parish of Frampton Cotterell" in recognition of her decades of service to the Parish as both a county councillor and district councillor as well as her continued service as a Parish Councillor.

Council **RESOLVED** to: name Cllr Dave Hockey an "Honorary Freeman of the Parish of Frampton Cotterell" in recognition of his decades of service to the Parish as a district councillor as well as his continued service as a Parish Councillor.

It was also mooted that something more tangible be done for Cllrs Pat and Dave Hockey, for example a bench, plaque or a chainsaw sculpture be put in a particular location, and perhaps done to coincide with the next anniversary of the From Valley Walkway.

## 1513 Reports from Committees, Working Groups and the Clerk: -

### i. Update from the Clerk with regards to Frampton Festival and the possibility of moving the wall at the Mill Lane Allotments to enable large vehicular access to the Centenary Field – *Council to agree a resolution and instruction for South Glos Council*

The Clerk updated Council members that South Glos Council had carried out some initial inspections and had identified some utilities running underground along the grass verge on the allotment side of Mill Lane. In order to establish how far under the ground these utilities ran, test holes would need to be drilled (at the expense of South Glos Council), to see whether the proposed work to move the wall at the Mill Lane allotments and instate a twin leaf gate would be possible within the time scale of the Frampton Festival in July 2019.

If the utilities did not run too close to the surface, South Glos would move the current streetlighting (again at the expense of South Glos Council), and Frampton Cotterell Parish Council would be able to begin work on moving the allotment wall round into the allotments at a slightly earlier point, and installing a gate with removeable central post. If utilities were found to be too close to the surface, these utilities would need to be moved at the expense of Frampton Cotterell Parish Council and the works would not be done in time for the Frampton Festival in July 2019. South Glos Council required a resolution from Frampton Cotterell Council and a commitment to moving the wall and installing the twin leaf gate, before drilling the test holes.

Concern was expressed as to whether Frampton Cotterell should be spending so much money on moving the allotment wall, when perhaps South Glos Council ought to be repairing the adjacent collapsed wall. It was agreed that if Frampton Cotterell carried out the work to move the allotment-side wall, and install a new gate, incentive for South Glos Council to repair the collapsed wall and any resulting obstruction, particularly with any urgency would be removed.

Members were advised that when / if South Glos Council do repair the collapsed wall on Mill Lane, it would be rebuilt in line with current building regulations, and hence there would be no guarantee the wall would be replaced with another dry stone wall.

Council **RESOLVED**: to not commit to moving the wall and installing a twin leaf gate and therefore did not want South Glos Council to go ahead with drilling the test holes at this stage.

Instead it was **RESOLVED**: that the Frampton Festival 2019 should go ahead at the Park, and that if it proved to be a success, to consider holding the Festival at the Park each year thereafter.

### ii. Draft Minutes from the Staffing Committee Meeting held on 22<sup>nd</sup> May 2019

The draft minutes were noted.

### iii. Financial Report for Frampton Cotterell Playing Field Management Committee for period 15<sup>th</sup> February 2019 – 14<sup>th</sup> April 2019 – *for information only*

The Financial Report was noted.

### iv. Income and Expenditure Report for Frampton Cotterell Playing Field Management Committee as of 14<sup>th</sup> April 2019 – *for information only*

The Income and Expenditure Report was noted.

**1514 Consultations**

There were none received.

**1515 Planning: -**

- i. **Planning Schedule** – See attached schedule.
- ii. **Feedback to date** – *for information only* Noted.

**1516 Upcoming Meetings**

Wednesday 29<sup>th</sup> May 2019 at 7:30pm in the Brockeridge Centre

*The Chair closed the meeting at 9.25pm.*

*Susie Tubey*

*26 June 2019*

# SCHEDULE OF PLANNING APPLICATIONS TO 29 MAY 2019

SOUTH GLOS. REF/	APPLICATION	EXPIRY DATE	COMMENTS	DECISION
P19/4938/F	<b>126 Beesmoor Road</b> Erection of 1no dwelling with access parking and associated works.	01.06.19	Out of keeping with village design. Overdevelopment of property. Insufficient parking and amenity space. Concern over amenities of neighbours' properties.	object
P19/5203/F	<b>11 The Close, Coalpit Heath</b> Demolition of existing garage. Erection of two storey side extension and single storey front and rear extensions to provide additional living accommodation.	05.06.19	Parking query	No objection
P19/5039/F	<b>17 Clyde Road</b> Erection of two storey side extension and single storey rear extension to provide additional living accommodation.	06.06.19		No objection
DOC19/0168	<b>57 Frampton End Road</b> Discharge of condition 3 (rooflight detail) attached to planning permission P19/1849/F. Installation of 3 no. roof lights to the principal elevation, 3 no. rear dormer windows and 2 no. windows to the side elevations to facilitate loft conversion.	15.07.19		No objection

## FEEDBACK: To Date 29 May -2019

P19/2163/F 1 Gladstone Lane

Erection of log cabin to form annex ancillary to the main dwelling-house  
Application withdrawn: Frampton Cotterell PC objected.

P19/3754/F 17 Rockside Gardens

Demolition of existing garage. Erection of single storey side and single storey rear/side extensions to form additional living accommodation. Creation of new vehicular access.

SGC approved with conditions: Frampton Cotterell PC objected.