

Minutes of the Meeting of Frampton Cotterell Parish Council
26th June 2019 at 19:30
Held at the Brockridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors Susan Tubey (Vice Chair), Mrs Alian, T. Clark, D. Goodwin, D. Hockey, P. Hockey, E. Pennell and Mrs Walters

Also Present: Naomi Bibi (*Clerk*), Cllrs C Young and Jon Lean (South Glos District Councillors), and three members of Swift Sports

1517 Apologies for Absence

Apologies for absence were received from Cllrs Halliday and Williams.

1518 Evacuation Procedure

The Chair drew attention to the emergency exits and evacuation procedure.

1519 Declarations of Interest and Dispensations

None were made.

1520 Confirmation of Full Council Meeting Minutes held on 29th May 2019

The minutes were accepted as a true and accurate record with the following two amendments:

Min. 1507 to be amended to read "small black wheelie bin in close proximity to number 62 Frampton End Road".

Min. 1516 the date of the next meeting incorrectly showed 29th May where it should have read 26th June.

Members RESOLVED to change the order of the agenda so that Item 10i could be discussed next.

1521 Reports from Committees, Working Groups and the Clerk-

i. Frampton Cotterell Parish Council – District Councillors' Report

Members were updated as to the pending artwork to be done by artist Mark Gubb (that had been commissioned by Barratt Homes and South Gloucestershire Council), for the new Blackberry Park Development.

Members returned to the original agenda order.

1522 Matters of Report from the Clerk

Members extended their thanks to the Project Officer for the work done to date on the Centenary Field.

ACTION: The Clerk to invite the Frampton Festival Committee to the September meeting for feedback as to how it was having the festival at The Park, and to also review the condition of the pitches / park, with a view to also discussing whether to hold the festival at The Park in future.

The Chair thanked the Clerk for the update.

Cllr Walters updated members that any businesses throughout Frampton had now also signed up to the Refill Revolution, and that this was a really good and exciting scheme to be a part of.

The Chair thanked the Clerk for the update.

Members RESOLVED to delay the Chair's Announcements until the end of the meeting so that some confidential correspondence that had been received could be discussed.

1523 Submissions from the Public

There were none received.



1524 Presentation from Swift Sports re. Sporting Opportunities in Frampton Cotterell

Swift Sports representatives presented to Council members the types of seasonal sporting activities they could provide throughout Frampton. They said that they could run groups for children from schools years 3-6, for toddlers and infants, teenagers, and the over 60s, as well as running themed days and football tournaments. They explained that their services were flexible and could be tailored to meet the specific requirements of the council. They also said that as it was a service for the community, but funded by the Parish Council, it was more inclusive and provided opportunities to those who might not ordinarily be able to participate in such sporting activities. Members were informed that this was predominantly a "holiday" scheme, running throughout school holidays, but that other sessions could be arranged for non-school age children that could take place throughout the year.

It was queried how much notice Swift Sports would need in order to set up such a scheme in Frampton, and members were informed it would take about six-weeks.

The daily rate to provide the service to 40-60 children per day was given as £400. Swift Sports explained that there could be an hourly rate, or a price given for an annual contract.

ACTION: The Clerk to ask for feedback from other Councils that have used / are considering using Swift Sports and to report back to Council. (Councils to be contacted: Hanham, Emmersons Green, Yate and Doddington.)

ACTION: Swift Sports to put together a more detailed quote for the Council with more accurate costings for members to consider.

1525 Submissions from Members**i. Request from Cllr S Walters re. installing additional water fountains throughout the village – with recommendation**

Cllr Walters updated members that Zion Church had signed up to the Refill Revolution scheme but at present could not afford to install a water fountain. St Peter's church was referring the possibility of having a fountain installed on their grounds to their Parochial Church Council. Members **RESOLVED** to: install water fountains at the following three locations, and in the following order of priority, up to the sum of £15,000. The project should be brought back to Council if it is going to exceed this budget.

ii. Request from Cllr T Clark re. archiving significant Council records – with recommendation

Cllr Clark highlighted the importance of council records being stored appropriately with Gloucester Records.

It was agreed that archiving significant Council records was a good idea and it was **RESOLVED** that: Council members should work with staff on this as a non-urgent project.

1526 Reports from Committees, Working Groups and the Clerk: -**i. Christmas Lights for Frampton Cotterell – to agree recommendation**

Council **RESOLVED** to: accept the recommended Quote One of four different designs at £7710.53 per year (in addition to the work required to in order to house the street lights at £7852).

[Members did request that that Clerk enquire whether it would be possible to have "Christmas Trees" and an "additional" lighting design, but not those that resembled "ice cream cones" with the two-light option, and if this was a possibility, to go with just two designs for the cheaper price of £5588.55.]

ii. Report from Cllr L Williams following meeting at Zion Church re. Youth Genesis – with recommendation

Cllr Walters, who had also been present at the meeting, updated members that Youth Genesis recruit members annually in January and run a training scheme and so the soonest they would be able to carry out any youth work in Frampton would be April 2020. Members heard that Youth Genesis don't use dedicated spaces, but rather operate from community venues, church halls etc, and that whilst they are a Christian organisation, they don't seek to proselytise.

Members **RESOLVED** to: amend the recommendation and invite Youth Genesis to present at the meeting in September rather than July.



iii. **Minutes from the Frampton Cotterell Playing Fields Management Committee Meeting held on 23rd April 2019 – for information only**

The minutes were noted. Cllr Pennell updated members that an informal meeting had been held the previous evening to discuss the Trust Deed and the letter received from the solicitor. Members heard that the committee was feeling positive and the process was moving forward. The Chair thanked the Clerk for the ongoing work related to this.

1527 Committees, Working Groups and Outside Bodies – to confirm individual membership and resolve remit for each group

Council **RESOLVED** which members would stand on each Committee, Working Group and Outside Body. See attached table.

It was **RESOLVED** that: the office would call the first meeting for each Working Group, whereupon a Chair and notetaker would be elected, but subsequent meetings would be carried forward by the groups themselves.

Council **RESOLVED** that: the remit for the Park Development and Pavilion Enhancement Working Group should be:

- To review what Council would like to see happen with / at the Pavilion.
- To review the current facilities.
- Consider installing a lift, female changing rooms, accessible toilet/s, and storage for the van.
- To see if it would be possible to lift the current covenant on the building.
- To see if it would be possible to extend the current footprint of the building.

It was requested that a plan of the original footprint of the building be available for viewing at that first meeting.

Council **RESOLVED** that: the remit for the Play Equipment Working Group should be:

- To review the rolling programme to replace the play equipment across the Council's parks and open spaces which had originally been prioritised in the following order:
 1. Ridings Road
 2. The Park
 3. Beesmoor Road
 4. Centenary Field (working in conjunction with the Centenary Field Working Group).

*At 9:30pm, Council **RESOLVED** to: suspend Standing Orders to allow the meeting to continue.*

1528 Consultations

Re. the pre-consultation on proposed speed table on Lower Stone Close, Council **RESOLVED** to: delegate authority to Cllrs Clark and Allan to submit a response on behalf of Council.

1529 Planning: -

- i. **Planning Schedule** – See attached schedule.
- ii. **Feedback to date – for information only** Noted.

It was requested that a potential breach of planning at 5 Rectory Road be reported to South Gloucestershire Council, where a garage had been converted into a two-storey house.

1530 Upcoming Meetings – noted

1531 Chair's Announcements (previously deferred item)

The Chair requested that the public be excluded and updated members that a dispute had been raised under the South Gloucestershire Council Compact Agreement.

It was **RESLOVED** that: the Clerk should liaise with Avon Local Councils Association, and where need be seek legal advice (with a budget of up to £1000).

Cllr Clark would also speak to Jill Sinclair at South Gloucestershire Council.

The Chair closed the meeting at 10:10pm



SCHEDULE OF PLANNING APPLICATIONS TO JUNE 26TH

SOUTH GLOS. REF/	APPLICATION	EXPIRY DATE	COMMENTS	DECISION
P19/6169/CLP	32 Clyde Road Frampton Cotterell Erection of front porch.	28/06/19		No objections
P19/6164/F	4 St Peters Crescent Frampton Cotterell Demolition of existing garage and erection of a single storey side and rear extension to form garage and additional living accommodation.	02/07/19		No objections
P19/6803/F	Land To The Rear Of 23 Upper Chapel Lane Erection of 1 no. dwelling with parking and associated works	05/07/19	Comment from neighbour: "Whilst not objecting to the plan we would like consideration given to the added pressure for parking this would put on existing residents."	No objections
P19/6950/F	7 Park Row Frampton Cotterell Erection of a single storey side/rear extension to form additional living accommodation.	09/07/19		No objections
P19/7319/F	40 Bell Road Coalpit Heath Erection of two storey side extension to form additional living accommodation.	12/07/19		No objections



Feedback to 26th June 2019

PT18/4975/F Land to The Rear Of 51 And 53 Church Road

Appeal ref:APP/P0119/W/19/3225976

Erection of 2no. dwellings, 2no. detached garages, creation of driveway and associated works.

Weekly List of Enforcement Complaints

10/06/2019 to 16/06/2019

COM/19/0474/OD

Berwick Farm

Cogmill Farm

Frampton Cotterell

Bristol Road

Erection of agricultural building.

PT18/6313/RM Land To The East Of Park Lane Coalpit Heath

Erection of 204 no dwellings with landscaping, appearance, layout, scale and associated works. (Reserved matters application to be read in conjunction with Outline Planning PermissionPT17/0215/O)

The above planning application is to be considered by the Strategic Sites Delivery Committee at Turnberries, Bath Road, Thornbury, Bristol, South Gloucestershire, BS35 2BB on the 27th June 2019, starting at 6.00pm

A handwritten signature in black ink, appearing to read 'David', located at the bottom right of the page.



Frampton Cotterell Parish Council – Committee and Working Group Membership

GROUP	MEMBERS 2019/20
Finance & Governance Committee	Cllrs: Alison Allan, Tristan Clark, Dave Hockey, Pat Hockey, Susan Tubey, Sue Walters, and Linda Williams.
Staffing Committee	Cllrs: Alison Allan, Pat Hockey, Edwina Pennell, Sue Walters, and Linda Williams.
Park Development & Pavilion Enhancement WG	Cllrs: Alison Allan, Tristan Clark, Dave Hockey, Susan Tubey, Sue Walters, and Linda Williams.
Play Equipment WG	Cllrs: Alison Allan, Dave Hockey, Susan Tubey, and Sue Walters.
Centenary Field Working Group	Cllrs: David Goodwin, Pat Hockey, Sue Walters, and Linda Williams.
Youth Services Management WG	Disbanded. Agreed that the quarterly youth reports would be presented by youth workers at relevant Full Council meetings.
Security Review WG	Cllrs: Alison Allan, Dave Hockey, and Sue Walters.



Frampton Cotterell Parish Council - Outside Body Membership

OUTSIDE BODY REPS.	MEMBERS 2019/20
Avon Local Councils Assoc. Area Group	Cllr Susan Tubey and the Clerk.
Beesmoor Road Playing Field Management Committee	Cllr Edwina Pennell.
Community Engagement Forum	All members were encouraged to attend meetings of the Community Engagement Forum.
Parish and Town Council Forum	Cllr Alison Allan and the Clerk / RFO.
Frampton Festival Committee	Cllr Peter Halliday to be asked.
FC District Community Association	To check with FC District Community Association if they do indeed want a representative. If so, Cllr Susan Tubey.
<p align="center">Please indicate at the next Council meeting which of the above groups you wish to join as a representative.</p>	