

Minutes of the Extraordinary Meeting of Frampton Cotterell Parish Council
27th March 2019 at 19:30
Held in the Meeting Room at the Brockeridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors Mrs Williams (*Chair*), Mrs Allan, Beecher, D. Hockey, P. Hockey, Mrs Stickland, Susan Tubey and Mrs Walters

Also Present: Naomi Bibi (*Clerk*) and one member of the public.

1446 Apologies for Absence

Apologies for absence were received and accepted from E. Pennell.

1447 Evacuation Procedure

The Chair drew attention to the emergency exits and evacuation procedure.

1448 Declarations of Interest and Dispensations

Cllrs D and P Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.

1449 Reports from Committees, Working Groups and the Clerk: -

i. Notes from the Youth Management Working Group Meetings held on 13th March and 19th March 2019

These were noted and it was requested that the notes from the Youth Management Working Group be amended to reflect the discussion that had taken place surrounding youth service provisions which could be provided by the organisation FACE, and that the tender document had also been circulated at the meeting.

1450 Consider Youth Service Quotations Received

The clerk went through the table outlining the different youth service provision options and associated costs, along with the recommendations presented in the notes from the previous Youth Management Working Group meeting. Members were updated to recent discussions the clerk had had with potential youth service providers, as well as with South Glos Council, and discussed the various options presented.

The following was unanimously **RESOLVED:**

- To rent Yate Town Council's URBIE bus on a Tuesday night (this being the only night it remained available to be rented) for a twelve-month period, with a six-month review, for 48 weeks per year. The start date of this should be as soon as possible; ideally from 2nd April 2019.
- The bus would be used to do outreach work with the older youth across the village.
- The clerk would seek advice from Yate Town Council with regards to youth workers who could be employed to drive / run these outreach sessions.
- The clerk would request PC Simmons liaise with these youth workers to identify the best areas for the URBIE bus to visit.
- To offer Heidi and Simon Carlin of Zion Church some formal youth worker training, which would be funded by Frampton Cotterell Parish Council (in the form of an e-learning course or one-day training course).
- To enter into a one-year contract with Learning Partnership West, who would sub-contract the actual youth work to Southern Brooks, continuing the status quo of a "youth club" running on Tuesday and Thursday evenings.



1450 Consider Youth Service Quotations Received Cont...

- A robust Service Level Agreement (SLA), would be drawn up between Learning Partnership and Frampton Cotterell Parish Council, highlighting the high service level expectations of Frampton Cotterell Parish Council, along with the cost of the facilities for the use of the building. There would be the expectation that Learning Partnership West and Southern Brooks would carry out some research to find out exactly what the youth want to see provided, including what nights they might want to meet going forward.
- The contract and SLA would be managed by the Clerk, being brought back to Full Council for final approval, and would be reviewed at six-months.

Frampton Cotterell Parish Council's budget would cover the cost of the URBIE bus, and one night per week of the youth services (being provided by Learning Partnership West / Southern Brooks). The additional night would be funded (to the sum of £7k) by South Glos (contributing £4k) / and National Lottery funding awarded to Southern Brooks (3£k).

It was confirmed that Westerleigh Parish Council had budgeted £3k towards youth service provisions from April 2019, and as a Council might be prepared to make a contribution towards Frampton Cotterell Parish Council's youth service provisions: any such funding received from Westerleigh and/or Winterbourne Parish Councils would be of benefit to Frampton Cotterell Parish Council, rather than being integral.

A youth shelter was discussed as an option to be considered at the new Blackberry Park development. The clerk requested that this be submitted formally for inclusion on a future agenda so that members could make a decision.

1451 Finance: -**i. February 2019 Grant Applications – To allocate grant funding**

Members were advised that the remaining budget for grant allocation was £525, with an additional £15,798.96 available from the Grange Farm solar income (which could only be spent on local environmental projects within the Parish of Frampton Cotterell for the benefit of the local community). The clerk advised that it would be possible to vire any required funds from reserves and so council **RESOLVED:** to award the following, as per attached table, from the contingency fund.

1452 Date of next Meeting

Wednesday 3rd April 2019 at 7.30pm

The Chair closed the meeting at 9.00pm.



Frampton Cottrell Parish Council – Grant Application Summary and Decision of Awards

THE ORGANISER	PROJECT	WHERE DOES THE ORGANISATION MEET?	PROJECT PARTICIPANTS	PROJECT & PARTICIPANTS	WILL THE GRANT SOLELY BENEFIT FRAMPTON COTTERELL RESIDENTS?	MAIN BENEFITS OF ORGANISATION	AMOUNT OF FUNDING REQUESTED	AMOUNT OF FUNDING AWARDED BY FRAMPTON COTTERELL PARISH COUNCIL
1 Frampton Cottrell Playing Field Management Committee	1. To cover running costs of grass-cutting 2. To cover insurance fees 3. For the Big Lunch event	Beesmoor Road Playing Field Pavilion	The Committee & attendees of the Big Lunch	To cover running costs of grasscutting To cover insurance fees For the Big Lunch event	1. No 2. No 3. No	They committee provide benefits to all users of the playing field and play area who are mainly residents of FC. The Big Picnic is being run to raise funds towards new play equipment.	£3,100	<u>£1,100*</u> <i>*As the Parish Council is currently paying for the grass to be cut and the bins emptied, they did not award for these projects this time.</i>
2 Floral Friends of Frampton	Allotment Garden	The Brockeridge Centre	The Committee and parishioners	To cover the annual running costs of the allotment plot at Jubilee Allotments	Yes	Improving the local area for all residents and wildlife by planting flowers around the village.	£52.32	<u>£52.32</u>
3 Allotment Holders Assoc. (AHA) Mill Lane	Purchase of new lawnmower	The Brockeridge Centre	Mill Lane allotment holders	Allotment holders are required to maintain all hauling ways	Yes	To effectively maintain the sites hauling ways keeping the allotments attractive, tidy and well maintained.	£600	<u>£600</u>

David

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4 Frampton Cotterell & District Community Assoc.	Replacement of old oil-fired central heating system	Crossbow House	Members of the Committee	The Charity provides rooms for hire/events to the community	Yes	To improve the existing heating system and reduce both running costs and carbon footprint.	No specific amount (costs involved in the project total £16,387 of which they have already raised £2000	£8,000* *to come from the Grange Farm Solar Income
5 Frampton Community Projects	Electronics Club Drama Club Frampton Show Radio Broadcast	The Brookeridge Centre	Members of the Clubs	To run all four events	No	To provide opportunities to everyone to aid them to explore their own creative side in the area of technology and media.	The group are requesting to run all their clubs from the Brookeridge Centre for a zero charge	As no amount was specified in the grant application, Frampton Community Projects were asked to resubmit their application specifying amounts. This application would then be reviewed at a future meeting.
6 Frampton Cotterell Cricket Club	Purchase of new covers for main cricket square	FC Cricket Club	Members of the Cricket Club	Members of the Club provide cricket to all ages	No	To purchase a cover to protect the pitches from unwanted weather.	£3000	£1,500