

**Minutes of the Frampton Cotterell Annual Parish Meeting
held on 17 April 2019
at The Brokeridge Centre, Woodend Road, Frampton Cotterell.**

Present: Councillors Mrs Williams (*Chair*), Mrs Allan, Beecher, D Hockey, Pat Hockey, Mrs Pennell, Mrs Stickland, Susan Tubey, Mr Underhill, Mrs Walters and Wells

Apologies: Kate Colechin (Frampton Cotterell Playing Field Committee)

In attendance: John Littleton (Floral Friends of Frampton), Verity Heal (Frampton Festival Committee & Centenary Field Working Group member), Rev Stephen Newell, Jill & Donald (Frampton Cotterell & District Community Association), Andrew Allsop (Mill Lane Allotment Holders Association & History Club), John Hughes & Sam Coleman (Frampton Cotterell Cricket Club), Kevin Hatch (Jubilee Allotment Holders Association)

The Chairman welcomed everyone to the meeting and introduced the Councillors in attendance.

1 Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

2 Minutes of Annual Parish Meeting – 25 April 2018

It was unanimously agreed that the minutes be accepted and

RESOLVED:

That the minutes of Annual Parish Meeting held on 25 April 2018 be confirmed and signed.

3 Chairman's Report

Cllr Mrs Williams presented a report on the Parish Council's activities over the past year (A copy attached to these minutes at Appendix 1)

4 Audited Accounts for 2017/18

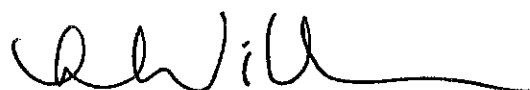
A summary of Income and Expenditure Account for the year ended 31 March 2018. (A copy of the report is attached at Appendix 2)

John Hughes asked if the reserve figure was after all expenses paid in relation to the Pavilion and all council expenditure, to which the Clerk confirmed this to be the case.

5 Questions

Andrew Allsop, Chair of Mill Lane Allotment Holders Association – thanked the Parish Council for its grant funding to replace their mower that they have had since the start of the 1990's and was very much needed. He explained that over past 20 years, he feels the allotments now have perfect profile of the people who live in Frampton Cotterell and how the pattern and use has changed remarkably ranging from retired people, to families. The number of tenants has increased and problems with moles have left the haughlingways very uneven. The new mower will help with the unevenness as you can raise and lower it accordingly. He reported on the training sessions to use the mower are held on weekends for tenants and was hopeful that it would be in use in the next fortnight. He assured everyone that it will be kept clean and tidy and on behalf of all users at Mill Lane Allotments he conveyed his thanks once again as it had helped the Association keep the annual subscription down.

John Hughes, Frampton Cotterell Cricket Club – thanked the Council for all the hard work that had taken place since the water leak was discovered and was pleased that the Club would be up and running in time for the cricket season.



He reported that last year the club worked with in excess of 40 children via their 'All Stars' scheme and with the Frampton C of E School.

He went on to say that whilst the Parish Council was able to grant £1500 towards the covers that the club still needed to raise £1500 from external sources. The covers are essential if the club is to be promoted and asked if the council would consider providing a tenancy agreement or letter confirming a long-term agreement. He queried whether the club has right of perpetuity as they remember the ground was granted to the club by the church and would seek to clear this matter up.

Reverend Stephen Newell – Frampton Festival Committee – He explained that the festival had been running for several years now. He said that this year, however, the committee has encountered a problem in that one of the neighbouring properties in Mill Lane has experienced the collapse of their stone wall creating access problems. Although the highways department at South Gloucestershire Council have erected barriers for protection to the property this has exacerbated the problem of access. He requested, on behalf of the committee, the Parish Council's help with this problematic situation.

The Clerk was able to report that the Council had contacted SGC highway inspectors but agreed to chase SGC for a suitable solution as it had not received a reply.

Jill, Frampton Cotterell & District Community Association – explained how Crossbow House has undergone considerable refurbishment which is ongoing and that currently it is hoping to replace its very old and inefficient oil heating system with a more efficient gas system. Thanks, were extended to the Parish Council for the donation made toward this project.

Jane Stickland – O50s Computer Group – She conveyed the Chairman's apologies and reported on his behalf that the group had enjoyed a successful year with an attendance at sessions of on average 35 people per week and great support from volunteer helpers. The group deal with various kinds of IT equipment brought into class which includes the use of tablets and smart phones. The group continue to keep abreast of new developments, updates and changes to software and thanked their volunteers for their continued support and enthusiasm. The report concluded by extending an invitation to anyone present with some IT experience who might have time to become a volunteer helper to contact the office at the Brockeridge Centre to register their interest.

Village Action Committee Report

Cllr D Hockey read the report on behalf of the committee, (Copy attached to these minutes at Appendix 3)

Cllr D Hockey concluded by thanking the group who do a huge amount of work for the parish and that the parish of Frampton Cotterell were lucky to have them.

Kevin Hatch, Jubilee Allotment Holders Association – reported that the allotment site had been up and running for five years and that all plots were being put to good use. There are two secure units in place to store machinery. He explained that the site had experienced problems with petty theft, mindless vandalism and many sheds burnt down but that all incidents had been reported to the police. He thanked the Parish Council for arranging and funding the installation of another water trough to service the far end of the allotment site and for the recent grant funding which has enabled them to purchase a sit/ride on mower. Overall, he said that although there were a few vacancies they seem to be filled quite quickly.



John Littleton, Floral Friends of Frampton – reported that the group had been going now for four years due to the hard work of Celia Zlobec. The groups aim is to provide the parish of Frampton Cotterell with lovely floral displays. The group has faced rising costs due to their old supplier no longer being able to help them, so FFF now have an allotment plot and hope to grow more plants to reduce costs. Bulbs have now been planted at the boarder of Beesmoor Playing Field and Woodend Road, The Park and Church Road, including purple crocuses representing the purple 4 polio project. He stressed that the group are no longer looking for bulb donations. He reported on the recent project of the triangle, opposite the Rising Sun Pub, and how difficult last year's weather made it to grow poppies to mark 100 years of WW1 and other flowers. The sensory garden at the Brockeridge Centre continues to be a success and more signage will be added soon. Beesmoor Road border has been developed as a perennial herbaceous border and thanks were extended to SGC, Ecotricity and Cllr D Hockey for funding to help fix the wall. He remarked that although unfortunate, the bench situated outside Patco, had to be removed due to high levels of noise and litter. He also reported the recent theft from planters at the gateways to the village and the theft of various tools that had occurred at the Brockeridge Centre. He added that the group would like to thank the Parish Council for its continued support.

Verity Heal, Frampton Festival Committee – reported that the festival was in its 8th year, it would be on 13th July 2019 and is a combined resource of several organisations that are able to provide the festival. In order to cover necessary costs for example insurance, it relies heavily on raffle ticket sales and advertising. The committee is committed to reducing plastic and last year introduced re-usable plastic drinking cups. It is hoped that someone prominent will be invited to light the beacon as usual at the end of the event and thanks were conveyed to Cllr D Hockey for providing funding and to the Parish Council for their continued support. She hoped that a solution to the collapsed wall in Mill Lane could be found shortly and that she hoped members of the parish would attend the united churches event on the Sunday preceding the festival.

Reverend Stephen Newell reported on the Councils efforts to join the Refill Revolution and explained how a small group at the Zion Church were also looking into how we can sustain our plastic usage and lower our carbon footprint and invited the Council to link up with Becky Bayliss-Price, and the group to help eradicate plastic. He reported on the Repair Café, comprising of retired engineers offering solutions to problems and hoped that the project will take off.

Cllr Mrs Williams read out a letter of thanks from:

Citizens Advice South Gloucestershire, without funding they would be unable to offer support to those people who need them the most.

Above and Beyond, who were able to purchase a visitor's chair for Ward 30 in Bristol Children's Hospital, that has helped 120 children from Frampton Cotterell, due to funding provided from the Parish Council.

Cllr D Hockey conveyed thanks to all that have attended the meeting and let the parish know what they are doing that greatly benefits the parish, its huge and greatly appreciated.

The Clerk conveyed thanks to Jill and Lena for the amazing mural now proudly displayed at the Centre.

The Chairman thanked everyone for attending and invited them all to share in refreshments.

6 Date of Next Annual Parish Meeting
TBC

The Chair
Signed:



Dated:

Chairman's Report

Welcome all to the Annual Parish Meeting, it is lovely to see you and fantastic to see you in numbers!

We have had a busy year capitalising on the work done previously and moving things forward to look to the future for as you probably know this council will be replaced in May and we are leaving matters in good stead for the new council.

I am not going to name all of our highlights, for one thing it would take too long!!, But I am delighted to mention our most significant in that we have reorganised the office welcoming two new members of staff, including our new clerk, Naomi Bibi. For once it would appear you can get the staff!!

Seriously though, we cannot move things forward without our staff so I would take this opportunity to thank them for all their hard work in supporting the Councillors and the community.

Last year saw some significant anniversaries the first, was the end of the First World War this was commemorated by the provision of a bench located in front of the memorial at St Peter's church, together with a sculpture and a notice board at the Royal British Legion club. Floral Friends of Frampton joined with us by planting the Triangle on Ryecroft Road with poppies and other plants to join the Ribbon of Poppies across the Nation.

The second anniversary is the Representation of the People Act passed in 1918 allowing some women the vote followed by the Qualification of Women act allowing women to stand for parliament. Nancy Lady Astor was the first women to take her seat in Parliament in 1919 and we will be commemorating these events with a trough planted in the suffragette colours. Floral Friends will be assisting again with the involvement of local children.

Floral friends continue to plant of wild flowers provided by the council at the Park. Celia and friends work very hard to brighten our village and it was with great pleasure that she was nominated by the council for the

SGC chair awards, I am delighted to say that she was successful so very well done to her and to the Floral Friends who ably assist her in such fantastic work. Round of applause??? Am I right in saying Celia that many hands make light work? The more volunteers the better!!

Village Action, also deserve a mention as they are involved in many ongoing projects in the village including litter busting, the Green dog walkers and the fantastic good neighbours scheme. Volunteers help make our village a great place to live so I would like to extend my grateful thanks to all volunteers, including councillors, who give up their time.

The Cricket Pavillion received a makeover last year which was celebrated with a BBQ then unfortunately this Winter it suffered a severe leak with significant damage, however all repairs have been completed just in time for the beginning of the cricket season. We have also refurbished the kitchen in the main pavilion which hadn't been updated since it's installation in 1984.

Following many favourable comments the previous year we increased the number of Christmas lights through the village this year celebrating with mulled wine, party food and Carols at the Brockeridge centre when the Christmas tree lights were turned on. We have plans to extend them further along Church Road this year and include as many from the community as possible to join in the celebrations.

I do hope you and your dogs have enjoyed the lovely new water fountain at the park! This is designed to reduce the amount of disposable plastic bottles being used and the Council has signed up to a Nationwide initiative to help reduce plastics known as the Refill Revolution, details of which are on our website. Which links seamlessly in to the launch of our new website in time for the start of our new council in May.

Frampton Cotterell Parish Council

Income and Expenditure Account for Year Ended 31st March 2018

Appendix 2

31st March 2017		31st March 2018
	Operating Income	
15,752	Administration	16,027
611	Mill Lane Allotments	640
4,504	Pavillon	4,017
5,967	The Park	5,581
1,274	Jubilee Allotments	1,302
9,948	Brockridge Centre	9,790
0	Youth Group	4,268
209,929	Precept	337,579
1,118	FCCG	1,130
<u>249,103</u>	Total Income	<u>380,334</u>
	Running Costs	
126,537	Administration	148,984
5,656	Highways	5,672
127	Mill Lane Allotments	0
7,494	Centenary Field	5,923
5,478	Pavillon	7,659
13,365	The Park	13,192
967	Ridings Road	751
2,892	Beesmoor Road	249
600	Jubilee Allotments	759
29,222	Brockridge Centre	28,197
14,000	Youth Group	14,500
4,600	Heritage Maintenance	2,720
0	Contingency	22,945
1,895	Projects	0
<u>212,834</u>	Total Expenditure	<u>251,550</u>
	General Fund Analysis	
79,679	Opening Balance	65,901
249,103	Plus : Income for Year	380,334
<u>328,782</u>		<u>446,235</u>
212,834	Less : Expenditure for Year	251,550
<u>115,948</u>		<u>194,686</u>
50,047	Transfers TO / FROM Reserves	14,249
<u>65,901</u>	Closing Balance	<u>180,437</u>

The Committee was set up in 2008 with the Parish Council's support. We work in partnership with residents. There are currently 8 Committee Members including one parish councillor. We have been continuing with many activities set up over recent years, and have some new projects which we are working on. All our work is led by volunteers.

Village Walks/ Walking for Health/ Window Art Trail - we encourage walking in our lovely countryside by providing free online maps and directions and by promoting Walks for Health. Most walks are enjoyed by 10-20 local people. We also produced the popular Heritage Walks, the Hatters' Trails booklet and we organised the Window Art Trail which we plan to repeat.

Village Action website and Facebook page - We continue to publicise items of interest, Village Action activities, Village diary, maps, and resources and act as a channel for responding to queries and offers to volunteer.

Litter Busters - group of 20 regular volunteers doing monthly litter picks. Over the last year we have helped the new 'Frampton Litter Walks' family group - who litter pick at weekends, with equipment and advice.

Good Neighbours Scheme - befriending and practical support scheme. 40 active volunteers. Over 100 people helped since 2013. We visit isolated older folk and carry out 'one off' projects like garden tidy-ups.

Work to combat dog fouling - We have worked hard over the last three years to persuade South Glos Council to adopt a Public Space Protection Order to discourage dog fouling and get dog walkers to carry 'poo bags'. This work has finally paid off and an order has just been signed. We hope this will be used to educate the very small minority of dog walkers who act in an antisocial way.

Neighbourhood Watch - promoting NHW across our village, sharing NHW bulletins and updates on local Facebook blogs. Membership is increasing and all parts of the village are covered by a Watch group.

Community Orchard on Glebe Land - Arranging planting of local Magnum plum trees in the orchard.

Invasive Weeds - A group of volunteers worked all through last summer to clear the Frome of Himalayan Balsam - an invasive and destructive plant. We feel we are making real progress and are seeing the results with native plants springing up where we used to have huge banks of balsam!

Men's Shed/Repair cafe - We plan to collaborate with Zion Church's 'Repair cafe' idea, linking it if possible to the introduction of a Men's Shed

Getting involved - we work with other local groups such as Floral Friends, Community Engagement Forum, Frampton Festival, Beacon Centre/Zion; St Peters Christmas Tree Festival; Frome Valley Medical Centre Patients Participation Group etc