

Minutes of the Meeting of Frampton Cotterell Parish Council
7 March 2018
Held at the Brokeridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors, Mrs Williams (*Chairman*), Mrs Allan, Beecher, Clark, Farbrother (*part*), D Hockey, Pat Hockey, Pennell (*part*), Mrs Stickland (*part*), Susan Tubey, Underhill and Mrs Walters

Also Present: Reverend Strange, Stephen Newell, Cllr Mrs Blackmore (Westerleigh Parish Council) and several members of the Frampton Festival Committee

Apologies: Councillors Clothier, Georgio and Wells

1103 Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

1104 Declarations of Interest and Dispensations

- Cllrs D and Pat Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.
- Cllr Farbrother declared an interest in planning application PT18/0541/F and took no part in the discussions or decision.

1105 Confirmation of Minutes –21st February 2018

It was moved by Cllr Mrs Walters, seconded by Cllr Underhill and

RESOLVED:

- That the minutes of the meeting of the Parish Council held on 21st February 2018 be confirmed and signed.

1106 Reverend Strange – St Peters Church – Talk on Rural Poverty

The Reverend explained:

- The Initiatives that were beginning to take place in the area and that support may be requested in some way in the future
- Bristol has the second highest level of homelessness outside of London
- Government stats show that in most rural areas there is on average 15 % of households are in poverty and 20% are children compared with 22% of households and 30% children in urban areas
- Therefore 20% of children in Frampton Cotterell are classed as living in poverty
- The average wage is lower in rural areas than in cities, yet house prices can be higher
- The nearest foodbank is in Yate which would require a bus journey

He informed the meeting that the Churches City Fund had been created to investigate how best to work with the local authority to address these issues. A recent survey had been conducted in Winterbourne that showed loneliness and isolation had also been identified as a growing problem. Key workers will be conducting a study in order to identify what is needed which the Church is funding so that a clear strategy can be put together to best meet the needs and he hoped that the Parish Council would actively engage in the initiatives when known.

The Chairman requested the presence of the Reverend Strange along with Stephen Newell, Zion Church at the next Annual Parish Meeting to help raise awareness and informed the meeting that the deadline for the application of grant funding was 31st May.

The Chairman thanked Reverend Strange for his presentation.

Cllr Mrs Pennell entered the meeting

J. Williams

1107 Questions/comments from members of the Public

Members of the Frampton Festival Committee conveyed their disappointment at the lack of consultation about the Councils' future plans to re-introduce and increase biodiversity at The Centenary Field.

Members of the Council were dismayed to hear how this matter had been previously handled and agreed a longer lead in time was required. Following a proposal by Cllr Mrs Allan with all in favour it was

RESOLVED That:

1. Permission for the Festival to be held in July at the Centenary Field be granted for 2018 and 2019 [**This Item is adjourned until legal advice has been sought into the legality of the Resolution**]
2. The Acting Clerk along with Cllrs Mrs Tubey and Mrs Walters attend the next Festival Committee Meeting on Monday 19 March 2018 in order to convey the Councils' vision and agree a way forward for the Festival

1108 Planning Applications

RESOLVED:

- That the comments attached at Appendix 1 be referred to SGC for consideration.

1109 Planning Appeals and Alleged Breach of Planning

The following items were reported to the meeting and it was:

RESOLVED to report the following items to SGC:

- 56 Kelbra Crescent, it appears that a motorcycle repair business is being run with numerous bikes on the premises, outbuildings and excessive noise. The owner was recently reported for fly tipping motorcycle parts.
- 24 Footes, it appears that the window hasn't been blocked up

1110 Frampton Cotterell Parish Council wins £238k grant funding

Members heard and were delighted that a final decision would be ratified on 8 March 2018 by South Gloucestershire Council and

RESOLVED:

- Ensure members of the Park Development Working Group are involved in the press release

1111 Urgent Youth Group Management Meeting – Notes of 26th February 2018

Cllr Sarah Blackmore of Westerleigh Parish Council (WPC) was invited to speak – she sought assurance from the Council that all monies donated toward the youth provision in Frampton Cotterell would be passed onto Southern Brooks Community Partnership as soon as possible and that she would report back to Westerleigh PC the resolution of tonight's meeting as she felt WPC would have a problem with the fact that monies donated had not been passed on.

Cllr D Hockey raised his concerns about the financial situation and asked that a decision be taken by the Council to settle on an amount of £15,000 and referred to a document that Southern Brooks Community Partnership had produced. He felt it prudent that the Council make payment as soon as practicably possible and requested that a named vote be taken.

Cllr Farbrother referred to the Councils' budget for youth provision as £10,000 but that the invoice had been received from SBCP in the amount of £11,500 subsequently amended to £14,500. He raised concern at the fact that the new contract between the Council and SBCP was not yet in place and was appalled at the way the Youth Management working group was run. He proposed that the working group be set a clear Term or Reference by the Council and consequently resigned from the working group.

Cllr Mrs Williams agreed with Cllr Farbrother sentiments and strongly recommended that the Youth Management working group be set a clear Term of Reference by the Council before its next meets to include a measurable performance criterion.

Cllr Mrs Walters referenced min 1090, whereby the Council had resolved to pay £5000 on account to SBCP whilst the Finance working group investigated the discrepancy and how any payment without

A Williams

investigation would be extremely bad accounting practice. She felt it important that the Council follows due process.

Following a proposal by Cllr P Hockey to make a payment to SBCP of the full Council budget for Youth Services, it was subsequently amended to include income received to date from WPC and Winterbourne Parish Council seconded by Cllr Beecher with eight votes in favour from Cllrs Pat Hockey, Beecher, Mrs Allan, Clark, D Hockey, Mrs Pennell, Underhill and Mrs Stickland and one vote against from Cllr Mrs Walters and one abstention from Cllr Mrs Susan Tubey it was

RESOLVED:

1. To pay the agreed sum budgeted for by The Parish Council in 2017/18 to SBCP along with all contributions received to date from Winterbourne and Westerleigh Parish Councils subject to an invoice that reflects the same amount **[This Item is adjourned until legal advice has been sought into the legality of the Resolution]**

Cllr Mrs Williams reminded the Council that whilst it should be able to support a youth provision proper aims were required to support it. She conveyed her dismay at how the Youth Management working group had been run and that a payment was to be made without a sufficient invoice and subsequently resigned from the working group.

Cllr P Hockey reminded the Council that she felt it had agreed to treat the new youth provision providers with a light touch, but that as that hasn't worked she agreed that the working group should be set a Term of Reference moving forward.

Cllr D Hockey referred to the recommendation for CCTV at the Brockeridge Centre and explained that the Parish Council should actively apply for MAF funding before 31st March to fund it. Councillors agreed to follow PC Simmons advice to meet with Dave Ashford (Crime and Prevention Officer) to discuss the best way forward for security at the Centre. It was also agreed not to press charges for Criminal Damage but that some form of restorative justice be sought for the damage incurred to the fire extinguisher at the Centre and with Ten votes in favour and one abstention it was

RESOLVED That:

- The Police be informed to follow its Restorative Justice system and press for a Community Resolution for the offender involved
- Following advice from Dave Ashwin and the Police that three quotations for a CCTV system are sought and MAF funding applied for

1112 Beesmoor Road Conveyance and Deed of Trust

In consultation with the Chairman, min 1051 and 1062 refers, it was

RESOLVED:

- To enquire with Clutton Cox Solicitors, Chipping Sodbury if they have the necessary expertise

1113 SGC notification of temporary closure of part of Lower Stone Close for 1 day

RESOLVED:

- The Clerk write to SGC recommending these works take place during school holidays given the proximity of the work to Watermore Primary School

Cllrs Farbrother and Mrs Stickland left the meeting

1114 War Memorial, St. Peters Church – SGC Quick Response Code Request

Cllr Mrs Tubey reported on a recent meeting with the Church Warden along with South Gloucestershire Officers to discuss the placement of a QRC which would enable the public to download an app to find out more about the people named on the war memorial.

RESOLVED:

- That the Acting Clerk write to SGC fully supporting the agreed location of the QR plaque near the Church Notice Board.

1115 SGC proposals to make Bristol Road 30mph – comments due by 5th April

RESOLVED:

How Williams

- The Acting Clerk write back to SGC in full support of the reduction in speed, vital as there are no crossing points to access the local schools and doctor's surgery

1116 South Gloucestershire First World War Project: Funding available for events

Members heard of the funding available to groups organising commemoration events and

RESOLVED:

- To pass on the information to Floral Friends of Frampton

1117 Climate Change Strategy 2018-23 Survey

RESOLVED:

- Cllrs Mrs Walters and Williams agreed to complete the survey on behalf of the Council

1118 Siting of a Permanent Christmas Tree at the Brockridge Centre

Referring to min 1032 Cllr Mrs Walters reported that she had sourced a Abies Koreana from Chew Valley Trees and that it was a slow-growing variety for the Sensory Garden.

Following consultation, Floral Friends of Frampton explained that it objected to this as it was felt it would spoil the look of the garden and limit access to the picnic bench, especially for disabled people and requested the Council site the tree on the opposite side of the building near the children's play equipment.

Councillors agreed and

RESOLVED: That Cllr Mrs Walters source the Christmas Tree and it be sited near the children's play equipment in time for Christmas 2018.

Cllr Mrs Pennell left the meeting

1119 Full Council Meeting Schedule for June 2018-May 2019

Members approved the schedule in its entirety and requested the Website be updated to reflect the schedule.

1120 Finance – Expenditure for January

The Acting Clerk presented the above list for approval and confirmed that, as recommended by the Council's Internal Auditor, the details of the payments had been checked by Cllrs Mrs Walters and Williams prior to the meeting.

RESOLVED:

- That the list of payments, as attached at Appendix 2, be approved.

1121 Play Equipment Provision Working Group

RESOLVED:

- Members of the above group would next meet on Thursday 15 March 2018 at 10.00am

1122 Items Considered urgent by the Chairman

The Chairman presented members with the costings for 2018/19 Conservation Contract for The Park from its preferred contractor. Members were delighted to hear that there was not uplift applied on last year's costs and

RESOLVED:

- To accept the quotation from Danny Bamfield in the amount of £1900

**1123 Date of next meeting –WEDNESDAY 21 MARCH 2018 AT 7.30PM AT THE BROCKERIDGE CENTRE
PLANNING APPLICATIONS & URGENT MATTERS ONLY**

The Chair
Signed:

W Williams

Dated: 23/3/18

Frampton Cotterell Parish Council Observations

Appendix 1

To accompany the Council minutes of
7 March 2018

Year	No	Type	No/Name	Road Name	Proposed Development	Observation	Observation Detail
PT18	0541	F	39	Robel Avenue	Erection of single storey rear and side extension and installation of 1 no. rear dormer to facilitate loft conversion to form additional living accommodation	No Objection	
PT18	0722	TRE	The Grange Mercure Hotel	Old Gloucester Road	Works to 1 no Cedar of Lebanon to crown thin by 10%, crown reduce to leave a finished height of 20 metres and a radial spread of 12 m and remove deadwood. Covered by Tree Preservation Order 332 dated 17 December 1980.	Objection	There were no comments from the Tree Officer and no reasons as to why or what works will be done to the tree.
PT18	0868	F	40	Clyde Road	Erection of Front Porch	No Objection	
PT18	0721	RM	Paddock To Northeast Of 119	Bristol Road	Erection of 3no. dwellings with garages, parking and associated works. (Approval of Reserved Matters - appearance and landscaping; to be read in conjunction with Outline Planning Permission PT17/2904/O).	Objection	More information is required about the landscaping. Plans only appear to show circles and bear no relevance to what trees they are or their height/maximum height bearing in mind they are within the Greenbelt.

William

Frampton Cotterell Parish Council

Date	Payee Name	£ Total Amnt	Transaction Detail
02/01/2018	Water2Business	183.00	Water & Sewerage Rates - All Sites
02/01/2018	Scottish Power	42.00	Pavilion Electricity UP
03/01/2018	Keoghs LLP	2564.50	VAT Payment
08/01/2018	Peninsula Business	177.12	HR Services
10/01/2018	Burroughs Day Solicitors	140.00	Draft Contract Services
10/01/2018	EDF Energy	271.00	Pavilion Electric DOWN
10/01/2018	Talk Talk Business	16.19	Broadband - 771808
12/01/2018	Land Owner	300.00	Jubilee Allotment lease
15/01/2018	Business Waste.co.uk	40.38	Brockeridge Waste
16/01/2018	Frampton Garage (SG) Ltd	8.34	Wiper Blades
16/01/2018	Key Holder	40.50	Opening/Closing of Building
16/01/2018	Lloyds Bank PLC	53.89	Credit Card purchases
17/01/2018	Opus	94.97	Brockeridge Ctr Electricity
18/01/2018	Land Owner	300.00	Jubilee Allotment Lease
19/01/2018	H.G.M Plumbing Services	200.00	Cisterniser Infrared Flush
19/01/2018	OCS Group UK Ltd	46.66	Sanitary Provision
19/01/2018	The Consortium	6.47	Supplies
22/01/2018	Contract Natural Gas Ltd	131.97	The Brockeridge Ctr Gas
22/01/2018	HMRC	1675.44	Tax/NI Contributions
25/01/2018	Staff	5999.71	Salaries
29/01/2018	Trade UK	16.50	Supplies
29/01/2018	Kent County Council	331.85	Photocopier Rental/Usage
29/01/2018	Tree and Country Care	2400.00	Maint. Works Cent. Field
29/01/2018	South Glos Council	4368.00	Christmas Lights
29/01/2018	South Glos Council	1700.00	Localism Charges
29/01/2018	South Glos Council	1004.87	Grasscutting-The Park, Ridings Rd
29/01/2018	OCS Group UK Ltd	46.66	Paid in Error * contra? OK
31/01/2018	Bath & Northeast Somerset	1865.59	Pension Contributions
	Total Payments for Month	24025.61	
	Balance Carried Fwd	37668.55	
	Cashbook Totals	61694.16	

Authorised by:

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23/2/2018
11.08.

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25/2/18
2.11

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