

Minutes of the Meeting of Frampton Cotterell Parish Council
06 February 2019 at 19:30
Held at the Bockeridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors Mrs Williams (*Chair*), Mrs Allan, Beecher, D. Hockey, P. Hockey, Mrs Pennell, Mrs Stickland, Susan Tubey, Underhill, and Mrs Walters

Also Present: Naomi Bibi (*Clerk*), Rachel Robinson (*Learning Partnership West*), PC Finbar Simmons and two members of the public.

1408 Apologies for Absence

Apologies for absence were received and accepted from Cllrs Tom Clothier and Underhill

1409 Evacuation Procedure

The Chair drew attention to the emergency exits and evacuation procedure.

1410 Declarations of Interest and Dispensations

Cllr D Hockey and Cllr P Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.

1411 Confirmation of Minutes – 23rd January 2019

The minutes were approved as a true and accurate record.

Cllr D Hockey requested that as per discussions at the previous meeting, signs would be displayed at the Bockeridge Centre citing that no one was permitted onsite when the centre was not in use. It was queried whether the Floral Friends of Frampton received their funding originally on the proviso that the garden was always open, and if an additional gate therefore needed to be installed along the side of the building.

1412 Matters of Report from the Clerk – *for information only*

There was positive feedback regarding the Clerk's report and Cllr D Hockey thanks the Clerk and officers for their hard work.

Cllr D Hockey also wanted to highlight that with regards to projects, there were two key stages at which the Parish Council ought to be involved: firstly, at the start of the project, the Parish Council needed to decide the scope of the project, and secondly, once design and cost etc had been investigated, these findings needed to be brought back to Council for discussion and approval. He felt operating in this manner would save both time and money.

1413 Chair's Announcements – *for information only*

The Chair updated council as to the recent training session provided by Bruce Poole. The chair also informed council that as a result of this training both her and Cllr Tubey were putting together a proposal for a new structure for the council based on a committee structure: this would be presented to council in the near future. The chair also commented that councillors' participation should be actively encouraged and that there should be a partnership between councillors and officers. She also said that Bruce Poole would be happy to come back to address full council again, and would gladly receive email queries from individual councillors.

Cllr D Hockey proposed thanks to Cllr Tubey for drafting this new structure and drawing from her own personal experience.

Cllr Allan expressed concern that the new council structure proposal that Cllrs Tubey and Williams were working on was a fait accompli and requested that they bring more than one option for council to consider.

1414 Presentation from Rachel Robinson of Learning Partnership West re. changes to Youth Service Provisions Across South Gloucestershire

Rachel Robinson addressed Full Council with regards to the plans for youth support across the South Glos / Frampton area.

She explained that South Glos put tender out for Youth Service Provisions across 3 lots, and that Frampton was in Lot 2. (Rachel Robinson circulated a map showing the 3 lots and who was responsible for providing youth services in each lot: Lot 1 – Southern Brooks, Lot 2 – Learning Partnership West (LPW), Lot 3 – Creative Youth Network, Lot 4 – Diversity Trust.)

Rachel Robinson commented that LPW wanted the transition to be as seamless as possible for young people which was why although Southern Brooks would be providing services for Lot 1, they would also be providing the services for Frampton Cotterell, but under the umbrella of LPW. She said that if the situation needed to be reviewed or changed over time, this would be possible, but initially, LPW did not want to make too many changes. She informed council that the new contracts would start on 1st April 2019 and last for 3 years and would follow the same model as the existing provision of Southern Brooks providing two nights of youth services per week, currently at the Bockeridge Centre.

It was queried whether Frampton Cotterell PC would have to pay for this continued service, or if it would be free, and also who the council should report to if there were any issues with Southern Brooks' services.

Rachel Robinson confirmed that LPW would subcontract two nights per week to Southern Brooks and that Frampton Cotterell PC would not have to pay for this and that any other earmarked funds the council had could therefore be used to pursue other youth work, for example contracts with other youth service providers, or using the URBIE bus. She also stated that if there were any issues to be reported with regards to service delivery and Southern Brooks specifically, the council would liaise directly with LPW and not Southern Brooks: she reiterated that the new contract would be between the council and LPW (not Southern Brooks as it previously had been).

It was questioned whether LPW were planning on paying for the use of the Bockeridge Centre.

Rachel Robinson said that it still needed to be arranged how the premises would be used: she said that Southern Brooks must provide two nights per week, but that LPW would not stipulate how this should be provided (be it outreach / centre based). She said their main concern was that high-quality youth work was provided in the area for 47 weeks of the year.

Council queried how the "high-quality" was determined and Rachel Robinson said that LPW worked closely with Southern Brooks and there was a shared standard across the board, which was also decided upon by South Glos.

It was queried how to lay bid to the URBIE bus. Comments were also made that if the URBIE bus was to be used to do outreach with young people also from neighbouring parishes, these parishes should be approached to provide some additional funding (for example from Westerleigh and Winterbourne Parish Councils).

A member of Zion Church who was present was invited to comment and said they would like to work with the parish council providing some youth services (in a non-religious way), and queried if there would be space for this.

PC Simmons commented that feedback he had received from youth was that they would like a youth shelter and he recommended the parish council work to identify potential sites. He was encouraging the youth to speak to the Clerk directly initially.

The Clerk was asked to liaise with Yate Town Council re. renting the URBIE and also finding out what issues Yate have had and how they have effectively dealt with such issues.

Regarding youth shelters, council members asked Rachel Robinson if she could share any information on where youth shelters had been installed and were both used by youth and accepted by residents.

It was proposed and **RESOLVED** that: a Youth Management Meeting be called, to which Rachel Robinson should be invited, along with Southern Brooks, PC Simmons, youth workers at Zion Church, as well as representatives from Winterbourne PC and Westerleigh PC. It was agreed also that the meeting should go ahead even if Southern Brooks were unable to attend.

1415 Submissions from the Public

None



1416 Submissions from Members

Request from Councillor Sue Walters for Council to consider:-

i. Officially supporting the annual scarecrow trail

Cllr Walters requested more official help from the parish council (with photocopying, advertising, displaying posters, social media) to help the scarecrow trail continue.

It was agreed in principle but suggested that the idea be parked for the new council after May with the suggestion that it was put on the July agenda to create a working group to assist Cllr Walters. *resolved*

ii. The use of the Bockeridge Centre as a meeting place for an already established bereavement group

Cllr Walters informed members of a bereavement group that she currently facilitates that runs from St Peter's Church. She explained that she felt in a more neutral and less religious setting would benefit more individuals throughout the community who are lonely, or who have lost partners for example. She asked council to consider running a community café from the Bockeridge Centre where members of the current group, as well as extending it to others, could meet.

Members agreed that this was a good idea but before making a final decision, it was proposed and **RESOLVED** that: Cllr Walters investigate further, finding out from the current bereavement group at St Peter's church if they would be happy to move venue, combine their meeting time with another group that currently use the Bockeridge Centre on a Wednesday, and report this information back again to Full Council.

1417 Reports from Committees, Working Groups and the Clerk: -

i. Draft minutes from the Staffing Committee Meeting held on 18th January 2019 - for information only

Re. Minute 32, the Clerk noted that it should read "Recommended" rather than "Resolved".

Re. Minute 32, Cllr Tubey highlighted "Any matters of employment, conduct and performance relating to the Clerk be dealt with by the Chair of the Staffing Committee" be amended to "Any matters of employment, conduct and performance relating to the Clerk be dealt with by the Staffing Committee" as no council business could be delegated to one council member alone.

Cllr Williams requested that a proposal to have the Staffing Terms of Reference amended to have six members be put on the agenda for the next full council meeting.

1418 Consultations:-

It was proposed and **RESOLVED** that: Cllr Beecher would work with the Clerk to draft a response to South Gloucestershire Council's Planning and Enforcement Service Survey, which would then be circulated to Full Council for comments before being submitted. Before doing this, Cllr D Hockey would retrieve the comments that he had himself already made and share these with Cllr Beecher.

1419 Planning: -

i. Feedback to date - for information only - Noted

ii. Planning Enforcement Investigation - for information only - Noted

iii. Planning Appeals - for information only - Noted

iv. Planning Schedule - See attached schedule

1420 Date of next Meeting

Wednesday 20th February 2019 at 7.30pm

The Chair closed the meeting at 9.50pm



PLANNING Observations 6th February 2019

SOUTH GLOS. REF/	APPLICATION	Expiry Date	COMMENTS	DECISION
P19/0360/O	78 Beesmoor Road Demolition of existing garage and Erection of 1 no. dwelling and 1 No. garage (Outline) with all other matters reserved.	08/02/2019	The Parish council objects: There is no direct access from the road to the house. <i>W. J. J.</i> No off street parking. There is insufficient detail to show the residual space for the existing house. This is over development.	Objection
P19/0661/NMA	Field House, 127 Bristol Road Non-material amendment to planning permission PT18/3128/F to list the approved plans as a condition	11/02/2019		No Objection
P19/0647/F	119 Bristol Road Erection of 3no dwellings (Use Class C3) with detached garages, new access and associated works. (Amendment to previously approved scheme PT18/1280/F). REFERENCE NO.	12/02/2019	The Parish council objects. The sizes of the garages does not comply with South Gloucestershire Council's requirements.	Objection
P19/0529/F	Land at Grange Court Farm Units Trench Lane Change of Use from agricultural (suis generis) to open air storage (Class B8) and siting of 4 No. shipping container to form security office/storage as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) (part retrospective).	15/02/2019	This is a further unwarranted loss of 45% of greenbelt on this site. This would be an unsightly intrusion to the greenbelt.	Objection
P19/0550/F	5 Upper Stone Close Erection of single storey rear extension to form additional living accommodation.	18/02/2019		No Objection