

Frampton Cotterell Parish Council



Clerk to the Council
The Brockeridge Centre
Woodend Road
Frampton Cotterell
Bristol
BS36 2LQ

Tel: 01454 86 8370/4442 e-mail: clerkframptoncotterellpc@southglos.gov.uk
Website: www.framptoncotterell.org.uk

Frampton Cotterell Parish Council

To: Members of the Council

You are summoned to attend the ANNUAL MEETING OF Frampton Cotterell Parish Council 23 May 2018 at The Brockeridge Centre, Woodend Road, Frampton Cotterell BS36 2LQ at 7.30pm

Press & Public are invited to attend.

AGENDA

- 1 **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
- 2 **To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office**
- 3 **To receive apologies for absence**
- 4 **To received declarations of Interest from members, Local Government Act 1972 and new DPI Dispensations**
- 5 **To receive and approve minutes of the meeting 2 and 9 May 2018**
- 6 **Public Participation Session/comments registered via the website**
Time for this session is limited to 10 minutes (3 minutes per person)
- 7 **To review and approve the Standing Orders for Frampton Cotterell Parish Council**
- 8 **To review and approve the Financial Regulations for Frampton Cotterell Parish Council**
- 9 **To review and approve the Code of Conduct for Frampton Cotterell Parish Council**
- 10 **To approve the Annual Governance Statement**
- 11 **To approve the Annual Accounting Statements**
- 12 **Councillor Training Programme – provided by Avon Local Councils Assoc.**
- 13 **To note the Internal Audit arrangements for Frampton Cotterell Parish Council – SGC three years commencing 1st October 2016**

- 14 **To note the External Audit arrangements for Frampton Cotterell Parish Council – PKF Littlejohn LLP five years commencing 1st April 2018**
- 15 **To review Committee Structures and to appoint members to serve on the under mentioned committees**
 - a) **Staffing**
 - b) **Finance**
 - c) **Youth Management**
- 16 **To appoint members to serve on the under-mentioned Working Groups as required**
 - a) **Security Provision**
 - b) **Park Development**
 - c) **Play Equipment Provision**
- 17 **To appoint members, including the Chairman, to serve on the:**
Staffing Committee
Staffing Sub-Committee
Finance Committee
Youth Management Committee
- 18 **To appoint representatives on the undermentioned outside bodies as required:**
 - a) **Avon Local Councils Association Area Group**
 - b) **Beesmoor Road Playing Field Management Committee**
 - c) **Joint Local Access Forum**
 - d) **Community Engagement Forum**
 - e) **SGC – Public Transport Forum**
 - f) **Winterbourne Library Committee**
 - g) **Yate Station Working Group**
 - h) **Alveston Wind Farm Liaison Group**
 - i) **SGC M4 Junction 18a Briefings**
 - j) **Over 50s Computer Group**
- 19 **To review the Council asset register**
- 20 **Finance:**
To receive the Report of Council expenditure for March 2018 for information
- 21 **Planning Applications**

PT18/2197/CLP The Birch House 51B School Road
Erection of single storey side extension to form additional living accommodation.

PT18/2184/RVC 24 Footes Lane
Variation of condition 3 attached to planning permission PT16/0867/F allowed on appeal APP/P0119/W/16/3154354, to retain existing side window of 24 Footes Lane, whilst ensuring it is fitted with non-opening level 3 obscured glass.

PT18/2222/F 7 Witney Mead
Erection of rear conservatory and single storey front and side extension to form additional storage area

PT18/1818/TRE The Grange Mercure Hotel Old Gloucester Road
Works to 1no Cedar of Lebanon as per the applicants proposed schedule of works submitted to South Glos. Council on 23 April 2018. Covered by Tree

Preservation Order 332 (146) dated 17 December 1980.

22 Planning In Principle (PIP) – SGC briefing note for information

23 Planning Decisions

PT18/0620/OHLE Overhead Lines Old Gloucester Road

Application for consent under Section 37 of the Electricity Act 1989 to relocate WPD pole.

Approved, Council objected

PT18/0305/F 126 Beesmoor Road

Erection of two storey rear extension to form additional living accommodation and erection of double garage (Retrospective).

Approved, Council had no objection

PT18/0541/ 39 Robel Avenue

Erection of single storey rear and side extension and installation of 1 no. rear dormer to facilitate loft conversion to form additional living accommodation.

Approved with conditions, Council had no objection.

PT18/1600/F 27 Clyde Road

Erection of two storey side extension to form additional living accommodation and erection of single storey front extension to form porch.

Approved with conditions, Council had no objection.

24 Suspected breaches of Planning Control (if any)

25 Items considered urgent by the Chairman

26 Date of next Annual meeting of the Council – 22 May 2019 at 7.30pm
Date of next ordinary meeting of the Council – 6 June 2018 at 7.30pm

Kim – Acting Parish Clerk
17 May 2018